City Council Meeting Agenda

Monday, July 25, 2016, 7:00 PM

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

The City Council will meet in Executive Session at 6:30 PM, in the City Manager's office, under the authority of ORS 192.660(2)(h), "to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed,"

1. Call To Order
2. Pledge Of Allegiance
3. Roll Call
4. Ceremonies/Appointments/Announcements
   a. Yard Of The Month
      - Best Residential - Jerry Sayler, 310 Oxford Street
      - Best Commercial - KhunThai Restaurant, 925 Chetco Avenue

   b. Suicide Prevention And Awareness Month (September) Proclamation

      Documents:

      7-25-16 SUICIDE AWARENESS PROCLAMATION.PDF

   c. Bully Prevention Month (October) Proclamation

      Documents:

      7-25-16 BULLYING PREVENTION PROCLAMATION.PDF

5. Public Hearings/Final Orders/Ordinances/Resolutions
   a. Volunteer Workers' Compensation Coverage

      1. Resolution 16-R-1089

      Documents:

      7-25-16 CC VOLUNTEER WORK COMP. CAR.PDF
      7-25-16 CC VOLUNTEER WORK COMP.ATT.A.RES 16-R-1089.PDF

6. Oral Requests And Communications From The Audience
7. Staff Reports
   a. Approval Of Easements For Construciton Of Easy Street Sidewalk

      Documents:

      7-25-16 EASY ST SDIEWALK EASEMENTS CAR.PDF
      7-25-16 EASY ST SIDEWALK EASEMENTS.PDF

   b. Letter Of Support For Funds To Restore Coastal Zone Management Grants

      Documents:

7-25-16 SUPPORT LTR COASTAL ZONE MGMT.PDF

c. Briefing On Open Meeting Requirements

Documents:

7-25-16 OPEN MEETING REG CAR.PDF

8. Consent Calendar

a. Approve Public Art Committee Minutes From April 13, 2016

Documents:

7-25-16 PAC 4.13.16 PAC MINUTES FINAL.PDF

b. Receive Monthly Financial Report For June 2016

Documents:

7-25-16 CC 2.JUNE FINANCIALS.PDF

9. Remarks From Mayor And Councilors

10. Adjournment

*Obtain Public Comment Forms and view the agenda and packet information on-line at www.brookings.or.us, at City Hall and at the local library. Return completed Public Comment Forms to the City Recorder before the start of meeting or during regular business hours.

All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with at least ten days advance notification. Please contact 469-1102 if you have any questions regarding this notice.

City of Brookings
Proclamation

WHEREAS, suicide is the 10th leading cause of all deaths in the United States; and the 2nd leading cause of death for ages 10-24; and

WHEREAS, tragically, more Oregonians die by suicide than by homicide. Suicide is the 8th leading cause of death overall in Oregon and the second leading cause of death for ages 10-34 giving Oregon the 10th highest rate of suicide in the U.S. and

WHEREAS, over 50% of people who die by suicide use a firearm; guns stored in the house are used for suicide 40 times more often than for self-protection; and

WHEREAS, Curry County ranks first in the state in total veterans who commit suicide, and according to the 2014/15 Oregon Healthy Teen Survey, Curry County led all Oregon school districts in the percent of 8th and 11th grade students who seriously considered attempting suicide in the 12 months prior to the survey and represented more than double the average 8th and 11th grader actually attempting suicide during that same period, and

WHEREAS, the stigma associated with mental illness and suicide works against suicide prevention by discouraging persons at risk from seeking lifesaving help and further traumatizes survivors of nonfatal attempts, and

WHEREAS, The Oregon Plan for Youth Suicide Prevention: A Call to Action, updated in 2016, outlines strategies for community based action to end the stigma associated with suicide.

NOW, THEREFORE, I, Ron Hedenskog, Mayor of the City of Brookings, hereby declare September, 2016 as

SUICIDE PREVENTION AND AWARENESS MONTH

BE IT FURTHER RESOLVED, that the City encourages schools, students, parents, health care workers, religious institutions, and community organizations to engage in a variety of prevention and awareness activities designed to remove the stigma around suicide.

In Witness Whereof, I, Mayor Ron Hedenskog, do hereto set my hand and cause the official seal of the City of Brookings, Oregon, to be affixed this 25th day of July, 2016.

Ron Hedenskog

Mayor Ron Hedenskog

City of Brookings Proclamation

WHEREAS, bullying is physical, verbal, sexual or emotional intimidation or harm intentionally directed at a person or group of people and occurs in neighborhoods, playgrounds, schools, on the job and through technology, such as the Internet and cell phone; and

WHEREAS, research indicates that bullying is the most common form of violence, annually affecting millions of American children and adolescents and thousands of Oregon children and adolescents; and

WHEREAS, in the 30 days before taking 2014/15 Oregon Healthy Teen survey, over half of all Curry County 8th graders felt harassed. They led the state in the percentage that felt harassed for being perceived as gay, lesbian, bisexual or transgendered, because of their weight, clothes acne, or physical characteristics, for their group of friends, and being harassed via cyberbullying, or other reasons. Plus during the 12 months before the survey, they were in more physical fights on school property, or were threatened with a weapon on school grounds than 8th graders in any other Oregon county. Curry County 8th graders ranked 2nd in the state having received unwanted sexual comments or attention or because of their race or ethnic origin. In seven of these 11 categories, Curry County 8th graders were negatively impacted at more than twice the rate of the average Oregon 8th grader.

