

## Urban Renewal Agency Agenda, Tuesday, May 29, 2018

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

To immediately follow the City Council meeting.

1. Call To Order
2. Roll Call
3. Accept Agency Minutes For December 11, 2017

Documents:

[12-11-17 URA MINUTES.PDF](#)

4. Oral Requests And Communications From The Audience  
Public Comments on non-agenda items – 5 minute limit per person.\*

5. Staff Reports

- a. Public Hearing And Approval Of Agency Appropriations For The 2018-19, Fiscal Year Budget

Documents:

[URA BUDGET CAR.PDF](#)

[URA BUDGET.ATT.A.RESOLUTION 18-R-1137.PDF](#)

6. Remarks From Agency Members
7. Adjournment

\*Obtain [Public Comment Forms](#) on this website or at City Hall prior to the meeting. Return completed forms to the City Recorder before the start of meeting or during regular business hours.

All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with 72 hours advance notification. Please contact 469-1102 if you have any questions regarding this notice.

# City of Brookings Urban Renewal Agency Meeting MINUTES

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

**Monday, December 11, 2017**

## **Call to Order**

Chair Pieper called the meeting to order at 9:14 PM, immediately following the City Council meeting.

## **Roll Call**

Agency present: Chair Jake Pieper, Directors Bill Hamilton, Brent Hodges, Roger Thompson and Dennis Triglia; a quorum present.

Staff present: City Manager Gary Milliman, City Attorney Martha Rice, Finance and Human Resources Director Janell Howard, and City Recorder Teri Davis.

## **Agency minutes**

**Director Triglia moved, Director Thompson seconded and Council voted unanimously to approve the August 14, 2017 Agency minutes as written.**

## **Staff Reports**

*Accept Audit*

Finance and Human Resources Director Howard provided the staff report.

**Director Triglia moved, Director Hodges seconded and Council voted unanimously to accept the Brookings Urban Renewal Agency's Audit for the fiscal year ended June 30, 2017.**

## **Agency Comments**

There were no agency comments.

## **Adjourn**

Director Triglia moved, Director Hamilton seconded and Council voted unanimously by voice to adjourn at 9:17 PM.

Respectfully submitted:

ATTESTED:

this \_\_\_\_\_ day of \_\_\_\_\_ 2018:

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Jake Pieper, Chair

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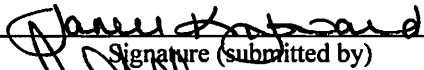

Teri Davis, City Recorder

# BROOKINGS URBAN RENEWAL AGENCY

## AGENDA REPORT

Meeting Date: May 29, 2018

Originating Dept: Finance & HR

  
\_\_\_\_\_  
Signature (submitted by)  
  
\_\_\_\_\_  
City Manager Approval

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Subject:

Hold Public Hearing and Approval of Appropriations for FY 2018-19 Budget.

Recommended Motion:

Adopt Resolution 18-R-1137, adopting the Brookings' Urban Renewal Agency's budget, declaring tax increment funding as provided under Section 1c, Article IX of the Oregon Constitution and ORS Chapter 457, and making appropriations for the 2018-19 fiscal year.

Financial Impact:

The fiscal year 2018-19 approved and proposed adopted budget of the Brookings Urban Renewal Agency is in the amount of \$2,078,950.

Background /Discussion:

Oregon local budget law requires the Agency's governing body to enact a resolution adopting the budget for the next fiscal year, prior to June 30<sup>th</sup>. Before the Urban Renewal Agency can implement the 2018-19 budget and receive tax money necessary for operations, these resolutions must be adopted by the Board of Directors.

No changes are proposed by staff from the Budget Committees' approved budget.

Attachment:

Resolution 18-R-1137 Adopt Budget

**URBAN RENEWAL AGENCY OF THE CITY OF BROOKINGS**

**RESOLUTION 18-R-1137**

A RESOLUTION ADOPTING THE BUDGET FOR THE URBAN RENEWAL AGENCY OF THE CITY OF BROOKINGS, DECLARING TAX INCREMENT FUNDING AS PROVIDED UNDER SECTION 1C, Article IX OF THE OREGON CONSTITUTION AND ORS CHAPTER 457, AND MAKING APPROPRIATIONS FOR THE 2018-19 FISCAL YEAR.

BE IT RESOLVED that the Board of Directors of the Urban Renewal Agency of the City of Brookings hereby adopts the budget for 2018-19 in the sum of \$2,078,950 now on file in the Office of the City Finance and Human Resources Department.

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2018, and for the

<b>GENERAL FUND</b>		
Urban Renewal Program	877,472	
Special Appropriations:		
Transfers	450,739	
TOTAL GENERAL FUND APPROPRIATIONS		\$1,328,211
<b>DEBT SERVICE FUND</b>		
Special Appropriations:		
Debt Service	450,739	
TOTAL DEBT SERVICE FUND APPROPRIATIONS		450,739
TOTAL RESERVE AMOUNTS		300,000
TOTAL ADOPTED BUDGET		<u>\$2,078,950</u>

BE IT FURTHER RESOLVED that the Board of Directors of the Brookings Urban Renewal Agency hereby resolves to certify to the county assessor a request for the Downtown Plan Area for the maximum amount of revenue that may be raised by dividing the taxes under section 1c, Article IX of the Oregon Constitution and ORS Chapter 457.

ADOPTED by Urban Renewal Agency for the City of Brookings this 29th day of May, 2018.

\_\_\_\_\_  
Chair Jake Pieper

ATTEST by:

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Teri Davis, City Recorder