City Council Meeting Agenda

Monday, June 13, 2016, 7:00 PM

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

The City Council will meet in Executive Session at 6:30 PM, in the City Manager's office, under the authority of ORS 192.660(2)(h), "to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed," under ORS 192.660 (2)(e), "to conduct deliberations with persons designated by the governing body to negotiate real property transactions," and under ORS 192.660(2)(f), "to consider information or records that are exempt by law."

1. Call To Order
2. Pledge Of Allegiance
3. Ceremonies/Appointments/Announcements
   a. Reappoint Candice Michel To TPAC

      Documents: MICHEL.REAPPOINT.TPAC.PDF

   b. Supreme Americanism Proclamation

      Documents: PROCLAMATION.PDF

   c. Yard Of The Month

      - Best Residential – Dale and Jackie Rettke, 977 Helen Lane
      - Best Commercial – Pacific Sushi Lounge, 611 Chetco Avenue

4. Ordinances
   a. Ordinance 16-O-759, Amending Brookings Municipal Code Section 12.25.020 Public Parks And Recreational Areas, Exceptions, Adding An Exemption To Park Operating Hours For The Mill Beach Access.

   b. Ordinance 16-O-760 To Implement Revisions To The City Of Brookings Comprehensive Plan Goal 11, Public Facilities And Services And Adopting A New Public Facilities Plan.

5. Public Comments

   Public Comments on non-agenda items – 5 minute limit per person.*

6. Staff Reports
   a. Authorization Of Coos Curry Easement Documents

      Documents: CCEC EASEMENT CAR.PDF, CCEC EASEMENT.ATT.A.PDF, CCEC EASEMENT.ATT.B.PDF

   b. Authorization To Execute Change Order To Salmon Run Clubhouse Repairs Contract

      Documents: SALMON RUN CLUBHOUSE CAR.PDF, SALMON RUN CLUBHOUSE.ATT.A.CHANGE ORDERS.PDF, SALMON RUN CLUBHOUSE.ATT.B.PHOTOS.PDF

   c. Authorization Of Proposed Revisions To BMC Chapter 8, Health And Safety

      Documents: CHAPTER 8 CAR.PDF, CHAPTER 8.ATT.A REVISIONS.PDF

   d. Authorization Of The Dedication Of Dawson Road Right-Of-Way

Documents: DAWSON ROW. CAR.PDF, DAWSON ROW.ATT.A.DEED.PDF

e. Authorization Of Fee Waiver And Sponsorship Funding For Wild Rogue Relay

Documents: WILD ROGUE RELAY. CAR.PDF, WILD ROGUE RELAY.ATT.A.EMAIL.PDF

f. Authorization For Financial Support For Del Norte County Regional Airport Terminal Project

Documents: BCRAA. CAR.PDF, BCRAA.ATT.1.2008 AGREEMENT.PDF, BCRAA.ATT.2.PHOTOS.PDF, BCRAA.ATT.3.FINANCING.PDF, BCRAA.ATT.4.MEMO.PDF, BCRAA.ATT.5.LETTER.PDF

g. Approve Curry Transfer And Recycling Rate Increases

Documents: CTR RATES. CAR.PDF, CTR RATES.ATT.A.CTR LETTER AND ATTACHMENTS.PDF

h. Authorization To Enter Into Dining Video Agreement

Documents: DINING VIDEO. CAR.PDF, DINING VIDEO.ATT.A.PROPOSAL.PDF

i. Authorization Of Agreement With And Use Of $2,500 In Transient Occupancy Tax Funds For American Music Festival

Documents: TOT FOR AMF. CAR.PDF, TOT FOR AMF.ATT.A.PROPOSAL.PDF

7. Consent Calendar

1. Approve Council minutes for May 23, 2016.
2. Approve Special Council minutes for May 19, 2016
3. Accept TPAC minutes for April 21, 2016.
4. Accept P&R minutes for March 24, 2016.
5. Accept May, 2016 Vouchers in the amount of $252,980.36

Documents: 1.5-23-16 CC MINUTES.PDF, 2.5-19-16 SPEC CC MINUTES.PDF, 3.4-21-16 TPAC MINUTES FINAL.PDF, 4.3-24-16 P AND R MINUTES FINAL.PDF, 5.MAY VOUCHERS.PDF

8. Remarks From Mayor And Councilors

9. Adjournment

*Obtain Public Comment Forms and view the agenda and packet information on-line at www.brookings.or.us, at City Hall and at the local library. Return completed Public Comment Forms to the City Recorder before the start of meeting or during regular business hours.

All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with at least fourteen days advance notification. Please contact 469-1102 if you have any questions regarding this notice.

RECEIVED

MAY 19 2016

CITY OF BROOKINGS

City of Brookings
898 Elk Drive, Brookings, OR 97415
Phone: (541) 469-2163 Fax: (541) 469-3650
www.brookings.or.us

APPLICATION TO SERVE ON A CITY OF BROOKINGS COMMISSION, COMMITTEE OR BOARD

PART I. Contact Information:

Name: CANDICE MICHEL Date: 5/19/2016

Physical Address: 1253 ROWLAND LN Brookings

Mailing Address: Same

Email Address: Candicem555@gmail.com Phone: 541 661-5726

PART II. Position Selection, Requirements and Restrictions: *(Please answer all that apply)*

1. Commission/Committee applying for:	Composition (i)	Term (ii)
☐ Planning Commission/Commission for Citizen Involvement **(iii)**	5 Electors, 2 UGB	4 yrs
☐ Budget Committee	5 Electors	3 yrs
☐ Parks and Recreation Commission	4 Residents, 1 UGB	2 yrs
☐ Public Art Committee (PAC) **(iii)**	3 Residents, 2 UGB	3 yrs
☐ Traffic Safety Committee	2 Residents	2 yrs
☒ Tourism Promotion Advisory Committee (TPAC) **(iii)**	4 Residents, 3 Curry	3 yrs
☐ Other (please specify):		

2. **City residents:** How long have you lived in the City of Brookings? 11/7 (yrs/mths)
   Planning & Budget Applicants Only: Are you a City elector (registered voter)? ☒ Yes ☐ No
3. **UGB residents:** How long have you lived in the UGB?: _____ (yrs/mths)
4. **What is your *current* occupation?** retired

NOTES:

(i) *Membership requirements:*
- Residents must reside inside City limits; resident/UGB status determined by physical address.
- Electors are registered voters of the City of Brookings (verified by County Elections Officer)
- UGB members must reside within the Brookings Urban Growth Boundary or Area. (Contact the Planning Department at (541) 469-1137 for assistance in determining UGB status).

(ii) *Term:* Appointments to fill mid-term vacancies will be for the remainder of that term.

(iii) *Other restrictions:*
- Planning Commission: No more than two (2) Commissioners may be principally involved, as individuals, members or partners, in the buying, selling or development of real estate for profit. No two (2) members shall be involved in the same kind of business or profession.
- TPAC: The three Curry members must own property, own a business or be employed in the City.
- PAC: Three (3) members must have an art background.

CITY OF BROOKINGS

MAY 23 2016

RECEIVED TM

PART III. Background Information : *Attach additional pages if needed:*

1. List your **related** experience and/or background **to the position you are applying for**:

I've served on TPAC since it's inception, and I think we've made a difference. I'm also on the Board of Curry Coast Community Radio (KCIW), another avenue for the exchange of calendar events with other community radio stations in Medford, Ashland, and other areas. I also spent 4 years producing and hosting shows as well as marketing for the local TV station KBSC-TV

2. List any unrelated **work history, educational background,** and volunteer experience you may have:

KBSC-TV – 4 years producer / host / marketing
Mo Joes – 2 years owner and bookkeeper
BMA – 3 years on Board (Brookings Merchants Assoc)
Azalea Park Foundation – Board Treasurer – 3 years
TPAC – 4 years on committee
KCIW – 2 years Board Treasurer, producer, host

3. Briefly describe your **interest in this position** and what you **hope to accomplish**:

Brookings is a magical place, beautiful and full of natural wonders. This makes it not only a great place to live, but an excellent vacation destination. Tourist dollars are the sustaining force for a lot of local businesses and the city's needs to capitalize on that.

PART IV. Volunteer Agreement : *Please read and check off the following before signing:*

- ☑ I acknowledge that I will not be under the direct supervision and control of the City in connection with the voluntary services for which I have applied.
- ☑ I acknowledge that I will receive no compensation or expense reimbursement from the City in connection with any volunteer services for which I have applied.
- ☑ I understand and agree that my volunteer service will be donated to the City at times other than my regular work hours.
- ☑ I understand that if the position I applied for requires me to be an elector of the City of Brookings, that the City has permission to verify my status as a registered voter.
- ☑ I agree to release the City from all matters relating to the voluntary service for which I have applied, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters. I assume full responsibility for any injuries or damages suffered by or arising from the voluntary service described herein. (*Planning Commission applicants, see ** below)*
- ☑ I agree to release, indemnify and hold the City harmless from and against any and all actions, causes of action, claims, demands, liabilities, losses, damages or expenses, of whatsoever kind and nature, including attorney fees, which City may sustain or incur as a result of errors or omissions in the performance of the voluntary service set forth herein.
- ☑ By signing this application voluntarily, I, the Applicant, do hereby acknowledge that I have read and agree to the terms stated above and that I understand and acknowledge that this document will become public information and may be distributed to the public and news media as part of a City Council Agenda Packet.