WHEREAS, targets of bullying are more likely to acquire physical, emotional, and learning problems; students who are repeatedly bullied often fear such activities as riding the bus, going to school, and attending community activities; and

WHEREAS, children who bully are at greater risk of engaging in more serious violent behaviors while children who witness bullying often feel less secure, more fearful, and intimidated.

NOW, THEREFORE, I, Ron Hedenskog, Mayor of the City of Brookings, hereby declare the month of October, 2016, as

BULLYING PREVENTION MONTH

BE IT FURTHER RESOLVED, that all Curry County Oregon citizens are encouraged to engage in activities designed to make our communities safer for all children and adolescents, and show support for students who have experienced bullying.

In Witness Whereof, I, Mayor Ron Hedenskog, do hereto set my hand and cause the official seal of the City of Brookings, Oregon, to be affixed this 25th day of July, 2016.

Ron Hedenskog

Mayor Ron Hedenskog

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date:

Originating Dept:

Signature (submitted by)

City Manager Approval

Subject: Volunteer workers' compensation coverage.

Recommended Motion:

Adopt Resolution 16-R-1089, electing volunteer workers' compensation coverage.

Financial Impact: Included in 2016-17 budget. No additional financial impact.

Approved by Finance & Human Resources Director:

Background/Discussion:

The Council last adopted a resolution to cover City volunteers with workers' compensation coverage in 2008. The attached resolution continues that coverage and updates that election.

Attachment(s):

Resolution 16-R-1089, Volunteer workers' compensation coverage.

CITY OF BROOKINGS
STATE OF OREGON

RESOLUTION 16-R-1089

A RESOLUTION OF THE CITY OF BROOKINGS ELECTING VOLUNTEER WORKERS COMPENSATION INSURANCE COVERAGE.

WHEREAS, the City of Brookings elects the following:

1. An assumed monthly wage of $800 per month, as required by Oregon statute, will be used for public safety volunteers; and

2. An aggregate assumed annual wage of $2,500 will be used per volunteer board, which include the City Council, Planning Commission, and Budget Committee; and

3. Non-public safety volunteers will keep track of their hours and have their assumed payroll reported in the correct class code for the type of work being performed using Oregon minimum wage. Current class codes include volunteer building maintenance/lifeguards and volunteer parks/summer recreation; and

4. A roster of active volunteers (public safety, non-public safety) will be kept monthly for reporting purposes. It is acknowledged that City/County Insurance Services may request copies of these rosters during year-end audit; and

5. Unanticipated volunteer projects or exposure not addressed herein will be added onto the City of Brookings' coverage agreement (1) by endorsement, (2) with advance notice to CIS, and (3) allowing two weeks for processing. It is hereby acknowledged that coverage of this type cannot be backdated.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Brookings, Curry County, Oregon, to provide workers' compensation insurance coverage, as indicated above.

BE IT FURTHER RESOLVED that

Passed by the City Council _____, 2016; effective _____.

Attest:

_____
Mayor Ron Hedenskog

_____
City Recorder Teri Davis

CITY OF BROOKINGS

Council Agenda Report

Meeting Date: July 25, 2016

Originating Dept: PWDS

Public Works Development Services Director

City Manager Approval

Subject: Approval of proposed easements for construction of sidewalk at 1200 Easy Street.

Recommended Motion:

1. Motion to authorize the City Manager to execute documents to accept a temporary construction easement from Trinity Lutheran Church to accommodate construction of a sidewalk at 1200 Easy Street.
2. Motion to accept a dedication of right-of way from Trinity Lutheran Church for installation of a sidewalk at 1200 Easy Street.

Financial Impact: none

Approved by Finance & Human Resources Director:

Background/Discussion: The Easy Street Sidewalk project is scheduled to be constructed later this summer. In order to align the sidewalk from its termination point west of Mardon Court it was necessary to obtain a permanent easement or a dedication of additional right-of-way from the Lutheran Church. It was also necessary to obtain a temporary construction easement in order to facilitate construction of the sidewalk. The Easy Street Sidewalk project was budgeted as a high priority project in the 2015-16 Streets SRF and Capital Improvements project list.

Policy Considerations: Goal 2, 6, improve pedestrian safety

Attachment(s):

Temporary Construction Easement - Trinity Lutheran Church
Dedication of Right-of-Way - Trinity Lutheran Church

CITY OF BROOKINGS

Council Agenda Report

Meeting Date: July 25, 2016

Originating Dept: PWDS

Public Works Development Services Director

City Manager Approval

Subject: Approval of proposed easements for construction of sidewalk at 1200 Easy Street.

