



City of Brookings

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BUDGET COMMITTEE AGENDA

Monday, April 18, 2022, 5:30pm

EOC Building, 888 Elk Drive, Brookings, OR 97415

A. Call to Order

B. Election of Officers

1. Chair
2. Vice-chair

C. Approval of 2021 Minutes

D. Delivery of Budget Message by Budget Officer

E. Public Hearing on State Shared Revenues

1. Open Public Hearing
2. Take public comments on State Shared Revenues
3. Close Public Hearing

F. Review Budget

G. Questions from Budget Committee

H. Public Comments on Budget

I. Approve 2022-23 Budget as proposed (amended) and forward to the City Council for adoption – OR - Adjourn to Thursday, April 21, 2022

MINUTES
City of Brookings
BUDGET COMMITTEE MEETING
Brookings City Hall, EOC
888 Elk Drive, Brookings, Oregon
Monday April 19, 2021

Call to Order

Mayor Hedenskog opened the meeting at 5:30 p.m.

Attendance

Members Present: Mayor Ron Hedenskog, Councilor Brad Alcorn, Councilor John McKinney, Councilor Ed Schreiber, Councilor Michelle Morosky, Budget Committee Members Linda Matlock, Julie Retherford, Staci Barr and Doug Brand. Sally Laasch absent.

Staff Present: City Manager/Budget Officer/Finance and Human Resources Director Janell Howard, Public Safety Director Kelby McCrae, PW Director Tony Baron, Deputy PW Director Jay Trost, Lt. Donny Dotson, Fire Chief Jim Watson and Deputy Finance and Human Resources Director Lu Ehlers.

No media were present. No members of the public were present.

Election of Officers

Councilor Alcorn made a motion to appoint Mayor Hedenskog Chair of the budget committee, seconded by Julie Retherford, all voted in favor. Mayor Hedenskog made a motion to appoint Councilor McKinney Vice-chair, seconded by Councilor Alcorn, all voted in favor.

Approval of Minutes

Mayor Hedenskog made a motion to approve 2020 budget minutes, seconded by Councilor Alcorn, all voted in favor.

Budget Message

Budget Officer Janell Howard delivered the budget message and presented the proposed budget to the Budget committee. Some of the items that were highlighted included debt is going down quickly, budget includes an additional police officer, Salmon Run Golf course contract, Airport Master Plan, The General Fund ending unappropriated balance/carryover is more than 5%, which was a goal previously set by Council. Budgeted utility rate increases include 2.9% for Water, 0.0% for Wastewater, and an estimated 1.7% increase for SRFs. The local fuel tax measure was passed in May 2015, and renewed in May 2018 so the Streets SRF was eliminated, decreasing the SRF by \$2.98 per month. It was renewed on the May 2018 ballot for a five year period without the limit of \$300,000 annually. Debt continues to decrease.

Budget Structure Overview

Ms. Howard did an overview of budget structure including fund types, resources and expenditure categories.

Public Hearing on State Shared Revenues

Budget Committee Minutes, April 19, 2021

Mayor Hedenskog opened the public hearing on State Shared Revenues at 5:55 p.m. No public comments. The public hearing was closed at 5:56p.m.

Budget Review

Each Department Head was available for questions.

Council Comments

Mayor Hedenskog spoke about debt going down and gave a brief history of how the debt originated. Councilor Schreiber questions about police training needs and staff answered. More discussion.

Public Comments

None.

Councilor Schrieber made a motion to adjourn and continue the meeting until Thursday April 22, 2021 at 5:30 p.m.; seconded by Councilor Brand, all in favor. Adjourned 7:30 p.m.

MINUTES
City of Brookings
BUDGET COMMITTEE MEETING
Brookings City Hall, EOC
888 Elk Drive, Brookings, Oregon
Thursday, April 22, 2021

Call to Order

Mayor Hedenskog opened the meeting at 5:30 p.m.

Attendance

Members Present: Mayor Ron Hedenskog, Councilor Brad Alcorn, Councilor John McKinney, Councilor Ed Schreiber, Councilor Michelle Morosky, Budget Committee Members Staci Barr, Sally Laasch, Linda Matlock, Julie Retherford. Absent was Doug Brand.

Staff Present: City Manager/Budget Officer/Finance and Human Resources Director Janell Howard, Public Safety Director Kelby McCrae, PW Director Tony Baron, Deputy PW Director Jay Trost, Police Lt. Donny Dotson, Fire Chief Jim Watson and Deputy Finance and Human Resources Director Lu Ehlers.

No media were present. No members of the public were present.

Discussion

Mayor asked if anyone had questions or comments.

There were no further questions or concerns.

Public Comments

None.

Budget Approval

Councilor Alcorn made a motion to approve the budget for the City of Brookings for fiscal year 2021-22 as presented, Seconded by Councilor Morosky, with all in favor.

Mayor Hedenskog made a motion to adjourn. Councilor Alcorn seconded, with all in favor. Adjourned at 5:35 p.m.