CANDICE MICHEL

Applicant (print name)

Applicant's Signature

5/19/16

Date

**Planning Commissioners holding office on April 1st of each year are required to file an Annual Statement of Economic Interest with the Oregon Government Ethics Commission (OGEC). You may view a sample form at http://www.oregon.gov/OGEC/forms_publications.shtml. Official forms are provided by OGEC.

Submit completed applications by mail or in person to the City Recorder, 898 Elk Drive, Brookings, OR 97415. Regular City business hours are 9:00am – 4:30pm, Monday–Friday.

Commission and Committee contact information:

Planning Commission: 541-469-1137 dcolbyhanks@brookings.or.us

Budget Committee: 541-469-1123 jhoward@brookings.or.us

Parks and Recreation Commission, Public Art Committee, Tourism Promotion Advisory Committee and Traffic Safety Committee: 541-469-1103 lziemer@brookings.or.us

City of Brookings

Proclamation

Whereas, strengthening the Unity of the United States of America is vital and there is a need to strengthen the American Heart of Emblem, the beliefs of each individual and each Club; and

Whereas, in these interests, it seems appropriate at this time to restate our Citizen Principles by pledging to bear true allegiance to the Constitution of the United States of America, and to the Flag which is the Emblem of our Country; and

Whereas, in keeping with our pledge, the Supreme Emblem Club of the United States of America has adopted the Flag of our Country as our Order's Emblem and the name "Emblem" by which our organization is known throughout the land; and

Whereas, we are Citizens dedicated to the belief that the United States shall be sustained, preserved and perpetuated; and

Whereas, in keeping with our principles, it seems obligatory that we act to more forcefully display these beliefs; that each club create an Americanism Committee and originate and participate with others in patriotic community endeavors; that each Emblem member complete a patriotic deed each day and engage in assisting the Americanism Program of the Benevolent and Protective Order of Elks on every occasion we are invited to participate; and that each club and club member actively work to fulfill our dedicated purpose of bearing true allegiance to the Constitution and Flag of the United States of America.

Now, Therefore, Be it Resolved, I, Ron Hedenskog, Mayor of the City of Brookings, do hereby proclaim the week of June 12th through June 18th, 2016, as

SUPREME AMERICANISM WEEK.

In Witness Whereof, I, Mayor Ron Hedenskog, do hereto set my hand and cause the official seal of the City of Brookings, Oregon, to be affixed this 13th day of June, 2016.

Ron Hedenskog

Mayor Ron Hedenskog

CITY OF BROOKINGS

Council Agenda Report

Meeting Date: June 13, 2016

Originating Dept: PWDS

Public Works Development Services Director

City Manager Approval

Subject: Approval of proposed easements for Coos Curry Electric Coop (CCEC)

Recommended Motion: Motion to authorize the City Manager to execute easement documents to allow relocation of CCEC infrastructure within Bud Cross Park.

Financial Impact: none

Background/Discussion: CCEC is undertaking a seismic upgrade project that entails replacing 58 existing failing wooden poles with steel poles. This project will also increase transfer capability and reliability during emergency conditions with a double circuit tie line.

This project was included in the National Disaster Resilience Competition (NDRC) proposal which was submitted to the U.S. Department of Housing and Urban Development by the City and the State of Oregon, but was not funded.

The project boundary is from the CCEC North Brookings Substation (North of South Coast Lumber Mill) to the substation on Old County Road. In order to facilitate the project CCEC is requesting two (2) easements to locate equipment within Bud Cross Park.

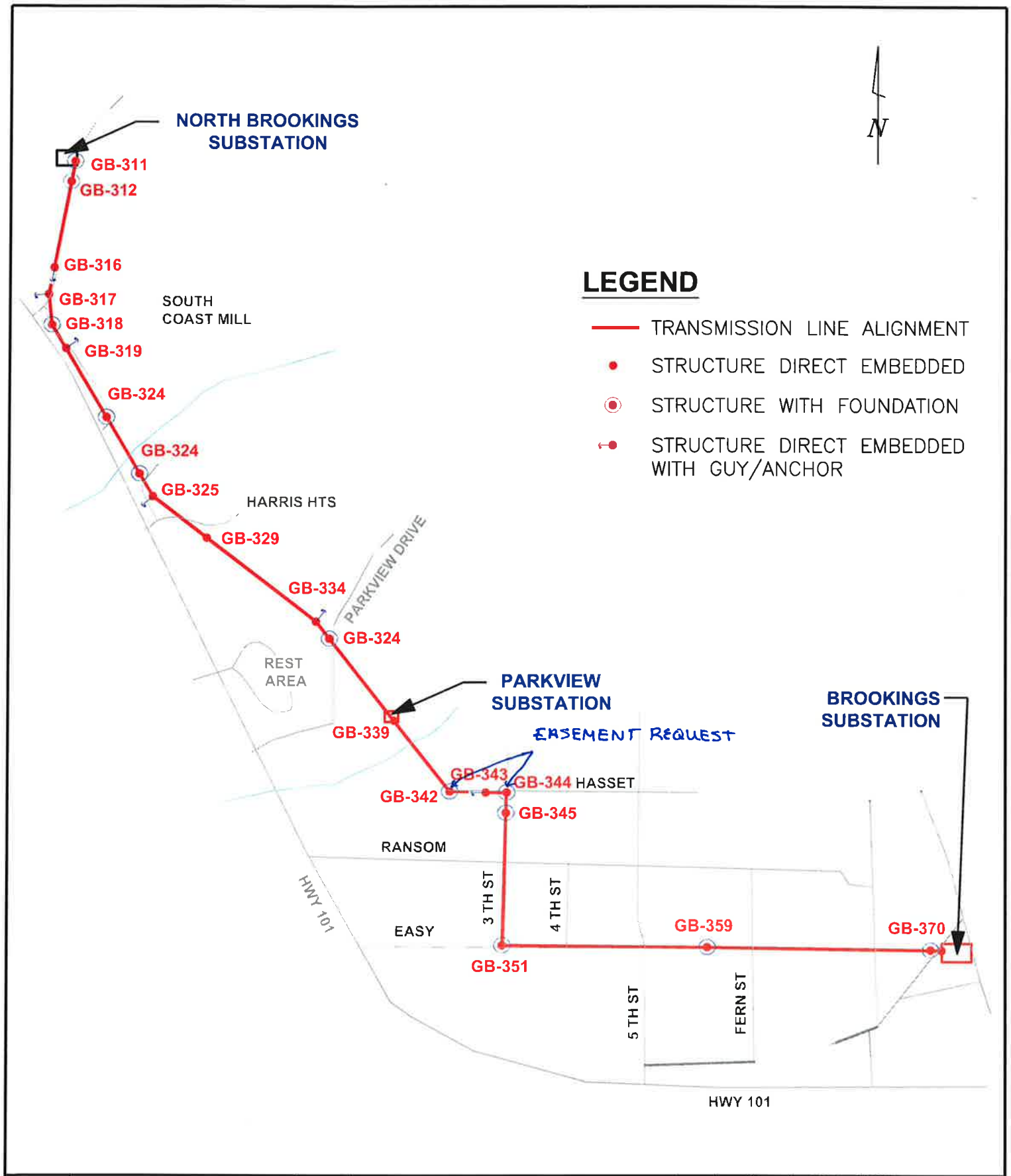
1. The first is to accommodate a junction cabinet to be located at the NE corner of the intersection of 3rd and Hassett Street.
2. The second is to reroute the transmission line on Hassett Street slightly to reduce the number of guy wires required and improve intersection visibility at 3rd and Hassett Street.

The locations of these easements have been reviewed by Parks Supervisor Tony Baron and Public Works Supervisor Rich Christensen.

Policy Considerations: In keeping with Goal 3.2, support economic growth by providing infrastructure. Staff is proposing to convey the easement to CCEC at no cost as a part of the City's commitment to enhance emergency preparedness and resiliency.

Attachment(s):

a. Project overview map
b. Bud Cross Site map



DATE	REVISIONS	BY
---	---	--

COOS - CURRY ELECTRIC COOPERATIVE
TRANSMISSION LINE
BROOKINGS REBUILD

	BY:	DATE:
DRAWN:	MWM	07/15
DESIGN:		
APPD:	---	-------

JOB NUMBER: ------

SCALE: N.T.S.
REV DATE: 02/24/15
DWG. No.: **TS-02**

A.

TIMBERLINE DR
TIMBERLINE DR
TIMBERLINE DR
HASSETT ST
3 ST
3 ST
3 ST
3 ST
3 ST
3 ST
2 ST
2 ST
342
343
NEW LOCATIONS
344
345
bing

CITY OF BROOKINGS

Council Agenda Report

Meeting Date: June 13, 2016

Originating Dept: PW/DS

Public Works/Development Services Director

City Manager Approval

Subject: Increase budget approved for contract repairs at Salmon Run Golf Course.

Recommendation: Motion to authorize the City Manager to execute a Change Order to Contract No. 16-013 for repair of the clubhouse at Salmon Run Golf Course.

Financial Impact: $18,641.91

Background/Discussion: Authorization was granted by Council at their April 11, 2016 meeting to contract for repairs to the Salmon Run Golf Course Clubhouse. The authorization was for a cost not to exceed $75,000.

A contract was executed with Palm Industries on May 24 2016 for completion of the roof, replacement of failed windows and repair of dry rot in the amount of $59,680.