Recommended Motion:

1. Motion to authorize the City Manager to execute documents to accept a temporary construction easement from Trinity Lutheran Church to accommodate construction of a sidewalk at 1200 Easy Street.
2. Motion to accept a dedication of right-of way from Trinity Lutheran Church for installation of a sidewalk at 1200 Easy Street.

Financial Impact: none

Approved by Finance & Human Resources Director:

Background/Discussion: The Easy Street Sidewalk project is scheduled to be constructed later this summer. In order to align the sidewalk from its termination point west of Mardon Court it was necessary to obtain a permanent easement or a dedication of additional right-of-way from the Lutheran Church. It was also necessary to obtain a temporary construction easement in order to facilitate construction of the sidewalk. The Easy Street Sidewalk project was budgeted as a high priority project in the 2015-16 Streets SRF and Capital Improvements project list.

Policy Considerations: Goal 2, 6, improve pedestrian safety

Attachment(s):

Temporary Construction Easement - Trinity Lutheran Church
Dedication of Right-of-Way - Trinity Lutheran Church

AFTER RECORDING RETURN TO:

City of Brookings
898 Elk Drive
Brookings, OR 97415

Mail Tax Statements To: No Change

TEMPORARY CONSTRUCTION EASEMENT

Trinity Lutheran Church, E.L.C.A. ("Grantor") hereby grants to the City of Brookings, Oregon, a municipal corporation ("Grantee"), a temporary construction easement for grading and paving to existing driveway on the property as set forth herein in the City of Brookings, Curry County, State of Oregon.

SEE ATTACHED EXHIBIT "B" Pages 1 & 2 for description of property and temporary easement.

There is no consideration for this easement in terms of dollars and cents as it is given freely and voluntarily to allow Grantee to maintain waterline improvements and thereby providing direct benefit and/or indirect benefit to Grantor.

This easement is granted on the following terms and conditions:

1. The easement shall be a temporary right of Grantee, its officer, agents, employees and contractors to ingress and egress upon, over and across the property for the purposes of grading and paving to the existing driveway.
2. Grantee shall hold Grantor harmless from any liability caused by Grantee's work within the easement.
3. Grantee is to restore the surface of the property to the condition that existed prior to any construction.
4. This temporary construction easement shall terminated on December 31, 2016.

This easement shall be binding upon Grantor, its successors and assigns, and shall inure to the benefit of Grantee, its successors and assigns.

DATED July 18, 2016

Steven D. Denney
Grantor:

DATED July 18, 2016

Grantor:

STATE OF OREGON
County of Curry

Personally appeared before me this 18TH day of July, 2016, _____
Steve Dennes Ken Caylor and _____
acknowledged the foregoing instrument as their voluntary act and deed.

Janice K Gober
Notary Public for Oregon
My commission expires:

OFFICIAL SEAL
JANICE KATHRYN GOBER
NOTARY PUBLIC - OREGON
COMMISSION NO. 476664
MY COMMISSION EXPIRES MARCH 29, 2017

ACCEPTED BY GRANTEE:

_____
Gary Milliman, City Manager
City of Brookings, Oregon

STATE OF OREGON
County of Curry

This instrument was acknowledged before me on the _____ day of _____, 2016, by Gary Milliman, City Manager of the City of Brookings, as the City of Brookings' voluntary act and deed and accepted the easement on behalf of the City of Brookings.

_____
Notary Public for Oregon
My commission expires:

EXHIBIT B

A temporary construction easement over a portion of Parcel 1, Trinity Lutheran Church Partition Plat No. 1997-12 recorded June 16, 1997 in Instrument No. 97-02695, City of Brookings, Curry County, Oregon, included in a strip of land 10 feet wide, lying on the South side of the center line of Easy Street as monumented and shown on that certain Map of Survey filed with the Curry County Surveyor as No. 41-1193, which center line is described as follows:

Beginning at Engineer's center line Station 2+50, said station being a brass monument in well and located North 25°39'34" West a distance of 1461.44 feet from an aluminum capped aluminum pipe marking the Southeast corner of the Southwest Quarter of the Northwest Quarter of Section 6, Township 41 South, Range 13 West, Willamette Meridian;

thence South 89°42'31" East a distance of 300.00 feet to a brass monument in well at engineer's station 5+50;

thence South 89°54'34" East a distance of 905.00 feet to a brass monument in well at engineer's station 14+55.

The strip of land is that portion of said Parcel 1 lying 15 feet south of and parallel to, a line beginning at Engineer's center line station 4+18.97 and right 21.66 feet;

thence in a straight line to a point at Engineer's center line station 8+81.42 and right 19.00 feet.

