

**MINUTES**  
**BROOKINGS PLANNING COMMISSION**  
**September 5, 2017**

The regular meeting of the Brookings Planning Commission was called to order by Chair Bryan Tillung at 7:02 P.M. in the Council Chambers at the Brookings City Hall on the above date. The following Commission members and staff were in attendance:

Commissioners Present: Loren Rings, Cheryl McMahan, Hedda Markham, Gerry Wulkowicz, Tim Hartzell, Bryan Tillung

Staff Present: Community Planner – Mark Schexnayder; Administrator - Lauri Ziemer

Others Present: 1 audience member

**PLANNING COMMISSION BUSINESS**

Chair Tillung thanked all of the volunteers working to contain the Chetco Bar Fire and thanked all of the people who have donated time and resources to help assist those in the community that have been negatively affected by the fire.

**PUBLIC HEARINGS**

Public hearing procedures were addressed by Chair Tillung.

- Chair Tillung opened the legislative hearing regarding File No. CP-1-15.

File Description: In the matter of File No. **CP-1-15**, approval of the Transportation System Plan Update and revisions to Goal 12 Transportation to reflect the Transportation System Plan and U.S. 101 Corridor Plan as supporting documents of the Brookings Comprehensive Plan. City initiated. The criteria used to decide this matter are found in Chapter 17.140 Amendments, of the Brookings Municipal Code (BMC). This is a legislative hearing and the Planning Commission will make a recommendation to the City Council on this matter.

There was no ex parte contact or conflict of interest declared. There was no objection to the jurisdiction of the Planning Commission to hear the matter. The public hearing was opened at 7:07 P.M. Community Planner Schexnayder reviewed the staff report.

There was no one in opposition and no interested parties. No participant requested additional time to submit materials. The public hearing was closed at 7:12 P.M.

By a 6-0 vote (motion: Tillung, 2<sup>nd</sup> Markham) the Planning Commission voted to make a positive recommendation to City Council on File No. **CP-1-15**, approval of the Transportation System Plan Update and revisions to Goal 12 Transportation to reflect the Transportation System Plan and U.S. 101 Corridor Plan as supporting documents of the Brookings Comprehensive Plan.

- Chair Tillung opened the legislative hearing regarding File No. LDC-1-17.

File Description: In the matter of File No. **LDC-1-17**, revision of Brookings Municipal Code (BMC) Section 17.170 Street Standards, Transportation System Plan updates and standards for driveway approaches that were inadvertently omitted when Title 18 of the Brookings Municipal Code (BMC) Engineering Requirements and Standard Specifications for Public Works Construction document was updated. City initiated. The criteria used to decide this matter are found in Chapter 17.140 Amendments, of the BMC. This is a legislative hearing and the Planning Commission will make a recommendation to City Council on the matter.

There was no ex parte contact or conflict of interest declared. There was no objection to the jurisdiction of the Planning Commission to hear the matter. The public hearing was opened at 7:14 P.M. Community Planner Schexnayder reviewed the staff report.

There was no one in opposition and no interested parties. No participant requested additional time to submit materials. Commissioner Markham requested clarification of language in the staff report. The public hearing was closed at 7:19 P.M.

Commissioner Rings asked if an existing planning project would be affected by the proposed changes to the Land Development Code.

By a 6-0 vote (motion: Tillung, 2<sup>nd</sup> Wulkowicz) the Planning Commission voted to make a positive recommendation to City Council on File No. **LDC-1-17**, revision of Brookings Municipal Code (BMC) Section 17.170 Street Standards, Transportation System Plan updates and standards for driveway approaches that were inadvertently omitted when Title 18 of the Brookings Municipal Code (BMC) Engineering Requirements and Standard Specifications for Public Works Construction document was updated.

### **APPROVAL OF MINUTES**

By a 5-0 vote (motion: McMahan, 2<sup>nd</sup> Rings) the Planning Commission approved the minutes of the June 6, 2017 Planning Commission meeting as presented. Commissioners Markham abstained due to not being an appointed commissioner at the time of the meeting.

By a 3-0 vote (motion: McMahan, 2<sup>nd</sup> Rings) the Planning Commission approved the minutes of the July 5, 2016 Planning Commission meeting as presented. Commissioners Tillung, Hartzell and Wulkowicz abstained due to being absent from the meeting.

### **UNSCHEDULED PUBLIC APPEARANCES**

Thomas Guevara, 3500 NW Stuart Parkway, Roseburg, OR stated he was there as the project manager for the Transportation System Plan update, and to support the adoption of the plan and answer any questions.

### **STAFF REPORT**

The next meeting of the Planning Commission will be held as a regularly scheduled meeting on October 3, 2017.

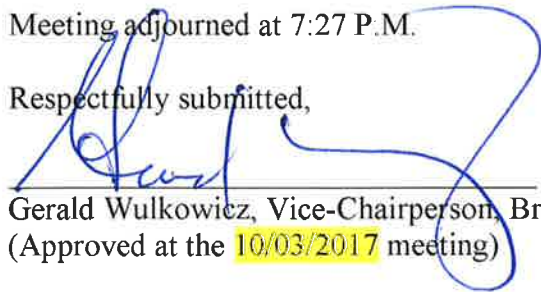
## COMMISSION FINAL COMMENTS

Commissioner Markham asked for clarification regarding the classification of streets in the Land Development Code.

### ADJOURNMENT

Meeting adjourned at 7:27 P.M.

Respectfully submitted,



Gerald Wulkowicz, Vice-Chairperson, Brookings Planning Commission  
(Approved at the 10/03/2017 meeting)