MINUTES
BROOKINGS PLANNING COMMISSION
January 5, 2016

The regular meeting of the Brookings Planning Commission was called to order by Chair Bryan Tillung at 7:00pm in the Council Chambers at the Brookings City Hall on the above date. The following Commission members and staff were in attendance:

Commissioners Present: Loren Rings, Ray Hunter, Gerry Wulkowicz, Timothy Hartzell, Cheryl McMahan, Bryan Tillung

Staff Present: Planning Manager - Donna Colby-Hanks; Public Works & Development Services Director - LauraLee Snook ; Administrator - Jordan Fanning

Others Present: No public

PUBLIC HEARINGS

Public hearing procedures addressed by Chair Tillung

- Chair Tillung opened the legislative hearing regarding File No. CP-2-15.

File Description: In the matter of File No. **CP-2-15**, approval of the Wastewater Facilities Plan, 2015, as well as revisions to the Public Facilities Plan (PFP) and Goal 11 of the Brookings Comprehensive Plan to reflect the Wastewater Facilities Plan. City initiated. The criteria used to decide this matter are found in Chapter 17.140 Amendments, of the Brookings Municipal Code (BMC). This is a legislative hearing and the Planning Commission will make a recommendation to City Council on this matter.

There was no ex parte contact, bias or personal interest, or conflict of interest declared. The was no objection to the jurisdiction of the Planning Commission to hear the matter. Planning Manager Colby-Hanks introduced Public Works & Develop Services Director Snook who presented the staff report in full. The Commission had numerous comments regarding how Harbor Sanitary District (HSD) impacts should be addressed. Exhibit B, written testimony from Catherine Wiley, 96370 Duley Creek Road, Brookings, OR was entered into the record. Wiley expressed concern that the Charter language regarding water being provided outside the city limits was removed from Goal 11. Staff suggested that it would be more appropriate to insert the exact language from the Charter in regards to the provision of water outside the city limits in place of the Charter interpretation proposed for deletion.

The public hearing portion of the file was closed at 7:20pm. After discussion regarding HSD, Wulkowicz made a motion to send a favorable recommendation for the file with the HSD concerns as discussed to be researched and addressed before moving forward for Council review as well as the insertion of Charter text into Goal 11. The motion was seconded by Tillung. The file was approved by a unanimous vote.

APPROVAL of MINUTES

By a 6-0 vote (motion: Tillung, 2nd McMahan) the Planning Commission approved the minutes of the November 17, 2015 Planning Commission meeting as presented.

STAFF REPORT

Staff presented the report for the Committee for Citizens Involvement as required by Resolution 399. By a 6-0 vote (motion:McMahan, 2nd Wulkowicz) the Planning Commission accepted the report and recommended it move forward to City Council.

Commissioner Rings and Commissioner McMahan positions expire in April, 2016. If interested in serving an additional four years, they were encouraged to reapply. The League of Oregon Cities is offering a basic training in Coos Bay in February. Arrangements can be made if Commissioners are interested in attending. Staff received and responded to a county referral for a zone change from residential to commercial for a parcel just south of the intersection of Hwy 101 and East Benham Lane. If approve by the county it is proposed to be the future FedEx facility.

PLANNING COMMISSION BUSINESS

Election of Chair: Rings made a motion to nominate Chair Tillung, seconded by McMahan. Nominations were closed by McMahan, seconded by Hartzell. By a 6-0 vote (motion: Wulkowicz, 2nd Rings) Commission Tillung was elected as chair for the 2016.

Election of Vice-chair: McMahan made a motion to nominate Wulkowicz, seconded by Tillung. Nominations were closed by McMahan, seconded by Tillung. By a 6-0 vote (motion: McMahan, 2nd Tillung) Wulkowicz was elected as vice-chair for 2016.

ADJOURNMENT

Meeting adjourned at 7:40 pm
Respectfully submitted,

Bryan Tillung, Chair of the Brookings Planning Commission
(Approved at the 3/1/16 meeting)