REGISTERED
PROFESSIONAL
LAND SURVEYOR

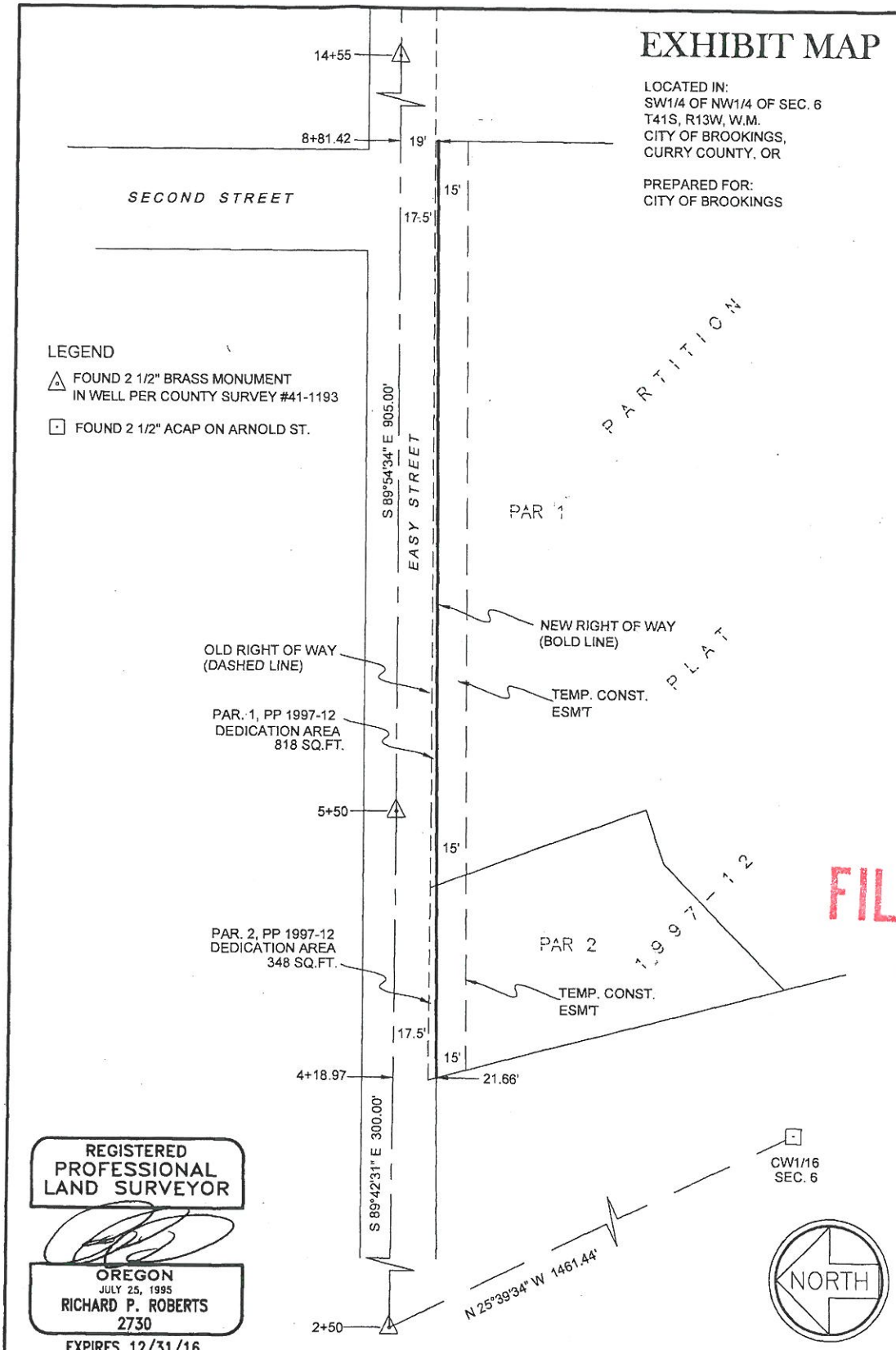
OREGON
JULY 25, 1995
RICHARD P. ROBERTS
2730

EXPIRATION DATE: 12/31/16

EXHIBIT MAP

LOCATED IN:
SW1/4 OF NW1/4 OF SEC. 6
T41S, R13W, W.M.
CITY OF BROOKINGS,
CURRY COUNTY, OR

PREPARED FOR:
CITY OF BROOKINGS



SCALE: 1"=60'

0 60 120 180

REGISTERED PROFESSIONAL LAND SURVEYOR

OREGON
JULY 25, 1995
RICHARD P. ROBERTS
2730

EXPIRES 12/31/16

FILE COPY

Roberts & Associates
LAND SURVEYING INC.
611 SPRUCE STREET
P.O. Box 1599
Brookings, OR 97415
Ph: 541-469-0162
Fax: 541-469-5456

AFTER RECORDING RETURN TO:

City of Brookings
898 Elk Drive
Brookings, OR 97415

Mail Tax Statements To: Same as above

DEDICATION OF RIGHT OF WAY DEED

Trinity Lutheran Church, E.L.C.A. ("Grantor") hereby dedicates to the City of Brookings, an Oregon municipal corporation, ("Grantee"), for use forever as a public vehicle and pedestrian right of way, that certain real property, situated in the City of Brookings, County of Curry, State of Oregon, more particularly described as follows:

See Exhibit "A" attached

to have and to hold the above-described and dedicated rights unto the public forever for uses and purposes hereinabove stated.

