

BROOKINGS PLANNING COMMISSION MINUTES

April 7, 2020

CALL TO ORDER

The regular meeting of the Brookings Planning Commission was called to order by Chair Wulkowicz at 7:00 pm in the Council Chambers at Brookings City Hall followed by the Pledge of Allegiance.

ROLL CALL

Commissioners Present: Cody Coons, Tim Hartzell, Clayton Malmberg, Michelle Morosky, Gerald Wulkowicz

Commissioners Absent: Bill Dundom, Skip Hunter

Staff Present: PWDS Director Tony Baron and Planning Tech Lauri Ziemer

Audience Present: None

PLANNING COMMISSION CHAIR PERSON ANNOUNCEMENTS - None

PUBLIC HEARINGS

4.1 In the matter of File No. MC-1-20 (CUP-1-10), a request for approval of a Minor Change of a Conditional Use Permit changing permit for 223 Memory Lane into new property owner's name.

There was no ex parte contact, bias, personal interest, or conflicts of interest declared and no objection to the jurisdiction of the Planning Commission to hear the matter. The public hearing was opened at 7:04 pm. PWDS Director Tony Baron reviewed the staff report. The public hearing was closed at 7:08 pm.

The Commission discussed criteria required for a Minor Change to a CUP and deliberated on the matter. **Motion made by Chair Wulkowicz to approve File No. MC-1-20 (CUP-1-10), a request for a Minor Change of the Conditional Use Permit changing the permit for 223 Memory Lane into the new property owner's name, Heidi and Jeff Rich based on the findings and conclusions stated in the staff report and subject to the conditions of approval; motion seconded by Commissioner Hartzell. By a 5-0 vote the motion carried.**

Motion made by Commissioner Hartzell to approve the Final Order regarding file MC-1-20 (CUP-1-10), based on the findings and conclusions stated in the staff report and subject to the conditions of approval; motion seconded by Commissioner Malmberg. By a 5-0 vote the motion carried.

MINUTES FOR APPROVAL

5.1 Minutes of regular Planning Commission meeting of February 4, 2020. **Motion made by Commissioner Malmberg to approve the minutes of February 4, 2020; motion seconded by Commissioner Hartzell. By a 5-0 vote the motion carried.**

UNSCHEDULED PUBLIC APPEARANCE - None

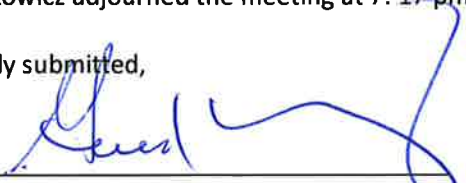
REPORT FROM THE PLANNING STAFF – Tony Baron advised that City Hall building is currently closed to the public, due to the COVID-19 virus but staff is still working. A three phase subdivision in the Seacrest area is being reviewed and scheduled to be on next months' Planning Commission agenda. LCOG is waiting for property owners to submit required application documents for the Parkview annexation. The temporary housing joint workshop with City Council has been put on hold until further notice.

COMMISSION FINAL COMMENTS – None

ADJOURNMENT

Chair Wulkowicz adjourned the meeting at 7: 17 pm.

Respectfully submitted,



Gerald Wulkowicz, Brookings Planning Commissioner
Approved at the May 5, 2020 meeting