

**City of Brookings**  
**CITY COUNCIL MEETING MINUTES**

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

**Monday, February 13, 2017**

**Call to Order**

Mayor Pieper called the meeting to order at 7:00 PM.

**Roll Call**

Council present: Mayor Jake Pieper, Councilors Bill Hamilton, Brent Hodges and Dennis Triglia, and Student Ex Officio Shawntisha Bailey; a quorum present.

Staff present: City Manager Gary Milliman, City Attorney Martha Rice, Public Works and Development Director Paul Stevens, and City Recorder Teri Davis.

Media Present: Jane Stebbins of the Curry Pilot was present

Others Present: Six audience members.

**Resolutions**

*Recreational Immunity*

City Manager Milliman presented the staff report. Resolution supports legislation in the 2017 Oregon Legislative Assembly restoring recreational immunity.

**Councilor Hodges moved, Councilor Triglia seconded and Council voted unanimously with an advisory "Yes" vote from Ex Officio Bailey to adopt Resolution 17-R-1096 recommending restoring recreational immunity rights.**

*Use of Azaleas in Landscaping*

City Manager Milliman presented the staff report. Brookings was recently designated as an Azalea City. Resolution encourages the use of Azaleas in public and private landscaping.

Councilor Triglia indicated that he was very pleased about this.

**Councilor Triglia moved, Councilor Hamilton seconded and Council voted unanimously with an advisory "Yes" vote from Ex Officio Bailey to adopt Resolution 17-R-1097 encouraging the use of Azaleas and its parent genus the Rhododendron in public and private landscaping within the City.**

**Scheduled Public Appearances**

Candie Wilk and Luke Pike from Curry Transfer & Recycling (CTR) presented an update regarding recent recycling trends and data.

Council members discussed various elements of the recycling program offered by CTR.

## **Oral Requests and Communications from the audience**

- Carolyn Milliman of 1090 Parkview Drive addressed Council updating about the planning for Elmo Williams Day. The next planning meeting is scheduled for Thursday, March 9 at 4 p.m. in the City Council Chambers.

## **Staff Reports**

### *Railroad Street Engineering Contract*

Public Works and Development Director Paul Stevens presented the staff report.

**Councilor Triglia moved, Councilor Hodges seconded and Council voted unanimously with an advisory "Yes" vote from Ex Officio Bailey to authorize the City Manager to sign task order No. 75 to allow the Dyer Partnership to develop Civil Engineering contract documents, provide project bidding services, and construction administration services for Railroad Street Phase II for the a sum not to exceed \$308,436.**

### *Storm Drain Easements*

Public Works and Development Director Paul Stevens presented the staff report.

Mayor Pieper noted Fifth and Railroad has been a problem area for flooding for awhile. City Manager Milliman confirmed that it had been ongoing since at least 2012.

**Councilor Hodges moved, Councilor Triglia seconded and Council voted unanimously with an advisory "Yes" vote from Ex Officio Bailey to authorize the City Manager to execute temporary Construction Easements and permanent Storm Drainage Easements with Four N, South Coast Lumber, US Bank National Association, and Haze Grey, LLC for installation of a new 60 inch storm drain line and related appurtenances.**

### *Railroad Street Easements et al*

City Manager Milliman presented the staff report.

**Councilor Hodges moved, Councilor Triglia seconded and Council voted unanimously with an advisory "Yes" vote from Ex Officio Bailey to authorize the City Manager to execute all temporary easements and right-of-way deeds associated with the Railroad Street Improvement Project.**

### *TPAC Recommendation for Print Advertising*

City Recorder Teri Davis presented the staff report.

**Councilor Triglia moved, Councilor Hamilton seconded and Council voted unanimously with an advisory "Yes" vote from Ex Officio Bailey to authorize the City Manager to utilize 15 percent of those annually allocated Transient Occupancy Tax (TOT) funds which are budgeted to tourism promotion specifically for print**

**advertising in the People's Coast Guide and the Oregon Coast Magazine/Mile by Mile Guide at the City Manager's discretion, pursuant to the City Manager's established spending limits.**

*Curry County Veterans Service Office Budget Cuts*

City Manager Milliman presented the staff report. Council has been requested to submit a letter of opposition to the County regarding budget cuts in the County Veterans Service Office. Staff recommends no action at this time.