The Grantor(s) warrants that the property described in this instrument is free and clear of taxes, liens and encumbrances.

There is no consideration for this dedication in terms of dollars and cents as it is given freely and voluntarily to Grantee for use as a public right-of-way and thereby providing direct and/or indirect benefit to Grantor.

DATED July 18, 2016

Steve Denney
Grantor:

DATED July 18, 2016

Grantor:

STATE OF OREGON
County of Curry

Personally appeared before me this 18TH day of July, 2016, Steve Denney Ken Caylor and acknowledged the foregoing instrument as his/her voluntary act and deed.

Janice K Gober
Notary Public for Oregon
My commission expires:

OFFICIAL SEAL
JANICE KATHRYN GOBER
NOTARY PUBLIC - OREGON
COMMISSION NO. 476664
MY COMMISSION EXPIRES MARCH 29, 2017

ACCEPTED BY GRANTEE:

_____
Gary Milliman, City Manager
City of Brookings, Oregon

STATE OF OREGON
County of Curry

This instrument was acknowledged before me on the _____ day of _____, 2016, by Gary Milliman, City Manager of the City of Brookings, as the City of Brookings' voluntary act and deed and accepted the dedication of right-of-way on behalf of the City of Brookings pursuant to ORS 92.014.

_____
Notary Public for Oregon
My commission expires:

EXHIBIT A

That portion of Parcel 1, Trinity Lutheran Church Partition Plat No. 1997-12 recorded June 16, 1997 in Instrument No. 97-02695, City of Brookings, Curry County, Oregon, included in a strip of land variable in width, lying on the South side of the center line of Easy Street as monumented and shown on that certain Map of Survey filed with the Curry County Surveyor as No. 41-1193, which center line is described as follows:

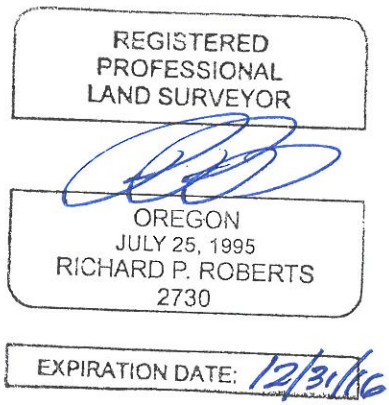
Beginning at Engineer's center line Station 2+50, said station being a brass monument in well and located North 25°39'34" West a distance of 1461.44 feet from an aluminum capped aluminum pipe marking the Southeast corner of the Southwest Quarter of the Northwest Quarter of Section 6, Township 41 South, Range 13 West, Willamette Meridian;

thence South 89°42'31" East a distance of 300.00 feet to a brass monument in well at engineer's station 5+50;

thence South 89°54'34" East a distance of 905.00 feet to a brass monument in well at engineer's station 14+55.

The strip of land is that portion of said Parcel 1 lying North of a line beginning at Engineer's center line station 4+18.97 and right 21.66 feet;

thence in a straight line to a point at Engineer's center line station 8+81.42 and right 19.00 feet.



CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: July 25, 2016

Originating Dept: Planning, PWDS

Donna Colby-Hanks
Signature (submitted by)

City Manager Approval

Subject: Support for funds to restore Coastal Zone Management Grants.

Recommended Motion: A motion to authorize the City of Brookings to be included on a letter to Governor Brown supporting funds to restore the Coastal Zone Management Grants.

Financial Impact: Unknown at this time. Possible future restoration of grant funds to support the City's Planning program.

Approved by Finance & Human Resources Director:

Background/Discussion: Since the mid 1990's the City has received grant funds in the amount of $3,000 annually from the Coastal Management Zone program administered by the Department of Land Conservation and Development (DLCD). In 2003 the amount was increased to $6,000 annually; in 2012 the grant was reduced to $5,400 due to rising costs and decreased funding. In 2015 the grant awards were discontinued due to lack of funding. The grant could be used for any planning activity; the City match was staff time working on day to day planning matters.

The Coastal Management Grants were federally funded by National Oceanic and Atmospheric Administration (NOAA) under the Coastal Zone Management Act (CZMA). Under this act the State of Oregon was required to adopt measures for reducing non-point source water pollution that meet the Environmental Protection Agency (EPA) requirements. EPA made a determination that protection of streams from logging under the Oregon Forest Practices Act did not meet the requirements. As a result, NOAA was required to withhold 30% of the grant funding. In response, DLCD cut all planning and technical assistance grants and cut DLCD staff as well as reduced employee travel that resulted in the loss of Coastal Planners Network meetings.

DLCD is requesting that the Governor's budget for 2017-2019 include two Program Option Packages (POP) to fill the gap left by the federal funding reduction. One would expand state funds for planning assistance grants, although as proposed would not fully restore the grant funding. The other would restore funding for two professional positions that are currently vacant and without funding would not be filled. Both of the positions provide technical and planning assistance to local governments.

The City received an email from Keith Tymchuk, former 6-term mayor of Reedsport, requesting support in a letter to Governor Brown asking her to include the two POP's in the upcoming budget.

