

## BROOKINGS PLANNING COMMISSION MINUTES

March 2, 2021

### CALL TO ORDER

The regular meeting of the Brookings Planning Commission was called to order by Chair Wulkowicz at 7:02 pm in the Council Chambers at Brookings City Hall followed by the Pledge of Allegiance.

### ROLL CALL

Commissioners Present: Cody Coons, Skip Hunter (telephone), Clayton Malmberg, Michelle Morosky, Skip Watwood, Chair Gerry Wulkowicz - Commissioners Absent: Tim Hartzell

Staff Present: PWDS Director Tony Baron, Planning Tech Lauri Ziemer

Others Present: 2 audience members

### PLANNING COMMISSION CHAIR PERSON ANNOUNCEMENTS

#### 3.1 Annual Report – 2020

Chair Wulkowicz reviewed the annual report. **Motion made by Chair Wulkowicz to approve the Planning Commission Annual Report for 2020; motion seconded, by a 6-0 vote the motion carried.**

#### 3.2 Urban Renewal Agency Design Review Committee

Tony Baron reviewed the URA Design Review Committee's function. Michelle Morosky and Cody Coons volunteered with Clayton Malmberg and Gerry Wulkowicz agreeing to be alternates as needed.

### PUBLIC HEARINGS

#### 4.1 In the matter of the File No. CUP-1-21, a request for approval of a Conditional Use Permit to operate a Short Term Rental facility at 1525 Beach Avenue.

There was no ex parte contact, bias, personal interest, or conflicts of interest declared and no objection to the jurisdiction of the Planning Commission to hear the matter. The public hearing was opened at 7:10 pm. PWDS Director Tony Baron reviewed the staff report.

The applicant was present and available for questions. No members of the public spoke in opposition and no participant requested additional time to submit materials. The public hearing was closed at 7:16 pm.

The Commission deliberated on the matter. **Motion made by Commissioner Malmberg to approve File No. CUP-1-21 a request for a Conditional Use Permit to operate a short term rental at 1525 Beach Avenue based on the findings and conclusions stated in the staff report and subject to the Conditions of Approval; motion seconded and with no further discussion by a 6-0 vote the motion carried.**

**Motion made Chair Wulkowicz to approve the Final Order regarding file CUP-1-21, based on the findings and conclusions stated in the staff report and subject to the conditions of approval; motion seconded and with no further discussion by a 6-0 vote the motion carried.**

### MINUTES FOR APPROVAL

#### 5.1 Minutes of regular Planning Commission meeting of December 1, 2020.

**Motion made by Chair Wulkowicz to approve the Planning Commission minutes of December 1, 2020; motion seconded and with no further discussion by a 6-0 vote the motion carried.**

UNSCHEDULED PUBLIC APPEARANCES - None

REPORT FROM THE PLANNING STAFF - None

### ADJOURNMENT

Chair Wulkowicz adjourned the meeting at 7:20 pm.

Respectfully submitted,

  
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Gerald Wulkowicz, Brookings Planning Commission  
Approved at the April 6, 2021 meeting