

AGENDA
CITY OF BROOKINGS
PARKS AND RECREATION COMMISSION
Council Chamber – 898 Elk Drive
September 22, 2022 – 7 pm

- I. CALL TO ORDER – PLEDGE OF ALLEGIANCE**
- II. ROLL CALL**
- III. APPROVAL OF MINUTES**
Minutes of June 23, 2022
- IV. PUBLIC APPEARANCES**
- V. COMMISSION BUSINESS**
 - A. Rescheduling November meeting to November 17, 2022**
- VI. REGULAR AGENDA**
- VII. INFORMATION UPDATES/DISCUSSION ITEMS**
 - A. Disc Golf Course Crossover Use**
 - B. Capital Improvement Project Update**
- VIII. COMMISSIONER REPORTS/COMMENTS**
- IX. ADJOURNMENT**

PUBLIC WORKS / DEVELOPMENT SERVICES STAFF REPORT - *Provided by Jay Trost*

Disc Golf Crossover Use: The overall usage of Azalea park has grown, and with that there has been more activity use crossover. It has reached a point where activities in high use areas have began to cross over into each other, leading to potential injury. This is mainly happening with Disc Golf and the multi use field and softball fields. This crossing over of activities is primarily occurring on holes 2, 5, and 7. These holes run side by side with the multi use field and softball field.

To prevent further occurrences I am suggesting that we install signage at the beginning of the course and on those specific holes that states “This hole is closed when people are present on the “insert” field. Skip this hole and record a Par for your score.” In addition, it is for the Parks Commission to consider closing those holes during certain times of the day, for instance holes 2, 5, and 7 are closed after 3 pm. during the weekdays and different hours during the weekend.

The Parks department feels strongly that we need to place some type of system in place to prevent crossover activity and potential accidents.

Capital Projects Update:

Kidtown; The city was notified by Oregon Parks and Recreations Department (OPRD) that our grant application has been officially approved by the OPRD commission. We have had a Zoom meeting with Leathers and Associates to discuss the next steps in the design process.

Ball Field Fence; The Ball field fence project has been awarded to West Coast Fencing. We are waiting on word from them on when the project will be scheduled.

Tennis Court Resurfacing; The City has reached out to neighboring municipalities that have recently had this service done. We are currently in the bidding process.

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
June 23, 2022

I. CALL TO ORDER

Chair Kather called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

II. ROLL CALL

Present: Commissioners Jaime Armstrong, Mike Worthy, Zeus Zamora (arrived 7:18) and Chair Trace Kather

Absent: Lex Rau

Also present: Deputy PWDS Director Jay Trost

Audience: @10

III. APPROVAL OF MINUTES

Motion made by Commissioner Armstrong to approve the minutes of January 20, 2022; motion seconded and Commission voted; the motion carried unanimously.

IV. PUBLIC APPEARANCES – Motion made by Chair Kather to move this Agenda item to #VII on the agenda, motion seconded and Commission voted; the motion carried unanimously.

Mary Scrivin, Pickleball representative presented proposal to reconfigure existing tennis court #2 to be a shared tennis/2 pickleball courts and dedicate court #3 just to pickleball. Sharing court #2 would require the set up/take down of pickleball nets for use. Commission directed Parks Director Trost to investigate further and report back with options that could satisfy pickleball and tennis players.

V. COMMISSION BUSINESS – None

VI. REGULAR AGENDA – None

VII. INFORMATION UPDATES/DISCUSSION ITEMS

A. Parks Update – Jay Trost advised that the Slippery Banana Tournament in February was very successful with 28 teams and donating approximately \$6,000 to the City. Little League, girls softball and the 50-70 Baseball Leagues are done for the year and had good seasons. Legacy Sports softball tournaments are in progress and flag football starting up. Pool is up and running with a new pool manager. Swim lessons, aerobics and lap swim very popular. Camera installation project ongoing at Bud Cross, KidTown, ballfields and pool. Graffiti a reoccurring problem that parks personnel work to remove, cameras may catch those perpetrators. The Brookings Harbor Garden Club agreement to maintain Azalea Park gardens is working well and they are doing a great job.

B. 2022 Approved Park Projects – Jay Trost advised three capital projects for the year are replacement of Azalea Park lower ballfield fences, resurfacing of tennis courts and KidTown replacement. The grant for KidTown to be presented to the state in July for consideration.

VIII. COMMISSIONER REPORTS/COMMENTS - None

IX. ADJOURNMENT

With no further business, meeting adjourned at 8:12 pm.

Respectfully submitted,

Trace Kather, Chair
(Approved at July 28, 2022 meeting)