

**Advance Packet for
January 8, 2018 City Council Meeting**

1. Ordinances

- a. Ordinance 18-O-771, Amending Chapter 3.25, Motor Vehicle Fuel Sales Tax, Of Brookings Municipal Code Title 3, Revenue And Finance, Operative July 1, 2018, Only Upon Voter Approval Of The City's Measure To Reauthorize The \$0.04 Per Gallon Motor Vehicle Fuel Sales Tax For 5 Years To Be Placed On The May 15, 2018 Primary Election Ballot.

Documents:

[FUEL TAX ORDINANCE CAR.PDF](#)
[FUEL TAX ORDINANCE.ATT.A.ORDINANCE 18-O-771.PDF](#)
[FUEL TAX ORDINANCE.ATT.B.PROJECTS LIST.PDF](#)

2. Public Notice

Documents:

[PN ORD BY TITLE ONLY.PDF](#)

*Obtain [Public Comment Forms](#) on this website or at City Hall prior to the meeting. Return completed forms to the City Recorder before the start of meeting or during regular business hours.


All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with 72 hours advance notification. Please contact 469-1102 if you have any questions regarding this notice.

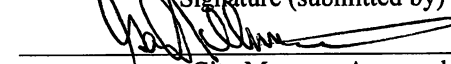
CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: January 8, 2018

Originating Dept: Elections Officer



Signature (submitted by)


City Manager Approval


Subject: Reauthorize Fuel Tax Ordinance

Recommended Motion:

Motion to adopt Ordinance 18-O-771, amending Chapter 3.25, Motor Vehicle Fuel Sales Tax, of Brookings Municipal Code Title 3, Revenue and Finance, Operative July 1, 2018, only upon voter approval of the City's measure to reauthorize the \$0.04 per gallon motor vehicle fuel sales tax for five years to be placed on the May 15, 2018 primary election ballot.

Financial Impact:

This ordinance would reauthorize the enactment of administrative procedures for the proposed \$0.04 cent per gallon sold fuel tax measure which is to be placed on the May 15, 2018 ballot, retaining current revenue levels.

Reviewed by Finance & Human Resources Director: 

Background/Discussion:

At its meeting of October 9, 2017, City Council directed the City Recorder and City Attorney to prepare a Resolution calling for a measure proposing a local tax on motor vehicle fuel sales to be placed before the qualified electors of the City of Brookings on the May 15, 2018 primary election ballot, with the tax rate to be \$0.04 for a duration of five years and there to be no maximum revenue cap.

The attached Ordinance is a counterpart to the Resolution and amends Brookings Municipal Code Chapter 3.25, Motor Vehicle Fuel Sales Tax, extending the fuel tax for an additional five years, keeping the tax rate the same at \$0.04 per gallon sold, and ending the maximum revenue cap. It further stipulates the amendment will take effect only if a majority of the city electorate voting in the primary election to be held on May 15, 2018 vote in favor of reauthorizing said Motor Vehicle Fuel Sales Tax.

The \$300,000 in revenues generated by the fuel tax are necessary for the construction, reconstruction, improvement, repair, maintenance, operation and use of the public streets system in the City. The list of improvements completed through the first three years of the fuel tax as well as the improvements needed in future years is attached.

Attachment(s):

- a. Ordinance 18-O-771
- b. Street Improvements List

IN AND FOR THE CITY OF BROOKINGS

STATE OF OREGON

ORDINANCE 18-0-771

IN THE MATTER OF ORDINANCE 18-O-771, AN ORDINANCE AMENDING CHAPTER 3.25, MOTOR VEHICLE FUEL SALES TAX, OF BROOKINGS MUNICIPAL CODE TITLE 3, REVENUE AND FINANCE, OPERATIVE JULY 1, 2018, ONLY UPON VOTER APPROVAL OF THE CITY'S MEASURE TO REAUTHORIZE THE \$0.04 PER GALLON MOTOR VEHICLE FUEL SALES TAX FOR 5 YEARS TO BE PLACED ON THE MAY 15, 2018 PRIMARY ELECTION BALLOT.

Sections:

- Section 1. Ordinance Identified.
- Section 2. Amend Chapter 3.25, Motor Vehicle Fuel Sales Tax.
- Section 3. Effective Date.

The City of Brookings ordains as follows:

Section 1. Ordinance Identified. This ordinance amends Chapter 3.25. Motor Vehicle Fuel Sales Tax of Brookings, Municipal Code, Title 3, Revenue and Finance, operative July 1, 2018, only upon voter approval of the City's Measure to Reauthorize the \$0.04 per gallon motor vehicle fuel sales tax for 5 years to be placed on the May 15, 2018 ballot.

Section 2. Amend Chapter 3.25. Sections 3.25.010, Purpose, and 3.25.290, Effective Date and Expiration of Fuel Tax, of Chapter 3.25, Motor Vehicle Fuel Sales Tax, are hereby amended to read as follows:

3.25.010 Purpose

The purpose of the motor vehicle fuel tax is to raise revenues necessary for the construction, reconstruction, improvement, repair, maintenance, operation and use of the public streets system in the City. The City's annual revenue target from the fuel tax is \$300,000.00 adjusted annually by the Engineering News Record Construction Cost Index for the preceding May to May, twelve (12) month period.

3.25.290 Effective Date and Expiration of Fuel Tax

The Motor Vehicle Fuel Sales Tax will become effective July 1, 2015 and will expire at 11:59 p.m. on June 30, 2023.

