

## BROOKINGS PLANNING COMMISSION MINUTES

August 1, 2023

### CALL TO ORDER

The regular meeting of the Brookings Planning Commission was called to order by Chair Watwood at 7:00 pm in the Council Chambers at Brookings City Hall followed by the Pledge of Allegiance.

### ROLL CALL

Commissioners Present: Anthony Bond, Sage Bruce, Cody Coons, Skip Hunter, Clayton Malmberg, Gerry Wulkowicz (arrived 7:02), Chair Skip Watwood

Staff Present: PWDS Director Tony Baron, Deputy Director PWDS Lauri Ziemer, City Attorney Lori Cooper by phone

Others Present: APP-1-23 - Applicant's Attorney Allison Reynolds by phone. 25 audience members

Media Present: 2

### PLANNING COMMISSION CHAIR PERSON ANNOUNCEMENTS

Commissioner Skip Hunter addressed the Commission concerning his recusing himself at the previous meeting regarding File No. APP-1-23 and leaving the meeting and asking if it was appropriate for him to be included in the continuation of the hearing tonight. **Motion made by Commissioner Wulkowicz to allow Commissioner Hunter to stay for the APP-1-23 continuation hearing but not be able to vote based on the fact that he did not hear all the public testimony presented at the last meeting; motion seconded and by a 5-1 vote with Commissioner Hunter abstaining and Commissioner Bond voting nay the motion carried.**

### PUBLIC HEARINGS

4.1 In the matter of File No. CUP-8-23, a request for approval of a Conditional Use Permit to operate a Short Term Rental facility at 211 Marine Drive Spur; Assessors Map & Tax Lot No. 4113-05B-01100.

There was no ex parte contact, bias, personal interest, or conflicts of interest declared and no objection to the jurisdiction of the Planning Commission to hear the matter. The public hearing was opened at 7:17 pm. PWDS Director Tony Baron reviewed the staff report.

Applicant Salomeja Lescinskas, was present to answer any questions.

Barbara Tantare, 16720 Marine Dr, Brookings spoke in opposition of the residence as a short term rental.

Monika Tantare, 16720 Marine Dr, Brookings spoke in opposition of the residence as a short term rental.

No participant requested additional time to submit materials. Public hearing was closed at 7:23 pm.

The Commission deliberated. **Motion made by Commissioner Malmberg to approve File No. CUP-8-23 a request for a Conditional Use Permit to operate a short term rental at 211 Marine Drive Spur based on the findings and conclusions stated in the staff report and subject to the Conditions of Approval; motion seconded and with no further discussion by a 7-0 vote the motion carried.**

**Motion made by Commissioner Coons to approve the Final Order regarding file CUP-8-23, based on the findings and conclusions stated in the staff report and subject to the Conditions of Approval; motion seconded and with no further discussion by a 7-0 vote the motion carried.**

4.2 In the matter of File No. APP-1-23, continuation of an appeal to the Planning Commission of a Notice of Abatement issued April 14, 2023 to St. Timothy's Episcopal Church, at 401 Fir Street, Assessor's Map & Tax Lot No. 4113-05BC-07300.

Commissioner Hunter remained for the public hearing. The public hearing portion of this matter was closed at the previous meeting, no further public testimony was provided. The public hearing was opened at 7:39 pm. PWDS Director Tony Baron outlined the status of the hearing procedures.

Commissioners discussed and deliberated City authority, church practices and services provided.

**Motion made by Commissioner Malmberg to deny File No. APP-1-23, an appeal to the Planning Commission of a Notice of Abatement issued April 14, 2023 to St. Timothy's Episcopal Church, at 401 Fir Street, Assessor's Map & Tax Lot No. 4113-05BC-07300, and direct staff to prepare a Final Order of Denial to be submitted at the September 5, 2023 Planning Commission meeting. Motion seconded. Commission discussion continued. By a 4-2 vote with Commissioners Wulkowicz and Coons voting nay the motion carried.**

#### **MINUTES FOR APPROVAL**

5.1 Minutes of regular Planning Commission meeting of May 2, 2023.

**Motion made by Commissioner Wulkowicz to approve the Planning Commission minutes of June 27, 2023; motion seconded and with no further discussion by a 7-0 vote the motion carried.**

#### **UNSCHEDULED PUBLIC APPEARANCES –**

Dominick Imperatrice, 910 Weaver Lane, Brookings, addressed the Commission regarding Weaver Lane Deferred Improvement Agreements.

Cheryl Kelmar, 914 Marina Heights, Brookings, addressed the Commission regarding good neighbor outdoor lighting.


**REPORT FROM THE PLANNING STAFF - None**

**COMMISSION FINAL COMMENTS - None**

#### **ADJOURNMENT**

Chair Watwood adjourned the meeting at 8:15 pm.

Respectfully submitted,

  
Skip Watwood, Brookings Planning Commission Chair  
Approved at the September 5, 2023 meeting