

AGENDA
CITY OF BROOKINGS
PARKS AND RECREATION COMMISSION MEETING
Council Chamber - 898 Elk Drive
January 23, 2020 - 7:00 pm

- I. CALL TO ORDER – PLEDGE OF ALLEGIANCE**
- II. ROLL CALL**
- III. APPROVAL OF MINUTES**
Minutes of November 21, 2019
- IV. PUBLIC APPEARANCES**
- V. COMMISSION BUSINESS**
 - A. Resignation of Chair Patt Brown
 - B. Election of Officers
- VI. REGULAR AGENDA**
 - A. Azalea Lower Parking Lot Paving Project
- VII. INFORMATION UPDATES/DISCUSSION ITEMS**
 - A. Mill Beach Update
 - B. Parks Update
 - C. OPRD Opening Grant Opportunities
- VIII. COMMISSIONER REPORTS/COMMENTS**
- IX. ADJOURNMENT**

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
November 21, 2019

CALL TO ORDER

Chair Patt Brown called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

ROLL CALL

Present: Commissioners Trace Kather, Lex Rau and Chair Patt Brown

Absent: Commissioner Bard Alcorn, Lonnie Nalls

Also present: Deputy PWDS Director Jay Trost and RARE participant Erik Orta

APPROVAL OF MINUTES

Motion made by Commissioner Kather to approve the minutes of September 26, 2019; motion seconded by Commissioner Rau and Commission voted; the motion carried unanimously.

PUBLIC APPEARANCES – Citizen suggested an arena for soccer and footzall be added to the Parks Master Plan list.

COMMISSION BUSINESS - None

REGULAR AGENDA –

- A. Bud Cross Park Use Policy** – Jay Trost presented policy to limit use of Bud Cross Park to youth oriented sports activities due to the damage and impact that adult tournaments have on the fields. **Motion made by Commissioner Kather to approve park policy of limiting use of Bud Cross Fields to youth oriented sports ativities, including Little League baseball and youth soccer; motion seconded by Commissioner Rau and Commission voted; the motion carried unanimously.**
- B. Park Vendor Policy** - Jay Trost presented policy to establish a park vendor policy so the ballfields become a place to congregate during the sports seasons with amenities. Would encourage spectators to ballfield events and allow vendors to be selected in advance and plan ahead for events. **Motion made by Commissioner Kather to establish a park policy of yearly Request for Proposals for vendors to operate during the various sports field events; motion seconded by Commissioner Rau and Commission voted; the motion carried unanimously.**

INFORMATION UPDATES/DISCUSSION ITEMS

- A. Parks Projects** – Azalea Park basketball courts are finished and being used with plans to eventually install lights for night use. Eric advised he is working on a plan to develop an outdoor fitness area in Azalea Park with the Rotary Club who is assisting with costs of the project. Jay advised work will begin on the Chetco Point dog park later this winter.
- B. Parks Update** - Conducted a mass clean up at Mill Beach and have ordered additional cameras for better monitoring of activities. Restrooms have been repaired and reopened. City is in the process of establishing an agreement with the county to lease them Social Security Bar, where the would take over care and management wiith them establishing a campground area with a camp host.

COMMISSIONER REPORTS/COMMENTS –

Commissioner Brown commented that she has heard positive comments on the basketball courts and believes the outdoor fitness area will be positive.

ADJOURNMENT

Next meeting scheduled for January 23, 2020. With no further business, meeting adjourned at 7:47 pm.

Respectfully submitted,

Patt Brown, Chair
(Approved at January 23, 2020 meeting)

Patt Brown Resignation from Parks & Recreation Committee

From: pb_brown@charter.net [mailto:pb_brown@charter.net]

Sent: Thursday, December 19, 2019 7:32 PM

To: Lauri Ziemer

Subject: Re: Park & Rec Commission Reappointment

Hi Lauri,

I just finished my two years as President of the Garden Club and I think I will enjoy the position of not being responsible for that club for a while. We have gotten quite a few new members in the last couple

of years and as Past President, I will be mentoring for a while.