Attachment(s): Letter to Governor Brown

Letter to Governor Brown:

Dear Governor Brown:

We are writing to express our strong support for two Program Option Packages (POPs) submitted by the Department of Land Conservation and Development (DLCD) for inclusion in the Governor's FY2017-2019 budget.

One POP would include funds to restore planning and technical assistance grants to coastal cities and counties that were eliminated by the DLCD because Oregon's federal Coastal Zone Management (CZM) grant has been cut 30 per cent by the National Oceanic and Atmospheric Administration (NOAA) as a result of a lawsuit over the state's coastal water quality program. Restoration of these grants is critical to enable coastal cities to address unique, difficult planning challenges and responsibilities due to our location on the Oregon coast. These issues include impacts from sea level rise, tsunami preparation, federal mandates, limited land for development, seasonal economies, and geographic isolation.

The second POP would restore funding for two staff positions within the DLCD coastal program, both of which are vital to providing technical and planning assistance to coastal cities and counties on issues such as estuary planning, natural hazards planning, and coastal geographic information systems. Coastal local governments, especially small cities, rely on the assistance provided by DLCD to help resolve complex coastal planning issues.

As you know, neither coastal jurisdictions nor DLCD had any control over the state regulations at issue in the lawsuit that resulted in loss of federal CZM funds. Yet coastal cities and counties are bearing the brunt of this loss of funds and we are struggling to maintain planning capacity necessary to meet local and state requirements and address crucial planning needs. Quite simply, we do not have the ability to make up this shortfall with local budget resources.

We urge you to include these two POPs in your budget and we look forward to working with you to advocate for them in the legislative budget process.

Sincerely,

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: July 25, 2015

Originating Dept: City Manager

Signature (submitted by)

City Manager Approval

Subject: Briefing on Open Meeting Regulations

City Attorney Martha Rice will provide a briefing for the City Council concerning State open meetings regulations

Recommended Motion: None

Financial Impact: None

CITY OF BROOKINGS
Public Arts Committee – April 13, 2016

To inspire art through visual presence and community education.

Members present: Chair Judy May-Lopez, Scott Clapson, Michelle Hanna
Also present: Jane Opiat, Kathy Justman, Melissa Williams
Meeting called to order at 3:05 p.m.
Motion made, seconded, and approved PAC minutes for February 3, 2016.

Old Business:

Account Reminder – Balance $731.49 - funds earmarked for scheduled Pilot building mural.

Mural/Art Updates:

Fleet Street: Work in progress, project will be completed and up this summer.

Chetco Avenue: Expect installation in June.

Chalk project: Scott has talked with Vi Burton, this will be scheduled in Stout Park (black asphalt) by end of July and will complete park use application for this.

Free Little Library – this project will go to Parks & Rec. Motion made by Chell and seconded by Scott to show support for this project. Motion carried.

Discussion:

- Aly - Research grant opportunities for landmarks
- Waiting for information from Curry County Historical Society re: old-time photo possibilities

Meeting adjourned.

Action Items:

Judy – Talk with Destiny on Chetco Avenue mural installation
Talk with Cindy Vosberg/Pilot on building mural installation
(see tree inside building-Black Trumpet)
Scott - Additional research chalk project, application, etc.

Next meeting: June 15, 3pm, City Council Chambers.

Respectfully submitted,

Judy May-Lopez, Committee Chair
Approved at ~~June 15, 2016~~ meeting
July 13, 2016

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 12 MONTHS ENDING JUNE 30, 2016