A change order was approved, effective June 3, in the amount of $12,475 as additional dry rot was discovered during siding removal to facilitate replacement of failed windows bringing the total contract amount to $72,155.

Additional dry rot has been discovered below the deck line which requires partial removal of the deck in order to replace the untreated particle board siding below the deck level. A second change order has been generated in the amount of $18,642, which if approved brings the contract total to $90,797.

I have inspected the building and the work is necessary to preserve the integrity of the structure.

Attachment(s):

a. Change Orders 1 and 2
b. photos

Change Order Salmon Run Clubhouse repair
Contract # 16-013

Change Order # 1

Contractor: Palm Industries
Project Manager: Tony Baron
Effective date: 6/3/2016

Item 1: Description of change:

Repair additional dryrot and replace windows as noted in 6/23/2016 report (attached)

Reason for Change:

Removal of siding revealed extensive unknown damage

Cost for Item 1 12,474.66

Item 2: Description of change

Reason for Change

Cost for Item 2

CHANGE IN CONTRACT PRICE:

Original Contract Price	$59,680.23
Net increase (decrease) with change order	$12,474.66
Total of past approved change orders	
New Contract Total with all change orders	$72,154.89

Contractor is hereby authorized to make the changes listed above in addition to the Contract Documents. The change in the Contract Price for this change order shall include all costs- direct, indirect, overhead and profit to complete this change order. It is further agreed that all extensions of time and costs of delay resulting directly or indirectly from the change are provided and approved by the City's Project Manager and that Contractor may make no further claim thereof.

By: _____ Date: _____
Contractor

By: _____ Date: _____
City of Brookings

Change Order Salmon Run Clubhouse repair
Contract # 16-013

Change Order # 2

Contractor: Palm Industries
Project Manager: Tony Baron
Effective date: 6/8/2016

Item 1: Description of change:

Repair additional dryrot below deck level

Reason for Change:

Removal of siding revealed extensive unknown damage

Cost for Item 1 18,641.91

Item 2: Description of change

Reason for Change

Cost for Item 2

CHANGE IN CONTRACT PRICE:

Original Contract Price	$59,680.23
Net increase (decrease) with change order	$18,641.91
Total of past approved change orders	$12,474.66
New Contract Total with all change orders	$90,796.80

Contractor is hereby authorized to make the changes listed above in addition to the Contract Documents. The change in the Contract Price for this change order shall include all costs- direct, indirect, overhead and profit to complete this change order. It is further agreed that all extensions of time and costs of delay resulting directly or indirectly from the change are provided and approved by the City's Project Manager and that Contractor may make no further claim thereof.

By: _____ Date: _____
Contractor

By: _____ Date: _____
City of Brookings

Palm Industries Inc.

P.O. Box 8038
16290 Tolman Lane, Suite 201
Brookings, OR 97415
Phone: (541) 813-1337
Fax: (541) 813-1338

29 41-IMG_0530 Date Taken: 6/6/2016

Water damage on corner of building.

Palm Industries Inc.

P.O. Box 8038
16290 Tolman Lane, Suite 201
Brookings, OR 97415
Phone: (541) 813-1337
Fax: (541) 813-1338

17 29-IMG_0518 Date Taken: 6/6/2016

dry rot under window extending below deck.

Palm Industries Inc.

P.O. Box 8038
16290 Tolman Lane, Suite 201
Brookings, OR 97415
Phone: (541) 813-1337
Fax: (541) 813-1338

13 25-IMG_0514 Date Taken: 6/6/2016
dry rot around window extending below deck

Palm Industries Inc.

P.O. Box 8038
16290 Tolman Lane, Suite 201
Brookings, OR 97415
Phone: (541) 813-1337
Fax: (541) 813-1338

8 20-IMG_0509 Date Taken: 6/6/2016

mildew and dry rot under a window and along deck extending under deck

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: June 13, 2016

Originating Dept: PWDS

Donna Colby-Hanks
Signature (submitted by)

City Manager Approval

Subject: Proposed revisions to Chapter 8, Health and Safety, to streamline the process for abatement of nuisances.

Recommended Motion: Direct Staff to draft an ordinance revising Chapter 8 of the Brookings Municipal Code (BMC) to streamline the process for abatement of nuisances.

Financial Impact: None.

Background/Discussion: Currently Chapter 8 allows a property owner who has been served with a Notice to Abate a violation of the BMC to dispute the existence of the violation. A hearing for the matter is set and the City Manager determines whether a violation exists and provides a written statement of the decision. If the violation continues, the property owner is cited into Municipal Court. Each of these steps allow additional time from 10 to 15 days.

To streamline the process and resolve violations more quickly, the proposed revisions remove the City Manager from the process and provides for the matter to go directly to Court if not resolved between City Code Enforcement Staff and the property owner. In BMC Title 17 cases, where the potential violation is a matter of ambiguity, the matter may be appealed to the Planning Commission pursuant to Chapter 17.156 BMC.

The revisions clarify that potential violations are processed by a code enforcement officer. A definition of the code enforcement officer has been drafted as well and includes building inspectors, police officer, public works inspectors and fire department employees.

Policy Considerations: None

Attachment(s): A. Draft provisions

Chapter 8.15
NUISANCES

Sections:

8.15.010 Definitions.

8.15.020 Control of domestic animals.

8.15.030 Public health.

8.15.040 Hazards.

8.15.045 Deteriorated condition.

8.15.050 Noxious vegetation.

8.15.060 *Repealed.*

8.15.065 Trees and fences.

8.15.067 Surface waters and drainage.

8.15.070 Earth from abutting property falling into street.

8.15.080 Noise prevention.

8.15.085 *Recodified.*

8.15.087 Temporary use of a recreational vehicle or travel trailer.

8.15.090 General abatement procedure.

8.15.100 Summary abatement.

8.15.110 Penalties.

8.15.010 Definitions.

A. "Code Enforcement Officer" means any City employee authorized by the City Manager to enforce the provisions of this Chapter, including but not limited to building inspectors, police officers, public works inspectors and fire department employees.

B. ~~A~~. "Construction" includes, but is not limited to, constructing any of the following: a building, an addition to a building, landscaping, sidewalks, or driveways, irrespective of size.

C. ~~B~~. "Contaminant" means any substance or material such as, but not limited to, oil, gasoline, antifreeze, animal waste, lawn and yard fertilizers, defoliants, paint, or chemicals intended for insect control, that could cause harm, or otherwise have an adverse effect on the city's storm drain system.

D. ~~C~~. "Debris" means any foreign material such as, but not limited to, trackout, sediment from erosion, landscaping supplies, lawn clippings, leaves, brush, tree trimmings, household trash, litter, and concrete.

E. ~~D~~. "Landscaping" means the process of arranging soil, trees, shrubs, grass, irrigation systems, or other commonly used landscaping materials on a piece of property. For this chapter, landscaping does not include routine lawn or yard maintenance such as grass mowing.

F. ~~E~~. *Repealed by Ord. 14-O-736.*

a. Except for the pouring of concrete and roofing, no construction work shall be performed before 7:00 a.m. or after 7:00 p.m. on weekdays.

b. Except for the pouring of concrete and roofing, no construction work shall be performed before 8:00 a.m. or after 7:00 p.m. on weekends or holidays.

c. Provided, however, that in case of urgent necessity, permission may be granted by the city manager for construction activities to occur during otherwise proscribed hours. [Ord. 11-O-686 § 2; Ord. 10-O-674 § 2; Ord. 07-O-591 § 2; Ord. 86-O-406 § 9.]

8.15.085 Motor vehicles.*

Recodified at BMC 10.30.005. [Ord. 07-O-591 § 2; Ord. 06-O-571 §§ 1 – 5.]

* Code reviser's note: Ords. 06-O-571 §§ 1 – 5 and 07-O-591 § 2 were recodified at the request of the city.

8.15.087 Temporary use of a recreational vehicle or travel trailer.

A. All recreational vehicle parks within the city of Brookings shall conform to the electrical, fire, health, building, and plumbing ordinances of the city of Brookings, as amended, except as hereinafter specified.

B. It is a violation to use a recreational vehicle or travel trailer for living purposes within the city of Brookings except when parked within a licensed recreational vehicle park. A recreational vehicle or travel trailer may be used for temporary sleeping purposes within the city of Brookings provided as follows:

1. That the recreational vehicle or travel trailer is located entirely on private property that is residentially zoned and developed with a dwelling unit or there is an active building permit for a dwelling unit;

2. That no connection of any kind may be made to the city's water or sewer system; and

3. That the period of use for the property shall not exceed 14 days out of any calendar year.

C. It shall be a violation for any person, firm, or corporation owning or operating a recreational vehicle park in the city of Brookings to violate any of the provisions of this chapter. It shall be a violation for any person, firm, or corporation owning, maintaining, or in control of any recreational vehicle or travel trailer, or the occupant or tenant of any recreational vehicle or travel trailer in whatever capacity, to violate any provisions of this chapter. [Ord. 11-O-686 § 2; Ord. 09-O-642 § 2; Ord. 07-O-591 § 2.]

8.15.090 General abatement procedure.

A. Upon determination by ~~the city manager or his designee~~ **a code enforcement officer** that a nuisance/violation exists, the city shall cause a notice to be posted at the site of the nuisance/violation or mail the notice by certified mail or personally deliver the notice to the responsible party, directing the person responsible to abate the nuisance/violation. ~~The city may record the notice of nuisance in the county recorder's office~~.

