MINUTES
BROOKINGS PLANNING COMMISSION
June 7, 2016

The regular meeting of the Brookings Planning Commission was called to order by Chair Bryan Tillung at 7:04pm in the Council Chambers at the Brookings City Hall on the above date. The following Commission members and staff were in attendance:

Commissioners Present: Loren Rings, Ray Hunter, Gerry Wulkowicz, Timothy Hartzell, Bryan Tillung, Joseph Vogl
Staff Present: Planning Manager - Donna Colby-Hanks; Administrator - Lauri Ziemer
Others Present: 0 audience members

PUBLIC HEARINGS

Public hearing procedures were addressed by Chair Tillung

- Chair Tillung opened the quasi-judicial hearing regarding File No. MC-1-16/CUP-1-05.

File Description: In the matter of File No. **MC-1-16/CUP-1-05,** a request for a minor change to an approved conditional use permit to operate an auto lubrication and car wash facility. The minor change is to remove the condition of approval for the access easement to be named. The subject property is a 1.57 acre parcel; located at 336 Fifth Street; Assessor's Map 41-13-06DB, tax lot 1600; zoned General Commercial (C-3). Applicant, City of Brookings and owner, Newcomb. The criteria used to decide this matter are found in Chapter 17.52.040 General Commercial Conditional Uses, Chapter 17.136.140 Conditional Use Permits Minor Change, and Chapter 17.116.090 Minor Change of the Brookings Municipal Code (BMC). This is a quasi-judicial hearing and the Planning Commission will make a decision on this matter.

There was no ex parte contact, bias or personal interest, or conflict of interest declared. There was no objection to the jurisdiction of the Planning Commission to hear the matter. The public hearing was opened at 7:07pm. Planning Manager Colby-Hanks reviewed the staff report and entered Exhibit B, a memo from LauraLee Snook, Public Works and Development Services Director, recommending approval as the sign makes it appear that the access easement is a public street thereby encouraging traffic. More traffic may increase conflicts with vehicles backing out of parking spaces at adjacent businesses. There was no testimony from the public and the public hearing portion of the meeting was closed at 7:15pm.

The Commission deliberated on the matter. By a 6-0 vote (motion: Wulkowicz, 2nd Hunter) the Planning Commission voted to approve File No. MC-1-16/CUP-1-05 requesting a minor change to remove condition of approval #25 for the access easement to be named. Chair Tillung made a motion to approve the final order to remove condition #25, which was seconded by Wulkowicz. The final order was approved by unanimous vote.

APPROVAL of MINUTES

By a 6-0 vote (motion: Tillung, 2nd Rings) the Planning Commission approved the minutes of the May 3, 2016 Planning Commission meeting as presented.

STAFF REPORT

Staff requested the Planning Commission consider providing a support letter for a Transportation Growth Management (TGM) Grant application being prepared by Chrissy Bevens, Management Analyst, to further develop an Area Plan for the Parkview Drive and Airport Area. By a 6-0 vote (motion: Wulkowicz, 2nd Hunter) the Planning Commission authorized the Chair to sign the letter of support for the TGM grant.

In July, the Planning Commission will be considering the continuation of a minor change to the expansion of Headstart as well as a zone change from single-family dwelling to two-family dwelling on a property located on Memory Lane.

COMMISSION FINAL COMMENTS

Commissioner Rings expressed concerns regarding the speed limits on Hwy 101 from the Dawson/Carpenterville intersection to Harris Beach State Park. He felt the speed limits need to be reduced to improve safety. The rest of the Commissioners agreed. Discussion ensued regarding the matter including the process used by Oregon Department of Transportation (ODOT) to analysis traffic and assign speed limits. ODOT will be involved in the presentation of the updated Transportation System Plan and this would provide an excellent opportunity for discussion of this matter.

ADJOURNMENT

Meeting adjourned at 7:28 pm.
Respectfully submitted,

Bryan Tillung

Bryan Tillung, Chair of the Brookings Planning Commission
(Approved at the 7/5/16 meeting)