

**AGENDA**  
**CITY OF BROOKINGS**  
**PARKS AND RECREATION COMMISSION**  
**Council Chamber – 898 Elk Drive**  
**January 20, 2022 – 7 pm**

- I. CALL TO ORDER – PLEDGE OF ALLEGIANCE**
- II. ROLL CALL**
- III. APPROVAL OF MINUTES**  
Minutes of September 23, 2021
- IV. PUBLIC APPEARANCES**
- V. COMMISSION BUSINESS**
  - A. 2021 Year in Review
- VI. REGULAR AGENDA**
  - A. Kidtown Replacement OPRD Grant Resolution
  - B. Bud Cross Parks Use Policy Amendment
- VII. INFORMATION UPDATES/DISCUSSION ITEMS**
  - A. Parks Update
- VIII. COMMISSIONER REPORTS/COMMENTS**
- IX. ADJOURNMENT**

MINUTES  
BROOKINGS PARKS AND RECREATION COMMISSION  
September 23, 2021

**CALL TO ORDER**

Chair Kather called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

**ROLL CALL**

*Present:* Commissioners Jaime Armstrong, Lex Rau, Mike Worthey and Chair Trace Kather

*Absent:* Zeus Zamora

*Staff present:* Deputy PWDS Director Jay Trost

Audience:

**APPROVAL OF MINUTES**

**Motion made by Commissioner Armstrong to approve the minutes of May 27, 2021; motion seconded and Commission voted; the motion carried unanimously.**

**PUBLIC APPEARANCES – None**

**COMMISSION BUSINESS**

**Deputy PWDS Director Jay Trost advised he would like to amend the agenda and add an Information/Discussion item: Public Art in the Parks. Chair Kather made a motion to add Public Art in the Parks to the agenda; motion seconded and Commission voted; the motion carried unanimously.**

**REGULAR AGENDA – None**

**INFORMATION UPDATES/DISCUSSION ITEMS**

- A. Scheduling Public Workshop on Future of Kidtown – Kidtown is a 27 year old community built wooden playground and is reaching the end of its useful life. Jay advised there are grants that could be applied for that would require a 40% match by the City to assist in replacement costs. Grant writing process would need to begin in December. Replacement options include:
- a. Replacing with a similar structure using Trex material at a cost of @\$560,000 if the Leathers Playground group rebuilds the entire structure
  - b. Replacing with a similar structure using Trex material at a cost of @\$309,000 if a community build project is undertaken with the community volunteering to do the construction.
  - c. Change the structure to a traditional playground at approximately \$230,000.
- As Kidtown is a well known park feature would like to determine what the community is interested in replacing it with and if they are interested in a community build. Community meeting scheduled for October 18 at 7 pm to get a general consensus of the community.
- B. Parks Update – In 2021 Parks hosted 17 youth and softball tournaments, eight concerts, and the Art in the Park Festival; schools funded an additional 250 swim lessons, three weeks of golf camps at Salmon Run, flag football and an introduction to aviation camp at the city owned airport. . A second glass basketball backboard has been vandalized. Cameras are being installed to cover additional park areas. The BBQ project is in the final stages and will be ready to use next year. Water has been connected at the Chetco Point dog park, in the process of connecting they found the underground irrigation sprinklers.
- C. Events Update – Natures Coastal Holiday scheduled to be held in Azalea Park this year, light set up to begin in mid-October.

D. Public Art in the Parks – a sculptor from Montana has offered to donate a sculpture to the City and submitted drawings of his proposal. Chetco Point has been suggested as a location. Commission liked the design concepts and agreed with Chetco Point location. Recommended Jay move forward with further discussion with the sculptor on the proposed sculpture design and determined location.

### **COMMISSIONER REPORTS/COMMENTS**

Commissioner Worthey suggested adding signage advising cameras are being used for surveillance which might deter park vandalism.

Commissioner Armstrong complimented the swimming pool lifeguards for the jobs they did this summer.

### **ADJOURNMENT**

Next meeting will be the Community meeting to discuss replacing Kidtown scheduled for 7 pm, October 21, 2021. With no further business, meeting adjourned at 8:01 pm.

Respectfully submitted,

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Trace Kather, Chair  
(Approved at January 20, 2022 meeting)

**PUBLIC WORKS / DEVELOPMENT SERVICES - *Provided by Jay Trost***

**2021 PARKS YEAR END REVIEW**

**NEW ADDITIONS**

**ADDITIONAL CAMERAS INSTALLED AT AZALEA PARK**

**INFIELD SPRINKLER SYSTEM**

**IRRIGATION FOR CHETCO POINT DOG PARK**

**INSTALLATION OF ALTERNATIVE BASKET LOCATIONS FOR DISC GOLF**

**EVENTS**

**17 ADULT SOFTBALL TOURNAMENTS (AZALEA PARK BALL FIELDS)**

**1 YOUTH BASEBALL TOURNAMENT (AZALEA PARK BALL FIELDS)**

**LEAGUES**

**ADULT SOFTBALL LEAGUE (AZALEA PARK BALL FIELDS)**

**BROOKINGS FLAG FOOTBALL LEAGUE (AZALEA PARK BALL FIELDS)**

**BROOKINGS HARBOR SOCCER LEAGUE**

**POOL**

**RECORD LEVEL PARTICIPATION AND SUMMER WEEKEND RENTALS**

# CITY OF BROOKINGS

## PARKS & RECREATION COMMISSION

### AGENDA REPORT

Meeting Date: January 20, 2022

Originating Dept: PWDS

  
\_\_\_\_\_  
Signature (submitted by)  
\_\_\_\_\_  
Department Director Approval