B. The notice to abate shall contain:

1. A general description, location or address of the real property on which the nuisance/violation exists;

2. A direction to abate the nuisance/violation within 10 days from the date of the notice;

3. A description of the nuisance/violation;

4. A statement that, unless the nuisance/violation is removed, the city may abate the nuisance/violation and charge the person responsible for abatement and administrative costs;

5. A statement that failure to abate a nuisance/violation may warrant imposition of a penalty;

~~6. A statement that the person responsible may dispute the existence of a nuisance/violation by giving a written statement to the city manager or his designee within 10 days from the date of the notice to abate;~~

6. ~~7~~. An error in the name or address of the person responsible shall not make the notice void.

~~C. Within the 10-day period after the posting or mailing of such notice, the person responsible shall either remove and abate the nuisance/violation, or develop a plan acceptable to the city manager or his designee to remove or abate the nuisance/violation, or file his written statement setting forth his grounds that no nuisance/violation exists and request an administrative hearing~~.

~~D. If a written statement of dispute is filed within the period of time, there shall be a hearing scheduled within 15 days before the city manager. After hearing all relevant evidence and argument, the city manager shall determine whether or not a nuisance/violation in fact exists and provide a written statement of the decision. In BMC Title 17 cases, where the potential violation is a matter of ambiguity, the city manager's decision may be appealed to the planning commission pursuant to Chapter 17.156 BMC.~~

~~E. If the city manager determines that a nuisance/violation does in fact exist~~, **C.** The person responsible **for maintaining said nuisance** shall remove or abate the nuisance/violation within 10 days ~~after determination~~ **of receipt or posting of notice** ~~is mailed~~. If, within such time, ~~no appeal has been filed and the nuisance/violation has not been abated or removed by the person responsible~~, **abatement has not been completed, or a plan for abatement has not been approved by the code enforcement officer** the ~~city~~ **code enforcement officer** may cite the responsible person into municipal court for a violation of this chapter pursuant to BMC 8.15.110. In addition to the levying of a fine, if the city so requests, the municipal judge may order the nuisance abated by the city, the cost of such abatement to be recovered through a lien against the property. **In BMC Title 17 cases, where the potential violation is a matter of ambiguity, the code enforcement officer determination of violation may be appealed to the planning commission pursuant to Chapter 17.156 BMC.**

D. ~~F~~. If the city abates the nuisance/violation, the following shall apply:

1. The city, its officers and employees so charged with abatement of the nuisance/violation shall have the right at all reasonable times to enter into or upon the property to investigate and cause the removal of the nuisance/violation.

2. The city shall keep an accurate record of the expense incurred in abating the nuisance/violation, and shall additionally include a charge of $150.00 or 15 percent of the abatement expenses, whichever is greater, for administrative overhead. Any bill unpaid from 30 days of mailing shall carry interest at the statutory rate per annum. The administrative services director, by registered or certified mail, shall forward to the person responsible a notice stating:

a. The total cost of abatement, including the administrative overhead;

b. That the cost as indicated will be assessed to and become a lien against the property unless paid within 30 days from the date of the notice;

c. That the administrative services director will temporarily enter the cost of abatement in the city's lien docket;

d. That if the person responsible objects to the cost of the abatement as indicated, he/she may file a notice of objection with the administrative services director not more than 10 days from the date of the notice.

3. If an objection is received on or before the expiration of 10 days after the notice was served, the city manager shall consider the objection and make a final determination regarding the cost to be assessed.

4. The lien shall thereupon be entered in the docket of the city liens; and, upon such entry being made, shall constitute a lien upon the property from which the nuisance/violation was removed or abated. The lien shall be enforced and shall bear interest at the statutory rate. The interest shall commence to run from the date of the entry of the lien in the lien docket. An error in the name of the person responsible shall not void the assessment, nor will a failure to receive the notice of the proposed assessment render the assessment void, but it shall remain a valid lien against the property. [Ord. 11-O-686 § 2; Ord. 07-O-591 § 2; Ord. 93-O-406.A §§ 7, 8; Ord. 86-O-406 § 10.]

8.15.100 Summary abatement.

The procedure provided by this chapter is not exclusive, but is in addition to procedures provided by other chapters and the general police powers of the city; and the city manager, the chief of the fire department, the chief of the police department and the building/fire safety officer may proceed summarily to abate a health or other nuisance which unmistakably exists and which imminently endangers human life or property. [Ord. 11-O-686 § 2; Ord. 07-O-591 § 2; Ord. 86-O-406 § 11.]

8.15.110 Penalties.

Pursuant to Chapter 1.05 BMC. [Ord. 11-O-686 § 2; Ord. 10-O-671 § 3; Ord. 07-O-591 § 2; Ord. 86-O-406 § 12.]

Code reviser's note: Ord. 14-O-736 stated that Section 8.15.020(J) was repealed. The intent of the city was to repeal Section 8.15.030(J).

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: June 13, 2016

Originating Dept: PWDS

Donna Colby-Hanks
Signature (submitted by)

City Manager Approval

Subject: Dedication of additional right-of-way for Dawson Road

Recommended Motion:
Authorize the City Manager to accept and sign the dedication of right of way deed from Donald and Hedy Pimentel.

Financial Impact: None.

Background/Discussion:
Donald and Hedy Pimentel received approval for a Conditional Use Permit from the Planning Commission to operate a short-term rental from their home located at 96344 Dawson Road. Due to Dawson Road being substandard in width, one of the conditions of the approval required the Pimentels to dedicate five (5) feet of land along the frontage their property adjacent to Dawson Road to the City. The design standard for Dawson Road is 50 feet but adjacent to the subject property the right of way is only 45 feet. Adjacent to the Pimentels on the north, the right-of-way is 50 feet. With the dedication Dawson Road will meet the design standard.

The dedication deed will need to be accepted by Council, signed and recorded, and a copy provided to the City prior to the dwelling being utilized for a short term rental.

Attachment(s):
Dedication deed signed by Donald and Hedy Pimentel.

AFTER RECORDING RETURN TO:

City of Brookings
898 Elk Drive
Brookings, OR 97415

Mail Tax Statements To: Same as above

DEDICATION OF RIGHT OF WAY DEED

Donald R. Pimentel and Hedy A. Pimentel, Trustees of the Pimentel Family 2013 Revocable Trust dated November 26, 2013 ("Grantor") hereby dedicates to the City of Brookings, an Oregon municipal corporation, ("Grantee"), for use forever as a public vehicle and pedestrian right of way, that certain real property, including the improvements thereon, situated in the City of Brookings, County of Curry, State of Oregon, more particularly described as follows:

See Exhibit "A" attached

to have and to hold the above-described and dedicated rights unto the public forever for uses and purposes hereinabove stated.

The Grantor(s) warrants that the property described in this instrument is free and clear of taxes, liens and encumbrances.

There is no consideration for this dedication in terms of dollars and cents as it is given freely and voluntarily to Grantee for use as a public right-of-way and thereby providing direct and/or indirect benefit to Grantor.

DATED JUNE 3, 2016

Donald R Pimentel TRUSTEE
Grantor: Donald R. Pimentel, Trustee

DATED 6/3/2016

Hedy A Pimentel Trustee
Grantor: Hedy A. Pimentel, Trustee

STATE OF OREGON
County of Curry

Personally appeared before me this 3rd day of June, 2016, Donald R. Pimentel, trustee and Hedy A Pimentel, trustee and acknowledged the foregoing instrument as ~~his/her~~ their voluntary act and deed.

Donna Colby-Hanks
Notary Public for Oregon
My commission expires:

OFFICIAL STAMP
DONNA MAY COLBY-HANKS
NOTARY PUBLIC-OREGON
COMMISSION NO. 932499
MY COMMISSION EXPIRES SEPTEMBER 28, 2018

ACCEPTED BY GRANTEE:

_____
Gary Milliman, City Manager
City of Brookings, Oregon

STATE OF OREGON
County of Curry

This instrument was acknowledged before me on the _____ day of _____, 2016, by Gary Milliman, City Manager of the City of Brookings, as the City of Brookings' voluntary act and deed and accepted the dedication of right-of-way on behalf of the City of Brookings pursuant to ORS 92.014.

_____
Notary Public for Oregon
My commission expires:

EXHIBIT A

All that portion of a parcel of land described in Warranty Deed to Donald R. Pimentel and Hedy A. Pimentel, Trustees of the Pimentel Family 2013 Revocable Trust Dated November 26, 2013, as recorded December 5, 2013 in Instrument 2013-4653, Official Records of Curry County, Oregon, lying Northeasterly of a line parallel with and 50.0 feet Southwesterly of the Northeasterly right of way line of Dawson Road as dedicated on Oceanside Estates II Phase I Subdivision Plat No. 2001-08, recorded April 13, 2001, in Instrument 2001-1723, Official Records of Curry County, Oregon.

REGISTERED
PROFESSIONAL
LAND SURVEYOR

OREGON
JULY 25, 1995
RICHARD P. ROBERTS
2730

EXPIRATION DATE: 12/31/16

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: June 13, 2016

Originating Dept: Parks

Signature (submitted by)

City Manager Approval

Subject: Wild Rogue Relay

Recommended Motion:
Motion to authorize City Manager to waive fees associated with services provided in support of the Wild Rogue Relay and approve a $2,000 sponsorship for the Rogue Relay 2015 event that will conclude at Azalea Park.