DRAFT

GENERAL FUND

		BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
	REVENUE					
	TAXES	2,684,567.00	107,801.54	2,710,217.62	(25,650.62)	101.0
	LICENSES AND PERMITS	97,000.00	13,767.54	116,846.17	(19,846.17)	120.5
	INTERGOVERNMENTAL	278,700.00	9,214.57	127,235.03	151,464.97	45.7
	CHARGES FOR SERVICES	150,500.00	23,227.72	159,779.05	(9,279.05)	106.2
	OTHER REVENUE	141,100.00	5,099.63	88,253.28	52,846.72	62.6
	TRANSFERS IN	362,986.00	.00	.00	362,986.00	.0
		3,714,853.00	159,111.00	3,202,331.15	512,521.85	86.2
	EXPENDITURES					
JUDICIAL:						
	PERSONAL SERVICES	20,918.00	1,947.58	19,788.61	1,129.39	94.6
	MATERIAL AND SERVICES	11,700.00	400.00	6,261.36	5,438.64	53.5
	CAPITAL OUTLAY	500.00	.00	.00	500.00	.0
		33,118.00	2,347.58	26,049.97	7,068.03	78.7
LEGISLATIVE/ADMINISTRATION:						
	PERSONAL SERVICES	172,607.00	13,169.47	173,556.27	(949.27)	100.6
	MATERIAL AND SERVICES	140,000.00	14,281.02	131,978.18	8,021.82	94.3
	CAPITAL OUTLAY	.00	.00	.00	.00	.0
		312,607.00	27,450.49	305,534.45	7,072.55	97.7
POLICE:						
	PERSONAL SERVICES	1,976,334.00	162,625.86	1,955,044.43	21,289.57	98.9
	MATERIAL AND SERVICES	161,200.00	13,358.66	142,619.54	18,580.46	88.5
	CAPITAL OUTLAY	55,150.00	.00	34,681.39	20,468.61	62.9
	TRANSFERS OUT	.00	.00	.00	.00	.0
		2,192,684.00	175,984.52	2,132,345.36	60,338.64	97.3
FIRE:						
	PERSONAL SERVICES	163,906.00	13,781.16	164,773.30	(867.30)	100.5
	MATERIAL AND SERVICES	103,000.00	20,853.51	87,124.41	15,875.59	84.6
	CAPITAL OUTLAY	45,519.00	.00	38,047.96	7,471.04	83.6
	TRANSFERS OUT	.00	.00	.00	.00	.0
		312,425.00	34,634.67	289,945.67	22,479.33	92.8
PLANNING AND BUILDING:						
	PERSONAL SERVICES	190,597.00	14,441.52	166,935.83	23,661.17	87.6
	MATERIAL AND SERVICES	70,400.00	959.86	16,209.93	54,190.07	23.0
	CAPITAL OUTLAY	.00	.00	25.98	(25.98)	.0
	TRANSFERS OUT	.00	.00	.00	.00	.0
		260,997.00	15,401.38	183,171.74	77,825.26	70.2

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 12 MONTHS ENDING JUNE 30, 2016

DRAFT

GENERAL FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
PARKS & RECREATION:					
PERSONAL SERVICES	160,011.00	12,327.40	162,814.70	(2,803.70)	101.8
MATERIAL AND SERVICES	65,400.00	16,535.47	136,892.17	(71,492.17)	209.3
CAPITAL OUTLAY	17,300.00	9,562.63	63,336.00	(46,036.00)	366.1
TRANSFERS OUT	.00	.00	.00	.00	.0
	242,711.00	38,425.50	363,042.87	(120,331.87)	149.6
FINANCE AND HUMAN RESOURCES:					
PERSONAL SERVICES	174,911.00	15,644.89	173,156.65	1,754.35	99.0
MATERIAL AND SERVICES	33,500.00	2,174.65	20,024.75	13,475.25	59.8
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	208,411.00	17,819.54	193,181.40	15,229.60	92.7
SWIMMING POOL:					
PERSONAL SERVICES	52,760.00	15,840.40	55,366.78	(2,606.78)	104.9
MATERIAL AND SERVICES	46,800.00	10,776.83	27,076.67	19,723.33	57.9
CAPITAL OUTLAY	14,400.00	.00	11,133.00	3,267.00	77.3
	113,960.00	26,617.23	93,576.45	20,383.55	82.1
NON-DEPARTMENTAL:					
MATERIAL AND SERVICES	158,800.00	10,671.82	109,355.54	49,444.46	68.9
CAPITAL OUTLAY	.00	.00	.00	.00	.0
TRANSFERS OUT	242,500.00	.00	.00	242,500.00	.0
CONTINGENCIES AND RESERVES	626,640.00	.00	.00	626,640.00	.0
	1,027,940.00	10,671.82	109,355.54	918,584.46	10.6
	4,704,853.00	349,352.73	3,696,203.45	1,008,649.55	78.6
	(990,000.00)	(190,241.73)	(493,872.30)	(496,127.70)	(49.9)

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 12 MONTHS ENDING JUNE 30, 2016

DRAFT

STREET FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
REVENUE					
INTERGOVERNMENTAL	926,000.00	30,565.93	656,137.10	269,862.90	70.9
OTHER REVENUE	12,450.00	.00	13,668.82	(1,218.82)	109.8
TRANSFER IN	.00	.00	.00	.00	.0
	938,450.00	30,565.93	669,805.92	268,644.08	71.4
EXPENDITURES					
EXPENDITURES:					
PERSONAL SERVICES	182,974.00	16,793.83	187,090.66	(4,116.66)	102.3
MATERIAL AND SERVICES	186,700.00	35,326.20	203,883.32	(17,183.32)	109.2
CAPITAL OUTLAY	588,025.00	360.15	318,778.27	269,246.73	54.2
TRANSFERS OUT	113,640.00	.00	.00	113,640.00	.0
CONTINGENCIES AND RESERVES	101,111.00	.00	.00	101,111.00	.0
	1,172,450.00	52,480.18	709,752.25	462,697.75	60.5
	1,172,450.00	52,480.18	709,752.25	462,697.75	60.5
	(234,000.00)	(21,914.25)	(39,946.33)	(194,053.67)	(17.1)

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 12 MONTHS ENDING JUNE 30, 2016