Anyway, I think it is time for me to take a break from the Parks and Rec Commission, so I will not be reapplying this time. I did enjoy my time on the commission, but the City now has some good, young people to

carry on and I liked working for both Tony and Jay. We got a lot accomplished in the last few years. I am very proud I was a small part of it. Thank-you for all your hard work. I know you do a lot and have become very important to the City. Keep me on the list for hosting Capella next Spring and Summer.

Sincerely,

Patt

CITY OF BROOKINGS
PARKS & RECREATION COMMISSION
AGENDA REPORT

Meeting Date: January 23, 2020

Signature (submitted by)

Originating Dept: PWDS

Department Director Approval

Subject: Azalea Lower Parking Lot Paving Project

Recommended Motion: Recommend Council approve the use of urban renewal funds for the development of the Capella parking lot at Azalea Park

Financial Impact: \$276,565 Urban renewal Funds with an additional \$50,000 coming from Natures Coastal Holiday funds for a total project cost of \$326,565. General Reserve Funds will be available should the project absorb any unforeseen expenses.

Background/Discussion: In 2019 the City of Brookings applied for the Oregon Parks and Recreation Department (OPRD) grant to fund the development of the Capella parking lot at Azalea Park

Natures Coastal Holiday has committed to providing \$50,000 toward the completion of this project.

Currently the area is a mix of gravel and dirt. This parking area is the largest in the park and serves as the main parking area to access the Band Shell area that hosts several events a year including the Wild Rogue Relay, Natures Coastal Holidays "Festival of Lights" and the American Music Festival that hosts free community concerts in the summer months. In addition it provides access to the softball fields, disc golf course, walking trails and the basketball court, it also provides parking and access to the Capella by the Sea. This venue also serves as one of the premiere wedding and visitor venues on the south coast. Do to the parking areas current condition, accessibility for those with restricted mobility is limited.

Attachment(s):

- A. Cost estimates of the project

City of Brookings
Azalea Park - Capella Parking Lot

1/15/2020

No.	Description	Quantity	Unit	Unit Cost	Item Cost
1	Construction Facilities And Temporary Controls	1	LS	\$24,000.00	\$24,000
2	Demolition and Site Preparation	1	LS	\$12,000.00	\$12,000
3	AC Pavement Removal	285	SY	\$4.00	\$1,140
4	Foundation Stabilization	100	CY	\$50.00	\$5,000
5	Aggregate Base	1230	TONS	\$30.00	\$36,900
6	Asphalt Concrete Pavement	500	TONS	\$130.00	\$65,000
7	4" Subsurface Drain - Class I/II Backfill	25	LF	\$40.00	\$1,000
8	12" Storm Drain Line - Class I/II Backfill	196	LF	\$55.00	\$10,780
9	12" Storm Drain Line - Class III Backfill	252	LF	\$65.00	\$16,380
10	18" Storm Drain Line - Class III Backfill	10	LF	\$300.00	\$3,000
11	Curb Inlet - Standard	4	EA	\$2,500.00	\$10,000
12	Ditch Inlet - Standard	1	EA	\$2,000.00	\$2,000
13	Ditch Inlet - 48" Sloped	1	EA	\$3,500.00	\$3,500
14	Curb - Extruded	620	LF	\$20.00	\$12,400
15	Curb - Type C Curb	495	LF	\$35.00	\$17,325
16	Curb - Monolithic	195	LF	\$25.00	\$4,875
17	Valley Gutter	5	LF	\$100.00	\$500
18	Concrete Sidewalk	2675	SF	\$12.00	\$32,100
19	Additional Work for ADA Parking Space and Access Ramp	1	EA	\$2,000.00	\$2,000
20	Painted Stripe	1875	LF	\$3.00	\$5,625
21	Handicap Symbol	3	EA	\$500.00	\$1,500
22	Subgrade Geotextile Fabric	640	SY	\$3.00	\$1,920
23	Rip Rap	15	CY	\$100.00	\$1,500
24	Landscaping	1	LS	\$5,000.00	\$5,000
Total Basic Bid					\$275,445