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Subject: Resolution 22-R-1216 for submission to Oregon Parks and Recreation Department (OPRD) Local Government Grant application for the 2022 session

Recommended Motion: Approve a recommendation to City Council to consider Resolution 22-R-1216 authorizing submission of a Local Government Grant application to the Oregon Parks and Recreation Department for the Kid Town Playground replacement and improvement project.

Financial Impact: The total cost for the Azalea Park Kid Town Playground replacement and improvement project is estimated at \$976,760. OPRD is administering the Local Government Grant program requiring a 40% match. If successful, the required match would be \$390,704 to be funded from Capital Projects Reserve Fund, local fundraising, and possible American Rescue Plan (ARP) grant funds.

Background/Discussion:

Kidtown was built in May 1994 by the non-profit organization, Friends of Kidtown Playground. This structure was purchased from Leathers & Associates and was built by community volunteers. The non-profit was dissolved on October 18, 1998, and they turned over their assets and the responsibility of maintaining Kidtown to the City. Kidtown is a well-known community asset, and is a heavily utilized area of Azalea Park. The City recently updated the swing area with traditional steel swing sets and now the main structure is approaching the end of its useful life.

Oregon Parks and Recreation Department (OPRD) cancelled their annual grant cycle for 2021. They will be taking applications in 2022. The City would like to apply for a new playground and related structures to be built at Kidtown. Leathers and Associates have sent us an estimate to build a “like” structure that would be unique to Brookings and our needs.

The Parks department has been soliciting feedback and direction from the Council, Parks Commission, and the community about what kind of playground is desired.

On October 21<sup>st</sup>, the Parks Commission hosted a community town hall to gain citizen input. The town hall was not well attended. However, there were several emails received that assisted us in gaining valuable insight. The overwhelming response was that the community would like to see a playground similar to the one we currently have. It was also evident that there is a strong desire to honor those who volunteered to build the original playground and repurpose the wood that was dedicated to community members and their families. In addition to the town hall, we

also put a community survey on the website and promoted it via social media, and also with a public notice that was distributed to the local media.

On January 20<sup>th</sup> 2022 the Parks and Recreation Commission voted to present this resolution to the Council with a unanimous recommendation to approve.

In addition to the playground itself, we would also be seeking funding from OPRD to build a covered picnic shelter at Kidtown, full reconstruction of the Kidtown parking lot, and adding a soft floor to the playground to make it ADA accessible. The total cost of the proposed project is \$976,760.00. The OPRD grant, if received will cover 60% of the total project costs.

The City's 40% required match for this project is 390,704. The City is also applying for the Curry County ARP grant in the amount of \$216,000 to assist with the City's 40% match funds.

Attachment(s):

- a. Resolution 22-R-1216
- b. Curry County ARP Kidtown application

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**PARKS & RECREATION COMMISSION**  
**AGENDA REPORT**

Meeting Date: January 20, 2022

  
\_\_\_\_\_  
Signature (submitted by)  
  
\_\_\_\_\_  
Department Director Approval

Originating Dept: PWDS

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Subject: Request to make an amendment to Parks policy No. 44 – Bud Cross Field Policy

Recommended Motion: Approve amendment to Parks policy No 44 – to allow field use for city sponsored events.

Financial Impact: None

Background/Discussion:

In 2019 the Parks Commission approved the development of Policy No. 44 in an effort to ensure that the Bud Cross fields would be utilized in a manner that wouldn't prevent or delay the use of the fields for youth activities, in the past the fields have been utilized by organizations that were not taking responsibility for repairing damage that was done from their use. Allowing City sponsored events will protect the intention of this policy because the City can ensure that the fields will be repaired after these events and prepared for the next use.

Attachment(s):

- a. Policy No. 44 Bud Cross Field Policy



# City of Brookings

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## POLICY/ INTERPRETATIONS – PUBLIC WORKS & DEVELOPMENT SERVICES

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### No. 44 Policy – Bud Cross Field Policy

The City of Brookings is committed to providing well maintained Parks and Public Facilities. The Fields at Bud Cross will be limited to youth oriented activities.

Parks and Recreation Commission

November 21, 2019

Addendum approved : Exceptions for City Sponsored events

Parks and Recreation Commission

January 20<sup>th</sup> 2022





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