Financial Impact: The $2,000 sponsorship fee would be appropriated from Legislative and Administrative Contractual and $1,036.56 in fees will be waived totaling $3,036.56.

Background/Discussion:
Staff was contacted by the organizers of the Wild Rogue Relay event who expressed interest in using Azalea Park for a second year as the terminus for the event on June 18, 2016.

The Relay organizers are requesting that the City waive all fees associated with serving as the terminus for the event, including park use fees and event fees; that the City Public Safety Department assist with conveying runners safely through town; and that the City serve as a $2,000 level sponsor for the event.

This will be the fourth year for the Relay, and the second year that the event would conclude in Brookings. This event starts at Applegate Reservoir and covers a 215-mile route to the coast. The event organizers are estimating that over 120 teams of 12 people per team will participate in the event. Combined with family members, vendors and other volunteers, this event would bring more than 2,500 visitors to Brookings. Parking for some 220 vans that accompany the runners would be needed at or near Azalea Park; the City would work with the event organizers and adjacent property owners as needed to address this aspect of the event. Organizers report that approximately 40 per cent of those participating in the event stay overnight.

Azalea Park will be used as the terminus for the run, and would be the location of a post-run event that would include food, alcoholic beverages, music and dancing. The Run organizers would also be seeking other local sponsors and vendors.

Attachments:
a. Email requesting sponsorship funds and fee waivers

Tony Baron

From: Jim Brendle
Sent: Thursday, May 19, 2016 2:46 PM
To: abaron@brookings.or.us
Subject: WRR help

Tony Baron
Director of Parks and Recreation
City of Brookings
898 Elk Dr.
Brookings, OR 97415

Dear Tony,

We are happy with the changes with our event that brought us to Brookings this past year. We appreciate all of your efforts to welcome our participants and create a positive experience for them in Brookings. Being the first year for Brookings to host our finish line, we learned a lot and should be able to have a smoother, more positive experience for everyone involved for this upcoming event.
We would like to request your continued support of The Wild Rogue Relay by asking that you waive the $1000 in fees and that you contribute $2000 to our organization. We have a larger number of participants this year and the local hotel rooms and VRBO listings were filled much earlier this year. We look forward to many years of mutual benefit as we grow this event and the number of visitors we are able to bring to this wonderful city. Please let me know if we can do anything to further contribute to economic growth in Brookings.

Thanks!

Jim Brendle
Race Director Wild Rogue Relay
jim@smokymountainrelay.com
541-951-9939

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: June 13, 2016

Originating Dept: City Manager

Signature (submitted by)

City Manager Approval

Subject: Financial Support for Del Norte County Regional Airport Terminal Project

Recommended Motion:
Motion to authorize City participation in the Del Norte County Regional Airport Terminal Project as a member of the Border Coast Regional Airport Authority at a level equal to that of the average contributions made by other member agencies, but not to exceed $500,000 payable over 20 years, with the authorization to be reviewed annually in the context of the actual cost of the project and non-member sources of funds received for the project, and with the condition that the City's participation in this project will be deemed satisfied if its application for funding in an amount exceeding $500,000 for said project is approved by the Oregon Transportation Commission.

Background/Discussion:
This matter was continued from the City Council meeting of May 9, 2016. Since that time:

- The Del Norte County Board of Supervisors has agreed to serve as the co-applicant for a $2,858,681 loan from the U.S. Department of Agriculture to finance the non-FAA-funded portion of the project.
- BCRAA representatives have made a presentation at a City of Crescent City budget meeting; they will be prepared to discuss this matter at the June 13 meeting.
- A groundbreaking has taken place for Phase 1 of the airport terminal project and this phase (utility services) is now under construction.
- The City's ConnectOregon application was reviewed by the Regional ConnectOregon program committee and was ranked 7th of 10 projects. According to Management Analyst Chrissy Bevens, who made the presentation at the meeting:

The top seven projects, ours included, are also the same projects that were most successful in the Statutory and Economic Review, being defined as "Tier 1" projects. However, the most expensive of the seven projects was ranked as the Region's top priority, with an "ask" of $3.4 million. That was the big wild card, as the Region is guaranteed $4.5 million, and all the other Tier 1 projects together total only $2.7 million. If the $3.4 million project, a Fred Wahl Marine Construction shipyard expansion in Reedsport, hadn't done so well, all the other Tier 1 projects could be funded, with $1.8 million left over. But with $3.4 million at the top of the ticket, that leaves room for, at most, three additional projects under the guaranteed funding level. (The second priority was also a private marine project, with a price tag just under $1.0 million.)

A couple areas of strength for our project: very strong match and the fact that it is a public project...were not items discussed by the panel. Instead, they really focused on the job-creating potential of the projects.

BCRAA Staff and BCRAA Chair David Finigan plan to attend the June 13 City Council meeting.

The BCRAA is a unique joint powers agency whose members include the cities of Brookings and Crescent City, the counties of Curry and Del Norte, and the Tolowa Dee-ni' Nation and Elk Valley Rancheria tribal governments. The City of Brookings became a member of the Border Coast Regional Airport Authority (BCRAA) in 2008.

BCRAA is an independent local government agency formed by the six participating members. BCRAA currently leases and manages the Del Norte County Regional Airport (DNCRA) and two other small airports in Del Norte County, all of which are owned by Del Norte County (DNC). For many years, DNC operated the DNCRA as a County department, and continues to provide financial support from the DNC general fund at about $270,000 annually.

BCRAA was formed to address the need for sustaining and improving commercial air service to DNCRA, and the need for airport improvements. The BCRAA embarked upon a multi-year endeavor to secure permits through numerous federal and State of California agencies to undertake airport improvements. Through the efforts of BCRAA and its members, the Federal Aviation Administration (FAA) reduced the local match requirement for federal airport improvement funding from 10 per cent to five per cent. When SkyWest withdrew providing service to DNCRA, it was through the tenacity of BCRAA that a new commercial carrier was secured. As a result in the change in carriers, DNCRA passengers now fly to Portland for connecting flights rather than San Francisco, a change that has dramatically improved performance. BCRAA developed and managed a complex project to undertake FAA-mandated Runway Safety Area (RSA) improvements...including some $12.0 million in off-site wetland mitigation land acquisition and mitigation work...and avoided a potential cessation of commercial service. In the early period of formation, it was believed that a cross-border entity would have greater influence on federal actions related to airport facility funding...including continued funding to subsidize the commercial air service at the level of about $3.5 million annually. This has proven to be successful.

The City of Brookings, working in partnership with BCRAA staff, was able to secure two grants through the ConnectOregon program; one grant in the amount of $40,000 for technical assistance in connection with environmental mitigation and one grant in the amount of $400,000 for the RSA improvement project. BCRAA also secured an Environmental Enhancement and Mitigation grant of $379,281 through the State of California for the RSA mitigation work.

Other members have contributed to the RSA and terminal improvement projects as follows:

- Elk Valley Rancheria $100,000.
- City of Crescent City $20,000 annually beginning in 2014 for a total of $100,000.
- Del Norte County $20,000 annually beginning in 2014 for a total of $100,000.
- Del Norte County $1,800,000 line of credit.

BCRAA has now developed plans for a new airport terminal. BCRAA staff made a presentation on this project at the joint City Council/Board of Commissioners workshop on March 14, 2016.

BCRAA is now requesting financial commitments from members for 1) the five per cent match on the FAA grant for the terminal project and 2) the estimated $1,853,428 in "ineligible" costs associated with the project. Ineligible costs include elements of the terminal that one might commonly believe is an integral part of the airport operation...such as administrative offices. Ineligible costs are detailed in the power point presentation attached.

The City and BCRAA applied for $584,210 in grant funding this year through ConnectOregon to assist with the terminal project. This application has not ranked well during the initial stage of the grant evaluation process by the Oregon Aviation Board. Comments from OAB staff concerning the project included 1) a basic concern about the use of Oregon funds for a project physically located in California, 2) the fact that there are 23 other Oregon-based aviation projects seeking Connect Oregon funding and 3) concerns that the scope of the project is excessive.

BCRAA has reduced the scope of the project from the original concept some years ago. The terminal has been a changing project over the years. Once conceptualized at about 20,000 square feet, the size was cut down after the California Coastal Commission appeal was finalized. The existing terminal was often characterized as being about 2,000 square feet.

The new terminal is now proposed at 15,966 square feet. The current terminal and holding space size has been confirmed at about 3,800 square feet. This means the new terminal will be about four times the size of the existing terminal. The new terminal includes an actual baggage handling system instead of the current rather hokey "under the counter" system, provides room for a second airline, administrative offices, room for passengers up to two flights, and for those waiting for passengers. Currently, outgoing and incoming passengers are required to share the same seating capacity, which is actually less than the capacity of the aircraft. Growth projections over the next 30-40 years has also been considered.

According to BCRAA staff, the issue with California funding is that the set up for state aviation funds is different than in Oregon. The Caltrans Aeronautics division does not fund commercial airports. BCRAA only receives California state funding assistance for the two small airports it operates. Essentially, California does not have a "ConnectOregon-like" program.

It is difficult to quantify the economic benefits to Brookings of the DNCRA. Following are some points of consideration provided by BCRAA Airport Program Manager Susan Daugherty:

- Brookings/Harbor-based Tidewater Construction was awarded a $5,429,756 contract in 2014 for the Runway Safety Area project. Tidewater is slated to be awarded a $2,183,585 contract in May for the Terminal Project, Phase I. Thus, this Brookings/Harbor based contractor and its many Brookings employees will have received the benefit of over $7.5 million in construction contract funding over a period of three years, much of which is infused into the local economy.
- PenAir and the Transportation Security Administration (TSA) both employ Oregon residents
- Past surveys of the airport parking lot show an estimated 42 per cent of vehicles bearing Oregon license plates.