Mayor Pieper entered into the record an email from Catherine Wiley received by Council and staff on February 12, 2017 in opposition to this item. The document will be maintained in the City Recorder's meeting records.

Jim Newman of P.O. Box 1677, Brookings spoke in support of the request.

Connie Hunter of 1310 English Court, Brookings spoke in support of the request.

Council discussed the pros and cons of taking any action at this time. Mayor Pieper and Councilor Hamilton supported waiting to see the full recommendation of cuts by the County; Councilor Triglia was in support of action now but agreed to wait – he urged the Council to revisit this issue when the budget committee recommendations are known.

**Council took no action on this issue.**

*Vet Fest Grant*

City Manager Milliman presented the staff report. Work on the grant will be tasked to Management Analyst Chrissy Bevens. This agenda item also requests all park and Capella use fees for Vet Fest 2017 be waived.

Connie Hunter of 1310 English Court, Brookings spoke in support of the grant application.

Council discussed splitting the motion into two parts – one to approve the fee waiver and one to approve the grant application.

**Councilor Hodges moved, Councilor Triglia seconded and Council voted unanimously with an advisory "Yes" vote from Ex Officio Bailey to waive all park and Capella use fees for Vet Fest 2017.**

**Councilor Triglia moved, Councilor Hodges seconded and Council voted unanimously with an advisory "Yes" vote from Ex Officio Bailey to authorize staff to work with Connie Hunter and the Vietnam Veterans of America in the development of an application for funding from the National Endowment for the Arts in support of Vet Fest in 2018 with the City serving as applicant.**

### *Nature's Coastal Holiday Event Evaluation*

City Recorder Davis presented the staff report.

Councilor Triglia noted that the event organizers need to make a better effort to track visitor from outside the city.

**Councilor Hodges moved, Councilor Hamilton seconded and Council voted unanimously with an advisory "Yes" vote from Ex Officio Bailey to accept the Nature's Coastal Holiday Event Evaluation report.**

### *Coastal Christmas Event Evaluation*

City Recorder Davis presented the staff report.

**Councilor Hamilton moved, Councilor Hodges seconded and Council voted unanimously with an advisory "Yes" vote from Ex Officio Bailey to accept the Coastal Christmas Event Evaluation report.**

### *Oktoberfest Event Evaluation*

City Recorder Davis presented the staff report.

Councilor Hodges suggested creating a more uniform evaluation form.

Mayor Pieper noted that if an event is coordinated by the Mike and Alex Frederick, it's guaranteed to be a success story.

**Councilor Triglia moved, Councilor Hamilton seconded and Council voted unanimously with an advisory "Yes" vote from Ex Officio Bailey to accept the Oktoberfest Event Evaluation report.**

### **Consent Calendar**

1. Approve Council minutes for January 23, 2017
2. Accept TPAC minutes for December 15, 2016
3. Accept Parks & Rec minutes for November 17, 2016
4. Accept Planning Commission minutes for October 4, 2016
5. Accept Safety Committee Annual Report

Councilor Hodges moved, Councilor Triglia seconded and Council voted unanimously with an advisory "Yes" vote from Ex Officio Bailey to approve the Consent Calendar.

### **Non-Action Items**

1. There was no discussion regarding the January Vouchers.

**Remarks from Mayor and Councilors**

Councilor Hamilton commented that this week the Boy Scouts of America celebrates its 107<sup>th</sup> birthday. He commended the two troops in the city.

Mayor Pieper asked Council if they would be interested in discussing reinstating committee liaisons. Council would like to bring it to workshop.

**Adjournment**

Councilor Hodges moved, Councilor Triglia seconded and Council voted by voice to adjourn the meeting at 9:24 p.m.

Respectfully submitted:

***Approved by City Council on  
February 27, 2017***

\_\_\_\_\_  
Jake Pieper, Mayor

ATTESTED:

this \_\_\_\_\_ day of \_\_\_\_\_ 2017:

\_\_\_\_\_  
Teri Davis, City Recorder