DRAFT

WATER FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
REVENUE					
SOURCE 03	.00	.00	.00	.00	.0
CHARGES FOR SERVICES	1,510,200.00	139,461.49	1,541,986.68	(31,786.68)	102.1
OTHER INCOME	10,000.00	2,680.00	45,101.31	(35,101.31)	451.0
TRANSFERS IN	.00	.00	.00	.00	.0
	1,520,200.00	142,141.49	1,587,087.99	(66,887.99)	104.4
EXPENDITURES					
WATER DISTRIBUTION:					
PERSONAL SERVICES	375,694.00	31,359.33	367,107.26	8,586.74	97.7
MATERIAL AND SERVICES	192,400.00	24,894.43	169,326.20	23,073.80	88.0
CAPITAL OUTLAY	99,900.00	398.39	66,738.52	33,161.48	66.8
	667,994.00	56,652.15	603,171.98	64,822.02	90.3
WATER TREATMENT:					
PERSONAL SERVICES	288,072.00	23,303.27	268,867.37	19,204.63	93.3
MATERIAL AND SERVICES	187,800.00	15,552.18	219,869.09	(32,069.09)	117.1
CAPITAL OUTLAY	24,900.00	398.39	7,165.17	17,734.83	28.8
TRANSFERS OUT	765,395.00	.00	.00	765,395.00	.0
CONTINGENCIES AND RESERVES	186,039.00	.00	.00	186,039.00	.0
	1,452,206.00	39,253.84	495,901.63	956,304.37	34.2
DEPARTMENT 24:					
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	.00	.00	.00	.00	.0
	2,120,200.00	95,905.99	1,099,073.61	1,021,126.39	51.8
	(600,000.00)	46,235.50	488,014.38	(1,088,014.38)	81.3

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 12 MONTHS ENDING JUNE 30, 2016

DRAFT

WASTEWATER FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
REVENUE					
SOURCE 03	.00	.00	.00	.00	.0
CHARGES FOR SERVICES	2,948,440.00	237,571.65	2,882,927.02	65,512.98	97.8
OTHER REVENUE	5,000.00	.00	5,624.68	(624.68)	112.5
TRANSFER IN	.00	.00	.00	.00	.0
	2,953,440.00	237,571.65	2,888,551.70	64,888.30	97.8
EXPENDITURES					
WASTEWATER COLLECTION:					
PERSONAL SERVICES	535,440.00	42,787.34	502,378.80	33,061.20	93.8
MATERIAL AND SERVICES	225,900.00	19,847.19	211,398.48	14,501.52	93.6
CAPITAL OUTLAY	24,900.00	398.39	7,165.17	17,734.83	28.8
	786,240.00	63,032.92	720,942.45	65,297.55	91.7
WASTEWATER TREATMENT:					
PERSONAL SERVICES	489,455.00	38,996.15	450,672.00	38,783.00	92.1
MATERIAL AND SERVICES	532,100.00	42,850.87	493,713.18	38,386.82	92.8
CAPITAL OUTLAY	24,900.00	398.39	7,165.17	17,734.83	28.8
TRANSFERS OUT	1,600,370.00	.00	.00	1,600,370.00	.0
CONTINGENCIES AND RESERVES	310,375.00	.00	.00	310,375.00	.0
	2,957,200.00	82,245.41	951,550.35	2,005,649.65	32.2
	3,743,440.00	145,278.33	1,672,492.80	2,070,947.20	44.7
	(790,000.00)	92,293.32	1,216,058.90	(2,006,058.90)	153.9

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 12 MONTHS ENDING JUNE 30, 2016

DRAFT

URBAN RENEWAL AGENCY FUND

		BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
	REVENUE					
	TAXES	478,201.00	16,132.84	435,105.89	43,095.11	91.0
	INTERGOVERNMENTAL	.00	.00	.00	.00	.0
	OTHER REVENUE	500.00	1.48	162.31	337.69	32.5
		478,701.00	16,134.32	435,268.20	43,432.80	90.9
	EXPENDITURES					
GENERAL:						
	PERSONAL SERVICES	.00	.00	.00	.00	.0
	MATERIAL AND SERVICES	70,000.00	305.50	7,963.16	62,036.84	11.4
	CAPITAL OUTLAY	367,962.00	.00	.00	367,962.00	.0
	DEBT SERVICE	.00	.00	.00	.00	.0
	TRANSFERS OUT	380,739.00	.00	.00	380,739.00	.0
	CONTINGENCIES AND RESERVES	.00	.00	.00	.00	.0
		818,701.00	305.50	7,963.16	810,737.84	1.0
DEPARTMENT 20:						
	CAPITAL OUTLAY	.00	.00	.00	.00	.0
		.00	.00	.00	.00	.0
DEPARTMENT 22:						
	MATERIAL AND SERVICES	.00	.00	.00	.00	.0
	DEBT SERVICE	.00	.00	.00	.00	.0
		.00	.00	.00	.00	.0
DEPARTMENT 24:						
	CONTINGENCIES AND RESERVES	.00	.00	.00	.00	.0
		.00	.00	.00	.00	.0
		818,701.00	305.50	7,963.16	810,737.84	1.0
		(340,000.00)	15,828.82	427,305.04	(767,305.04)	125.7