

**City of Brookings**  
**CITY COUNCIL MEETING MINUTES**

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

**Monday, January 23, 2017**

**Call to Order**

Mayor Pieper called the meeting to order at 7:00 PM.

**Roll Call**

Council present: Mayor Jake Pieper, Councilors Bill Hamilton, Brent Hodges and Dennis Triglia, and Student Ex Officio Shawntisha Bailey; a quorum present.

Staff present: City Manager Gary Milliman, City Attorney Martha Rice, Public Works and Development Director Paul Stevens, Finance & Human Resources Director Janell Howard and City Recorder Teri Davis.

Media Present: No media was present

Others Present: Nine audience members.

**Appointments**

Councilor Triglia moved, Councilor Hodges seconded and Council voted unanimously with an advisory "Yes" vote from Ex Officio Bailey to re-appoint Tom Bozack and Jay Trost to the Parks and Recreation Commission and to re-appoint Sally Laasch and Linda Matlock to the Budget Committee.

**Staff Reports**

*City Council Appointment*

City Manager Milliman presented the staff report noting that the deadline to appoint is March 10.

Councilor Triglia indicated that he is in favor of opening applications.

Councilor Hamilton said that he would like to nominate Ron Hedenskog, but thought it was a good idea to take applications.

Councilor Hodges said he was in favor of appointing Ron.

Mayor Pieper agreed that he would like Ron back on Council, but for reasons of transparency thought it best to take applications.

**Councilor Triglia moved, Councilor Hamilton seconded and Council voted 3-1 with Councilor Hodges voting Nay and with an advisory "Yes" vote from Ex Officio Bailey to direct staff to open the application process to fill Council Position #3.**

### *Independent Auditor Contract*

Finance & Human Resources Director Janell Howard presented the staff report.

Councilor Triglia asked how the City was with Carlisle for six years since the contracts are for three year terms.

Director Howard said that it was originally a three-year contract with three one-year extensions.

**Councilor Hodges moved, Councilor Triglia seconded and Council voted unanimously with an advisory "Yes" vote from Ex Officio Bailey to accept the audit services proposal from Moss Adams LLP and authorize the City Manager to execute a three year contract.**

### **Resolutions**

#### *BCRAA Representative*

City Manager Milliman reviewed the staff report.

Councilor Hodges indicated that he was interested in the assignment but had time constraints that would prohibit his participation.

Councilor Triglia asked if the City needed both a primary and an alternate. City Manager Milliman advised that there is no urgency to fill the appointment because there is an alternate but a primary should be appointed.

Mayor Pieper recommended waiting until the fifth Councilor is appointed. Councilor Triglia was concerned that the Council appointee may not want the BCRAA appointment.

City Manager Milliman suggested that whoever is appointed needs to make regular reports to Council following meetings.

Mayor Pieper decided that he would be able to accept the appointment as the representative.

**Councilor Triglia moved, Councilor Hodges seconded and Council voted unanimously with an advisory "Yes" vote from Ex Officio Bailey to adopt Resolution 17-R-1094 appointing Mayor Jake Pieper to fulfill the remainder of the term expiring October 3, 2019, as the City of Brookings representative to the Border Coast Regional Airport Authority.**

### **Oral Requests and Communications from the audience**

- Michael Frederick of 16883 Yellowbrick Road addressed Council asking that the regulations for food carts be revised. Councilor Triglia advised that he had seen this topic discussed recently on social media also. Council indicated to City Manager Milliman to place the item on the March workshop agenda.
- Carolyn Milliman of 1090 Parkview Drive addressed Council advising of the first planning meeting for Elmo Williams Day scheduled for Thursday, February 9 at 4 p.m. in the City Council Chambers.

**Consent Calendar**

1. Approve Council minutes for January 9, 2017
2. Receive monthly financial report for December 2016

Councilor Hodges moved, Councilor Triglia seconded and Council voted unanimously with an advisory "Yes" vote from Ex Officio Bailey to approve the Consent Calendar.

**Remarks from Mayor and Councilors**

Councilor Hamilton thanked everyone for their concern while he recovered from a bout of pneumonia. He is doing much better now.

**Adjournment**

Mayor Pieper adjourned the meeting at 7:30 with Urban Renewal Agency meeting immediately following.

Respectfully submitted:

***Approved by City Council on  
February 13, 2017***

\_\_\_\_\_  
Jake Pieper, Mayor

ATTESTED:

this \_\_\_\_\_ day of \_\_\_\_\_ 2017:

\_\_\_\_\_  
Teri Davis, City Recorder