- In past years, DNCRA has experienced about 13,000 deplanements a year. There is no data available on how many of those passengers are visitors, but many of the calls DNCRA receive are reportedly from travelers who are planning trips to the Oregon beaches or needing information on transportation availability to Brookings.
- A number of Oregon businesses have written letters of support for the airport over the years. The strongest advocate being Cal-Ore Life Flight.
- BCRAA staff has made presentations to the Brookings Rotary Club, Gold Beach Chamber and Gold Beach Rotary twice in the past year. The second presentations to each have been in the past two months. Each of these presentations have been very well received. Almost 75 per cent of the Brookings Rotary had flown on Pen Air and the feedback was positive.
- The cost for flying to the Portland hub from Medford or North Bend is higher than flying from Crescent City when you include the cost of driving from Brookings to either of those communities and the cost of airport parking.

More difficult to quantify economically is the benefit to Brookings residents of having more direct and affordable access to their State Capitol. For example, Valarie Early is Chair of the Oregon Marine Board (OMB). OMB meetings are held in Salem. Prior to the PennAir change to the Portland hub, Early drove the six hours to Salem for the OMB meeting...requiring an overnight stay and $520 in mileage reimbursement...and drove the six hours back to Brookings. In April, Early flew out of DNCRA at 6:20 a.m. to Portland and arrived in Salem in time to attend the OMB meeting, and then flew back to DNCRA that same afternoon; the air fare was $250. With this service, Brookings area residents have a greater capacity to remain engaged in the affairs of their State government.

According to a presentation by BCRAA staff at the March joint meeting (recently updated and attached), the amount of funding needed for the local match and "ineligible" costs may total as much as $1,234,949, but could be as low as $650,739. This assumes a full draw-down on the DNC line of credit of $1,800,000, which would also need to be repaid. Thus, the total amount of funding needed (worst case scenario) is $3,034,949. Various scenarios for consolidating this total amount into a loan repayable over 30 or 40 years has been developed by BCRAA staff. Assuming the "worst case scenario" (i.e. no other external funding is secured) and based upon loan terms and the number of members willing to participate, the annual payment for each member entity would range from about $17,500 to about $30,000. A per member proportional share of the $3,034,949 would be $505,824. Note again that the City has applied for $584,220 in the current ConnectOregon cycle. A straight payment of $25,291 over a period of 20 years at no interest would equal $505,824.

BCRAA staff reports that they continue to pursue alternative sources of funding for the terminal project.

Funding from the member agencies would be needed in fiscal 2016-17 or 2017-18.

Policy Considerations:
As a member of BCRAA, the City is not required to participate financially in BCRAA projects or administration. In fact, the City has expended no City funding...other than staff time associated with ConnectOregon applications...in this effort. It was clearly understood and written into the joint powers agreement that members could not be required to participate in

BCRAA funding, and BCRAA is not attempting to require financial participation at this time. BCRAA is requesting that its member entities voluntarily contribute to the terminal project.

Attachment(s):

a. Joint Powers Agreement
b. Terminal Replacement Program power point February 25, 2016.
c. Financing power point.
d. City Manager memorandum dated November 22, 2013.
e. Letter from BCRAA Director dated March 22, 2016.

BORDER COAST REGIONAL AIRPORT AUTHORITY
FIRST AMENDED
JOINT POWERS AGREEMENT

THIS AGREEMENT is made and entered into this 23 day of June, 2008, by and between the County of Del Norte, a legal subdivision of the State of California, hereinafter referred to as "County", the City of Crescent City, a municipal corporation existing under the laws of the State of California, the Elk Valley Rancheria, a federally recognized Tribe, and the City of Brookings, a municipal corporation existing under the laws of the State of Oregon, collectively referred to as "Participants", who agree as follows:

RECITALS

This First Amended Joint Powers Agreement amends and restates that certain Joint Powers Agreement of the Border Coast Regional Airport Authority dated October 4, 2007, under which the Participants other than the City of Brookings have operated the Authority since that date.

Del Norte County currently owns and operates McNamara Field, a commercial airport located in Del Norte County and serving passengers from both California and Oregon (the "airport"). Recognizing the bi-state regional significance of the airport, the Del Norte County Board of Supervisors has decided to enter into this Border Coast Regional Airport Authority (the "Authority") in order to permit other governments to share in operational decision making for the airport. In addition to the City of Crescent City, the Elk Valley Rancheria, and the City of Brookings, these governments may include other local government agencies in the State of Oregon as well as sovereign tribal governments.

The parties to this agreement believe that by working together in the framework of this Authority, the future role of the airport in accommodating current and future air travelers, facilitating the economic development of the border coast region, and maintaining the airport as an essential component of the region's emergency response network, will be protected and enhanced.

By entering into this agreement, Del Norte County does not intend to transfer ownership of the land and facilities that make up the airport. Nor does entry into this agreement by entities other than Del Norte County imply a commitment on their part to provide funding for the capital improvement or operation of the airport. However, these and other issues may become the subjects of ongoing conversation among the Authority's Participants.

This agreement is entered into pursuant to the provisions of California Government Code Sections 6500 and following, hereinafter referred to as the "California JPA Law," and Oregon Revised Statute 190.420, hereinafter referred to as the "Oregon JPA Law," for the purpose of creating an agency to provide for the planning,

It is the intent of the Participants of the Border Coast Regional Airport Authority that the membership in the Authority shall be open to all those public agencies in the States of California and Oregon that elect to join the Authority, and meet the following criteria: (a) the territory of the public agency is substantially located in Del Norte County, California, or Curry County, Oregon; (b) the public agency has the power under the California JPA Law or ~~the~~ Oregon JPA Law, to join the Authority. Participation in the Authority shall remain open to those entities that may decide to join after the Authority is formed and operational.

ARTICLE I
CREATION AND OPERATION OF THE AUTHORITY

SECTION 1.1 CREATION OF AUTHORITY: Pursuant to the California and Oregon JPA Laws, there is hereby created a public entity to be known as the "BORDER COAST REGIONAL AIRPORT AUTHORITY", referred to herein as the "Authority". The Authority is a public entity separate and apart from the parties hereto.

SECTION 1.2 PARTICIPANTS: The Participants in the Authority are Del Norte County, the City of Crescent City, the City of Brookings, and the Elk Valley Rancheria.

SECTION 1.3 GOVERNING BOARD; INITIAL BOARD AND APPOINTMENTS: The Authority shall be administered by a governing board, which shall be called the "Board of Directors of the Border Coast Regional Airport Authority," and which shall be referred to herein as the "Board." The Board of the Authority shall initially consist of five members. The initial Board shall be appointed as follows: The Del Norte County Board of Supervisors shall appoint three members, two of whom shall be Supervisors, and two of whom shall be designated to serve four-year terms and one of whom shall serve a two-year term; the first two additional Participants shall appoint one member each, with each such member serving a term congruent with the term of the two-year appointee of the Del Norte County Board of Supervisors.

SECTION 1.4 GOVERNING BOARD; PERMANENT CONSTITUTION: The number of members of the permanent Board shall be seven. Following the terms of the initial Board, the terms of Board members shall be four years. However, each Board member shall serve at the pleasure of the appointing authority for that position. In recognition of the fact that the number of legally eligible Participants may be substantial, and in view of the difficulty of determining which entities may in the future choose to participate, the Participants agree to negotiate the relative appointing power of the Participants, and the size of the Board, as new Participants indicate their intent to join the Authority. Adjustments to the size of the Board and to the appointing power of the Participants shall be incorporated into this agreement by formal amendment hereto, adopted by each Participant.

SECTION 1.4(a) GOVERNING BOARD; CITY OF BROOKINGS: Upon approval of this First Amended Joint Powers Agreement, as amended to include the City of Brookings, the City of Brookings shall be recognized as a Participant and shall appoint one member to the Governing Board, with such member serving a term congruent with the terms of the four-year appointees of the Del Norte County Board of Supervisors.

SECTION 1.5 ALTERNATE MEMBERS: Each Participant may appoint an alternate to serve in the absence of any member appointed by that Participant.

SECTION 1.6 COMPENSATION: Members of the Board of Directors shall receive no compensation. However, they may be reimbursed actual expenses incurred while performing the duties and activities of the Board.

SECTION 1.7 REGULAR MEETINGS: The Board of Directors shall provide for its regular and special meetings; provided, at least one regular meeting shall be held each calendar quarter.

SECTION 1.8 RALPH M. BROWN ACT: All meetings of the Board of Directors of the Authority, without limitation, regular, adjourned regular, and special meetings, shall be called, noticed, held and conducted in accordance with the provisions of the Ralph M. Brown Act, California Government Code Sections 54950, and following.

SECTION 1.8 (a) OREGON PUBLIC MEETINGS LAW: All meetings of the Board of Directors of the Authority, without limitation, regular, adjourned regular, and special meetings, shall be called, noticed, held and conducted in accordance with the provisions of the Oregon Public Meetings Law, Oregon Revised Statues Sections 192.610 through 192.690.

