

MINUTES
BROOKINGS PLANNING COMMISSION
August 1, 2017

The regular meeting of the Brookings Planning Commission was called to order by Commissioner Cheryl McMahan at 7:10 P.M. in the Council Chambers at the Brookings City Hall on the above date. The following Commission members and staff were in attendance:

Commissioners Present: Loren Rings, Cheryl McMahan, Skip Hunter, Hedda Markham

Staff Present: Community Planner – Mark Schexnayder; Administrator - Lauri Ziemer

Others Present: 3 audience members

PUBLIC HEARINGS

Public hearing procedures were addressed by Commissioner Cheryl McMahan.

- Commissioner McMahan opened the quasi-judicial hearing regarding File No. M3-2-17.

File Description: In the matter of File No. M3-2-17, a request for preliminary approval of a two parcel partition at Lundeen Road, a 6.01 acre parcel located on Assessor's Map No. 41-13-05B; Tax Lot 1200. Applicant / Owner Theodore Freeman. The criteria used to decide this matter are found Chapter 17.20 Single-Family Residential (R-1-6), Chapter 17.168 Public Facilities Improvement Standards & Criteria, Chapter 17.170 Street Standards, Section 17.172.060 Partitions and Section 17.172.061 Rear lot partitions of the Brookings Municipal Code (BMC). This is a Quasi-judicial hearing and the Planning Commission will make a decision on the matter.

There was no ex parte contact or conflict of interest declared. There was no objection to the jurisdiction of the Planning Commission to hear the matter. The public hearing was opened at 7:14 P.M. Community Planner Schexnayder reviewed the staff report.

Theodore Freeman, 357 Gardner Ridge Road, Brookings, OR stated he was the applicant, briefly described the property, and was there to answer any questions.

No participant requested additional time to submit materials and the representative did not request additional time for written rebuttal. The public hearing was closed at 7:26 P.M.

The Commission deliberated on the matter. By a 4-0 vote (Motion: Markham, 2nd Rings) the Planning Commission approved File No. M3-2-17 as presented.

Commissioner Rings made a motion to approve the final order as presented, which was seconded by Commissioner Markham. The final order was approved by unanimous vote.

- Commissioner McMahan opened the quasi-judicial hearing regarding File No. CP-1-15.

File Description: In the matter of File No. **CP-1-15**, approval of the Transportation System Plan Update and revisions to Goal 12 Transportation to reflect the Transportation System Plan as supporting documents of the Brookings Comprehensive Plan. City initiated. The criteria used to decide this matter is found in Chapter 17.140 Amendments, of the Brookings Municipal Code (BMC). This is a legislative hearing and the Planning Commission will make a recommendation to City Council on this matter.

There was no ex parte contact or conflict of interest declared. There was no objection to the jurisdiction of the Planning Commission to hear the matter. The public hearing was opened at 7:29 P.M. Community Planner Schexnayder reviewed the staff report.

Thomas Guevara, 3500 NW Stuart Parkway, Roseburg, OR stated he was there as the project manager, briefly described the project, and was there to support the adoption of the plan and answer any questions.

No participant requested additional time to submit materials and the representative did not request additional time for written rebuttal. The public hearing was closed at 7:35 P.M.

The Commission discussed the matter and decided to refer the item to the next regularly scheduled planning commission meeting.

APPROVAL of MINUTES

The Commission discussed the matter and decided to refer the item to the next regularly scheduled planning commission meeting.

STAFF REPORT

None.

ADJOURNMENT

Meeting adjourned at 7:40 P.M.

Respectfully submitted,



Cheryl McMahan, Brookings Planning Commission
(Approved at the 09/05/2017 meeting)