

Planning Commission Agenda  
DATE , 7:00 pm City Hall Council Chambers  
898 Elk Drive, Brookings, OR 97415

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1. Call To Order
2. Pledge Of Allegiance
3. Roll Call
4. Planning Commission Business  
Election of Vice Chair
5. Public Hearings
  - 5.I. In The Matter Of File No. CUP-4-16,  
a request for approval of a conditional use permit to operate a short term vacation rental at 840 Third Street, a .18 acre parcel located on Assessor's Map No. 41-13-06BA; tax lot 332. Applicant/owner Smithers. The criteria used to decide this matter are found in Section 17.124.170 - Short Term Rentals, Chapter 17.136 - Conditional Uses, and Section 17.20.040(Q) Single-Family Residential (R-1-6) Conditional uses of the Brookings Municipal Code (BMC). This is a Quasi-judicial hearing and the Planning Commission will make a decision on the matter.

Documents:

[STAFF REPORT.PDF](#)  
[FINDINGS.PDF](#)  
[UTILITY CONFORMATION.PDF](#)  
[FINAL ORDER.PDF](#)

- 5.II. In The Matter Of File No. CUP-5-16,  
a request for approval of a conditional use permit to operate a short term vacation rental at 523 Railroad Street, a .13 acre parcel located on Assessor's Map No. 41-13-05CC; tax lot 1700. Applicant/owner Seymour. The criteria used to decide this matter are found in Section 17.124.170 - Short Term Rentals, Chapter 17.136 - Conditional Uses, and Section 17.28.040(R) Multiple-Family Residential (R-3) Conditional uses of the BMC. This is a Quasi-judicial hearing and the Planning Commission will make a decision on the matter.

Documents:

[STAFF REPORT.PDF](#)  
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[UTILITY CONFORMATION.PDF](#)  
[FINAL ORDER.PDF](#)

- 5.III. In The Matter Of File No. LDC-1-16,  
revision of BMC Section 17.124.170 Specific Standards Applying to Conditional Uses, Short-term rentals to disallow the permit approval to transfer upon sale of property. City initiated. The criteria used to decide this matter are found in Chapter 17.140 Amendments, of the BMC. This is a legislative hearing and the Planning Commission will make a recommendation to City Council on the matter.

Documents:

[STAFF REPORT.PDF](#)  
[DRAFT TEXT.PDF](#)

6. Minutes For Approval

6.I. 8-2-2016 PC Minutes

Documents:

[8-2-16 PC MINUTES.PDF](#)

7. Unscheduled Public Appearances

8. Report From The Planning Staff

9. Commission Final Comments

10. Adjournment

All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with 10 days advance notification. Please contact 469-1137 if you have any questions regarding this agenda.