SECTION 1.8 (b) PUBLIC MEETINGS; BROAD INTERPERTATION: In those instances of conflict between the Ralph M. Brown Act and the Oregon Public Meetings Law, the Authority shall comply with those notice and meeting conduct provisions of law which will provide the highest level of public participation, observation and knowledge of the Authority's affairs.

SECTION 1.9 MINUTES: The Board shall provide for taking, approving, and preserving minutes of the meeting's of the Board.

SECTION 1.10 QUORUM: The attendance of a majority of the Board

shall be required for the transaction of business at meetings of the Board.

SECTION 1.11 RULES: The Board of the Authority shall adopt and amend as necessary such rules and regulations for the conduct of its meetings and affairs as are necessary for the purpose of accomplishing its stated purpose.

SECTION 1.12 MANNER OF EXERCISING POWERS: The manner of exercising the powers of the Authority is subject to the same restrictions on the exercise of like powers that apply to the County of Del Norte. In all respects, including Public Contracting procedure, employment practices and ethics/conflicts of interest, the Authority shall be mindful of the cross-border nature of the Authority and shall conduct its affairs in a manner to assure compliance with applicable State Laws.

SECTION 1.13 FISCAL YEAR: The fiscal year of the Authority shall be from July 1 through June 30.

SECTION 1.14 TERM OF AGREEMENT: This agreement shall continue indefinitely, except that the agreement may be terminated sooner if withdrawal is elected pursuant to Section 1.15 of this agreement by the County of Del Norte or by all Participants other than the County of Del Norte.

SECTION 1.15 WITHDRAWAL: Any Participant may withdraw from this agreement by giving sixty (60) days written notice to the Authority and to all other Participants. The withdrawing entity shall not be entitled to the return of any assets or contributions that the Participant made to the Authority.

ARTICLE II
OFFICERS

SECTION 2.1 CHAIR, VICE-CHAIR AND EXECUTIVE DIRECTOR: The Board of Directors shall elect a Chair and a Vice Chair from among its members. It may appoint an Executive Director or an Airport Manager, who

shall not be a member of the Board of Directors.

SECTION 2.2 TREASURER: The Treasurer of Del Norte County is hereby designated as the Treasurer of the Authority and as the depositary to have custody of all the money of the Authority from whatever source. The Treasurer, and the officer performing the functions of Auditor or Controller, who shall be the Auditor-Controller of the County, shall have the duties and obligations set forth in Section 6505 and 6505.5 of the California JPA Law and shall assure that there shall be strict accountability of all funds and report of all receipts and disbursements of the Authority. The Treasurer and the Auditor-Controller shall provide any Oregon entities participating in the Authority with such financial reports as are necessary and convenient to those entities.

SECTION 2.3 BONDING OF PERSONS HAVING ACCESS TO PROPERTY: From time to time, the Board of Directors shall designate public officers or persons, in addition to the Treasurer and Auditor-Controller, having charge of handling or having access to any property of the Authority, and the governing board shall determine the amount of their official bond, pursuant to Section 6505.1 of the California JPA Law.

ARTICLE III
POWERS AND DUTIES

SECTION 3.1 POWERS: Border Coast Regional Airport Authority shall have each of the following powers:

a. To make and enter into contracts and to receive and expend funds, providing for aviation and airport-related services to the public;

b. To supervise and oversee the performance of aviation and airport-related service contracts;

c. To provide all services necessary to operate McNamara Field;

d. To acquire, construct, manage, maintain or operate any facilities or improvements;

e. To acquire, hold and dispose of property;

f. To incur debts, liabilities or obligations, which do not constitute a debt, liability or obligation of the member entities;

g. To employ personnel;

h. To sue and be sued in its own name;

i. To invest in accordance with the provisions of Section 6509.5 of the California JPA Law, money in the treasury of the Authority that is not required for immediate necessities of the Authority;

j. To apply for, accept, and utilize funds from any source for public Airport purposes, including funds available through the Federal Aviation Administration.

k. To raise revenues, including the establishment of lease rates, parking fees, and other revenue and tax rates as authorized by law, to support aviation and airport-related services;

l. To incur short-term indebtedness;

m. To petition the federal and state governments;

n. To receive contributions from Participants and to provide for their repayment on such terms as the Authority deems advisable;

o. All other powers which are necessary and proper for the Authority in order to provide aviation and airport-related services.

SECTION 3.2 DUTIES: Border Coast Regional Airport Authority shall have the following specific duties:

a. On or before May 1st of each year, it shall cause to be prepared and

submitted to the Board and each of the Participants a proposed budget for the upcoming fiscal year. The proposed budget shall be subject to approval and ratification as set forth in Section 4.3.

b. The Authority shall oversee and maintain an ongoing process to plan for the future needs of the airport, anticipating the needs of the public for commercial air service.

c. The Authority shall actively pursue funding, and the development of sources of funding, for the implementation of its plans for aviation improvement and airport development.

d. The Authority will prepare and submit to the member entities quarterly progress reports concerning the provision of aviation services and the plans for development and financing of improvements to those services.

SECTION 3.3 OBLIGATIONS AND AUTHORITY: The debts, liabilities and obligations of the Authority shall not be the debts, liabilities and obligations of any of the member entities.

ARTICLE IV
FUNDING

SECTION 4.1 CONTRIBUTIONS NOT REQUIRED: Except as provided in section 4.2, no Participant is or shall be required to make contributions to the Authority, except as that Participant shall agree. No Participant is subject to assessment.

SECTION 4.2 ADMINISTRATIVE AND OPERATING COSTS: The County of Del Norte shall provide funding to the Authority up to the level of the County's budgeted commitment to support the airport for the fiscal year 2006-2007.

SECTION 4.3 APPROVAL OF BUDGET: The Board may tentatively adopt the

annual budget of the Authority; however, the budget will have no force and effect until it is approved or ratified by each Participant that is contributing funds to the Authority pursuant to that budget.

SECTION 4.4 DEBTS OF THE AUTHORITY: No member entity is responsible for the debts of the Authority.

ARTICLE V

DISPOSITION OF ASSETS UPON TERMINATION

SECTION 5.1 NO SUCCESSOR ENTITY: Upon termination of the Border Coast Regional Airport Authority, without a successor entity, pursuant to paragraph 1.15 or otherwise, and subject to the terms of any repayment agreements entered into pursuant to paragraph 3.1, subparagraph n, the Board shall convey or quitclaim all assets and property of the Authority to the County of Del Norte.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed and attested by their proper officers, who are duly authorized, as of the day and year first above written.

	ATTEST:
Larry Anderson, Mayor City of Brookings	Joyce Heffington, City Recorder City of Brookings
David Burns, Mayor City of Crescent City	David Finigan, Chair Board of Supervisors

ATTEST:

L. Diane Nickerson, Clerk
City of Crescent City

ATTEST:

Jeremi Ruiz, Clerk
Board of Supervisors

APPROVED AS TO FORM:

Robert Black, City Attorney
City of Crescent City

APPROVED AS TO FORM:

Dohn Henion, County Counsel
County of Del Norte

Dale A. Miller, Tribal Chairman
Elk Valley Rancheria

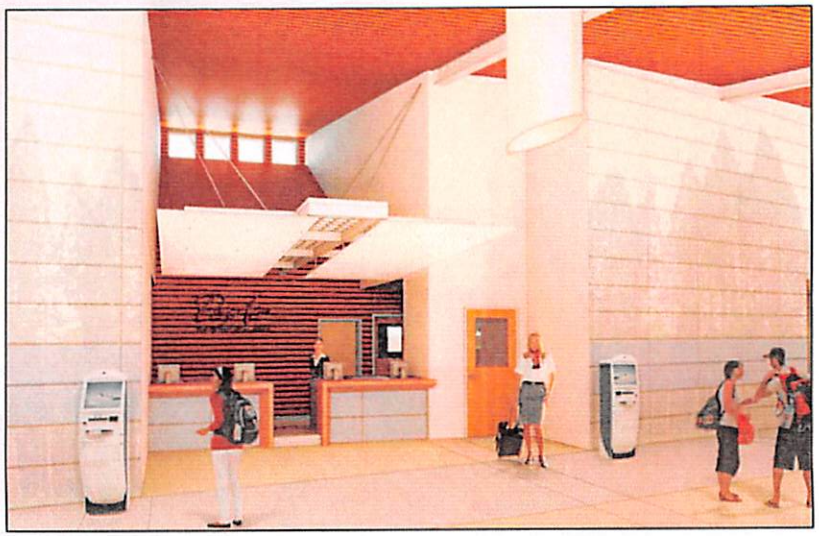
Kim Krokodilos, Tribal Secretary
Elk Valley Rancheria

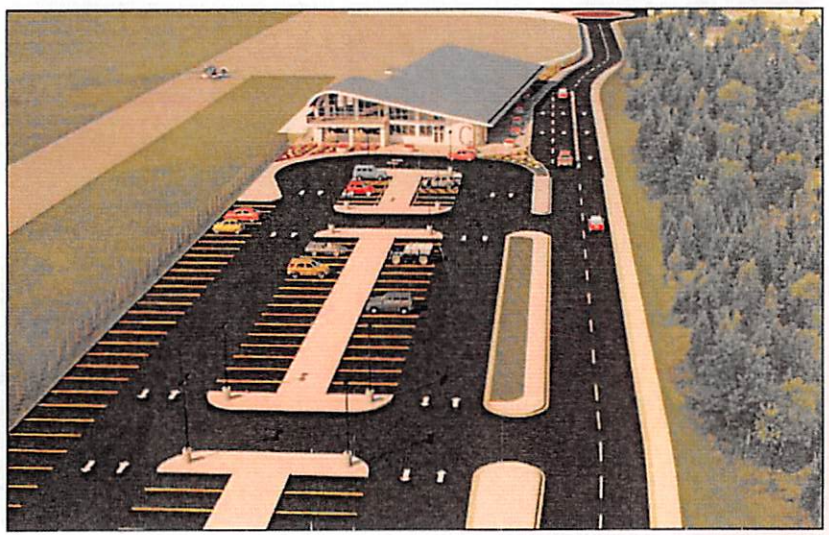
Del Norte County Regional Airport
Terminal Replacement Program

