

**BROOKINGS PLANNING COMMISSION MINUTES**  
**January 4, 2022**

**CALL TO ORDER**

The regular meeting of the Brookings Planning Commission was called to order by Chair Wulkowicz at 7:00 pm in the Council Chambers at Brookings City Hall followed by the Pledge of Allegiance.

**ROLL CALL**

Commissioners Present: Anthony Bond, Cody Coons, Skip Hunter (by phone), Clayton Malmberg, Skip Watwood (by phone), Chair Gerald Wulkowicz

Commissioners Absent: Bill Hamilton

Staff Present: PWDS Director Tony Baron, Planning Tech Lauri Ziemer

Audience - 2

**PLANNING COMMISSION CHAIR PERSON ANNOUNCEMENTS**

3.1 Annual Report – 2021

Chair Wulkowicz reviewed the annual report. **Motion made by Chair Wulkowicz to approve the Planning Commission Annual Report for 2021, motion seconded, by a 6-0 vote the motion carried.**

**PUBLIC HEARINGS**

4.1 In the matter of File No. CUP-1-22, a request for approval of a Conditional Use Permit (CUP) to operate Short Term Rental facility at 96563 West Harris Heights

There was no ex parte contact, bias, personal interest, or conflicts of interest declared and no objection to the jurisdiction of the Planning Commission to hear the matter. The public hearing was opened at 7:05 pm. PWDS Director Tony Baron reviewed the staff report.

The applicant, Eric Martin was not present.

Donni Borchard, 96603 W Harris Heights Road, Brookings spoke in opposition. Concerned about road conditions, atmosphere of neighborhood changing and increase in crime.

Steve Borchard, 96603 W Harris Heights Road, Brookings spoke in opposition. Concerned about increased traffic and road maintenance and loss of privacy.

Neither applicant nor participant requested additional time to submit materials. The public hearing was closed at 7:18 pm.

The Commission discussed and deliberated on the matter. **Motion made by Commissioner Coons to approve File No. CUP-1-22, a request for a Conditional Use Permit to operate a short term rental at 96563 West Harris Heights based on the findings and conclusions stated in the Staff Report and subject to the Conditions of Approval; motion seconded and with no further discussion by a 6-0 vote the motion carried.**

**Motion made by Chair Wulkowicz to approve the Final Order regarding file CUP-1-22, based on the findings and conclusions stated in the Staff Report and subject to the Conditions of Approval; motion seconded and with no further discussion by a 6-0 vote the motion carried.**

**MINUTES FOR APPROVAL**

5.1 Minutes of regular Planning Commission meeting of December 7, 2021

**Motion made by Commissioner Bond to approve the Planning Commission minutes of December 7, 2021; motion seconded, with no further discussion by a 6-0 vote the motion carried.**

**UNSCHEDULED PUBLIC APPEARANCES – None**

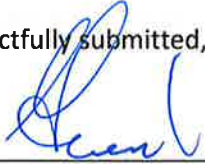
**REPORT FROM THE PLANNING STAFF – None**

**COMMISSION FINAL COMMENTS – Commission requested statistics on vacation rental incident calls to the police.**

**ADJOURNMENT**

Chair Wulkowicz adjourned the meeting at 7:28 pm.

Respectfully submitted,



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Gerald Wulkowicz, Brookings Planning Commission  
Approved at the February 1, 2022 meeting