Section 3. Effective Date. This ordinance will take effect only if a majority of the city electorate voting in the primary election to be held May 15, 2018 vote in favor of reauthorizing said Motor Vehicle Fuel Sales Tax for an additional five (5) years.

First Reading: _____ Passage: _____

Second Reading: _____ Effective Date: _____

Signed by me in authentication of its passage this _____, day of _____, 2018

ATTEST:

Mayor Jake Pieper

City Recorder Teri Davis

LOCAL FUEL TAX STREET PRIORITY LIST			
Year	Street	Comments	Cost Estimates
2015-16	Marine Drive Slide Repair	Completed	
	North Bank Slope Repair		
	Center Street Sidewalk		
	Easy Street Sidewalks		
	Hemlock Street Improvements/widening		
	Street Resurfacing Project includes:		
	Midland Way, Highland Avenue,		
	Crestwood Place, Cameo Court		
	Hassett Street between 3rd Street and 5th Street,		
	3rd Street between Ransom Avenue and Brooke Lane		
	5th Street between Ransom Avenue and Brooke Lane		
	Homestead Road, View Court, Julie Drive		
Moore Street, Hazel Street, Hemlock Street			
2016-17	Arnold Lane from Chetco Ave to Rowland Lane	Completed	
	Fern/Elk Drive to Easy St		
	Hemlock, Willow to Fern		
	Center St, Chetco Ave to Railroad		
	Hassett - Pioneer Road to Old County		
2017-18	Spruce Drive North, Alder to Linden	Bid Price for the Work \$198,501.50	
	Spruce Drive South, Linden to Alder & Alder to Railroad	plus alternates \$39,705 (alternates <i>not</i> funded from local gas tax)	\$238,206.50 ¹
	Ransom from 6th St to Kevin Place		
	Kevin Place from Hassett to Ransom		\$97,000
2018-19	UPDATE STREET MASTER PAVEMENT MANAGEMENT PLAN		
	Ransom - Kevin to Fawn	Requires storm drain	\$232,000 ²
	Mendy St - Pacific Ave to Culdesac		\$60,000 ⁴
2019-20	Ransom - Fawn to Pioneer	Includes Storm drain and some curb repairs	\$225,000 ²
	Spruce from Alder to Oak St		\$48,500 ⁴
	Sandy Lane from Macklyn Cove Dr to culdesac		\$48,500 ⁴
	Mill Beach Rd from Allen Lane to Macklyn Cove Drive		\$48,500 ⁴
	Allen Road from Mill Beach Rd to Culdesac		\$43,500 ⁴

2020-21	UPDATE STORM & SEWER MASTER PLAN		\$50,000
	UPDATE WATER MASTER PLAN		\$50,000
	7th St from Pioneer Lane to Meadow Lane		\$63,000 ⁴
	Valley St from Hillside Dr to Chetco Ave		\$18,500 ⁴
	Mechelle Lane from Kevin Place to Fawn Dr		\$48,500 ⁴
	Chetco Lane from Chetco Ave to culdesac		\$48,500 ⁴
	Seascape Ct from Tanbark Rd to culdesac		\$57,500 ⁴

2021-22	Lundeen Road - Half Street Improvements	Coordinate with church construction	\$230,000 ⁴
	Easy Manor Drive Loop	8" Waterline Master Plan	\$187,000 ⁴
	Frontage Road from Ross Rd to Elk Drive	36" Storm Master Plan	\$97,000 ⁴

2022-23	Memory Lane from Railroad St to Tanbark Rd	8" Waterline Master Plan	\$126,000 ⁴
	Hemlock from Alder to Oak	8" Waterline	\$75,500 ⁴
	5 St from Barbra to Ransom	12" Storm Line	\$64,500 ⁴
	1st St from Ransom to Easy St	8" Waterline Master Plan	\$149,000 ⁴

2023-24	Rowland - Arnold to Smith	Street Reconstructon + 18" Storm & 24" water	\$222,000 ⁴
	Easy Street - Mardon Ct to 5th	Includes 12" Water Main line	\$585,000 ⁴

¹ Competitive Bid	⁴ Estimates from Average/Cost OF RECENT PROJECTS
² Eng Estimate	⁵ Adjusted from 2012Street Pavement Manangement System (PMS)



Legal

To Publish: Wednesday, January 3, 2018

Public Notice

NOTICE IS HEREBY GIVEN that on Monday, January 8, 2018, at 7:00 pm in City Hall Council Chambers, 898 Elk Drive, during a regular Common Council meeting, Brookings City Council will consider for adoption by title only the following:

- In the Matter of Ordinance 18-O-771, an Ordinance Amending Chapter 3.25, Motor Vehicle Fuel Sales Tax, of Brookings Municipal Code Title 3, Revenue and Finance, Operative July 1, 2018, Only Upon Voter Approval of the City's Measure to Reauthorize the \$0.04 per Gallon Motor Vehicle Fuel Sales Tax for 5 Years to be Placed on the May 15, 2018 Primary Election Ballot.

All persons wishing to address these matters may do so in person at the meeting, or by submitting prior written evidence to the City Recorder, City Hall, 898 Elk Drive, Brookings, OR 97415. Copies of the ordinance and associated staff report will be available for inspection in the City Recorder's office, at the Chetco Community Library, and at www.brookings.or.us, under Council Agendas.

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