February 25, 2016

VANIR

Del Norte County Regional Airport Terminal Replacement Program

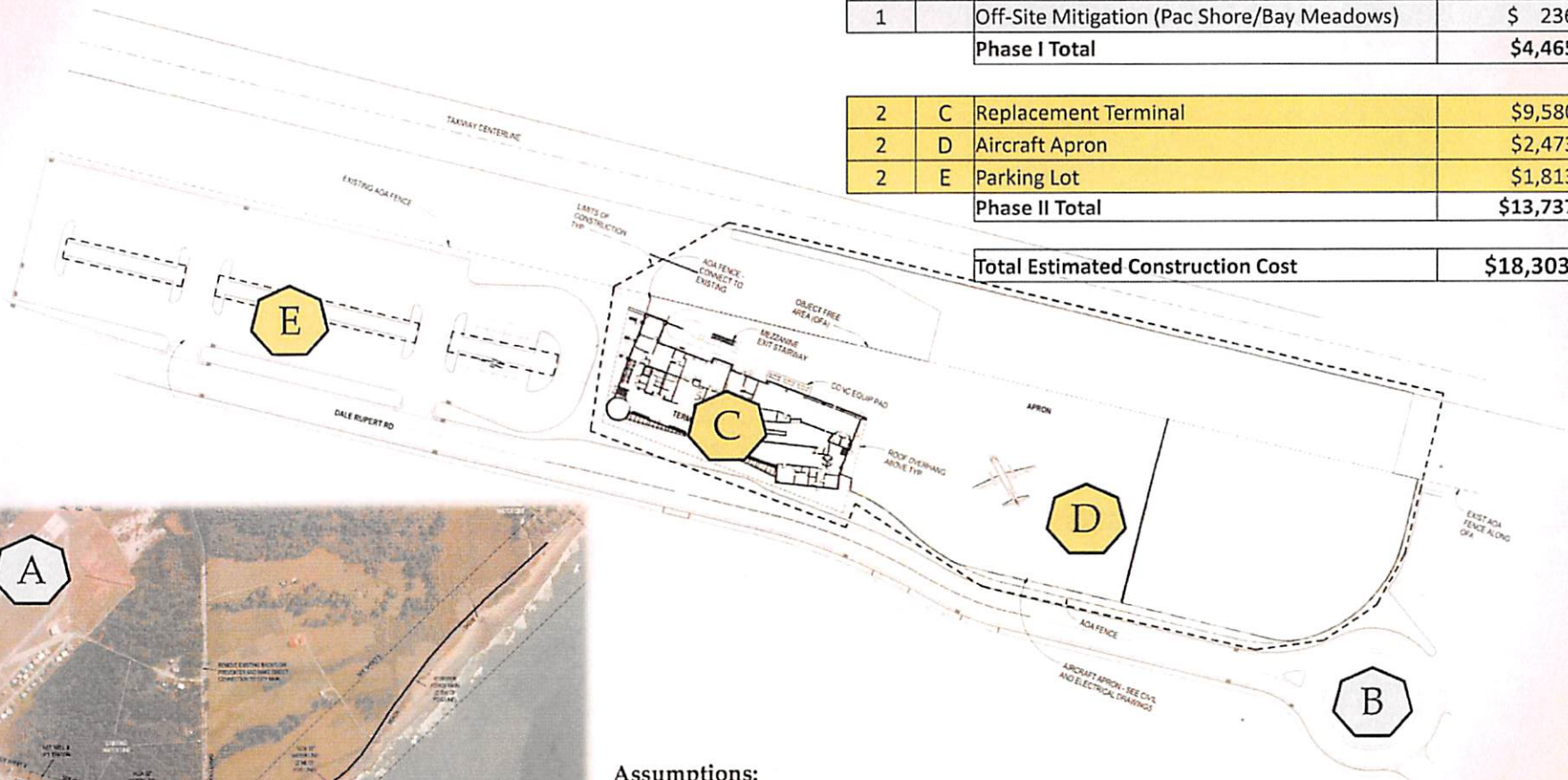




Scope of Work / Budget Overview

Del Norte County Regional Airport Terminal Replacement Program

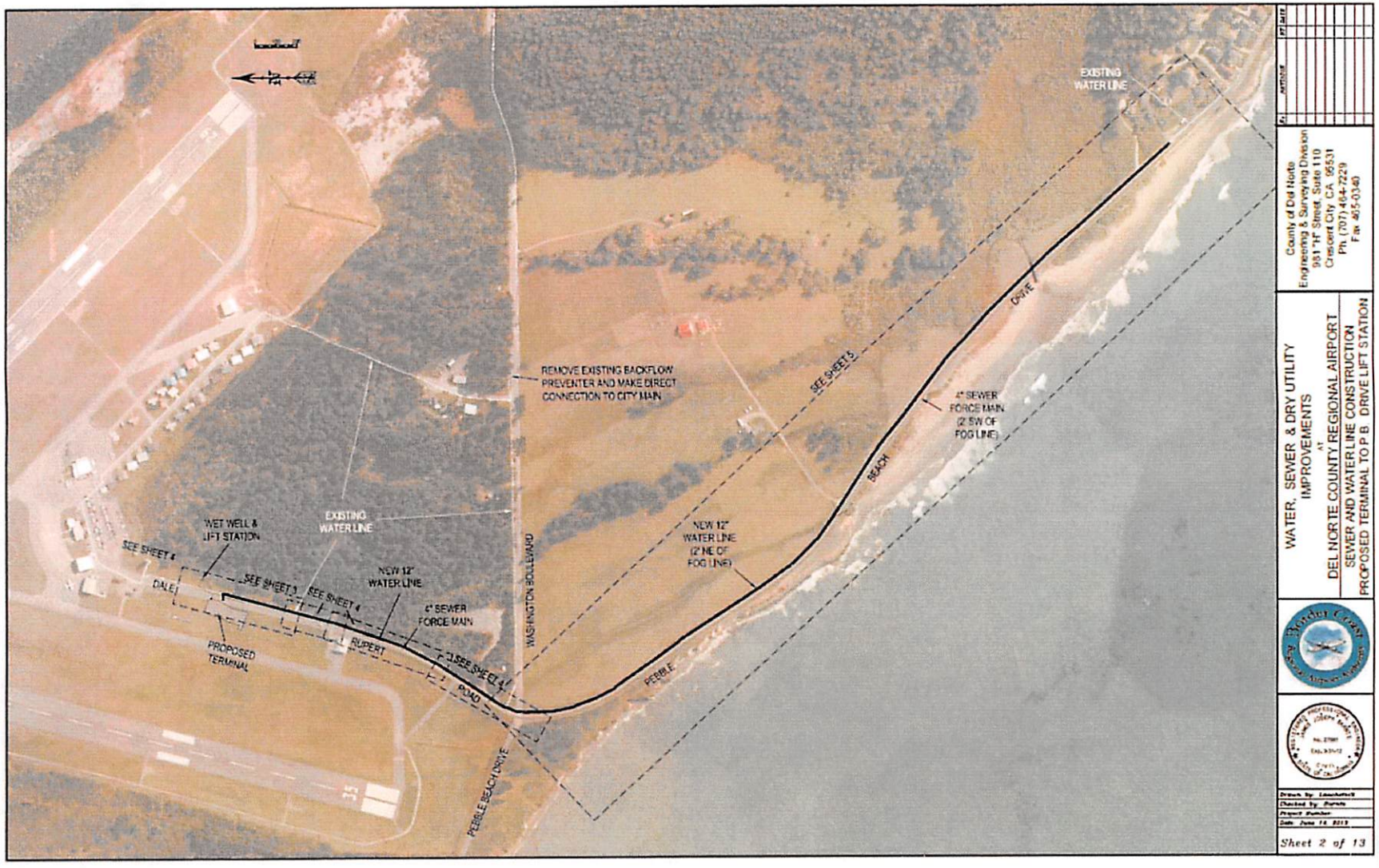
Phase	Area	Work Element	Cost Estimate dated 10/23/15
1	A	Pebble Beach Drive Water/Sewer	$1,216,571
1	B	Dale Rupert Road	$3,012,464
1		Off-Site Mitigation (Pac Shore/Bay Meadows)	$ 236,801
		Phase I Total	**$4,465,836**
2	C	Replacement Terminal	$9,580,648
2	D	Aircraft Apron	$2,473,421
2	E	Parking Lot	$1,813,473
		Phase II Total	**$13,737,911**
		Total Estimated Construction Cost	**$18,303,378**



Assumptions:

1. Project is constructed in two phases and funded in three ACIP grants.
2. Project/Construction Management/ Consultant Costs are not included the above chart.

A Pebble Beach Drive Water/Sewer Off-Site Utilities – Brief Scope of Work/Background Overview

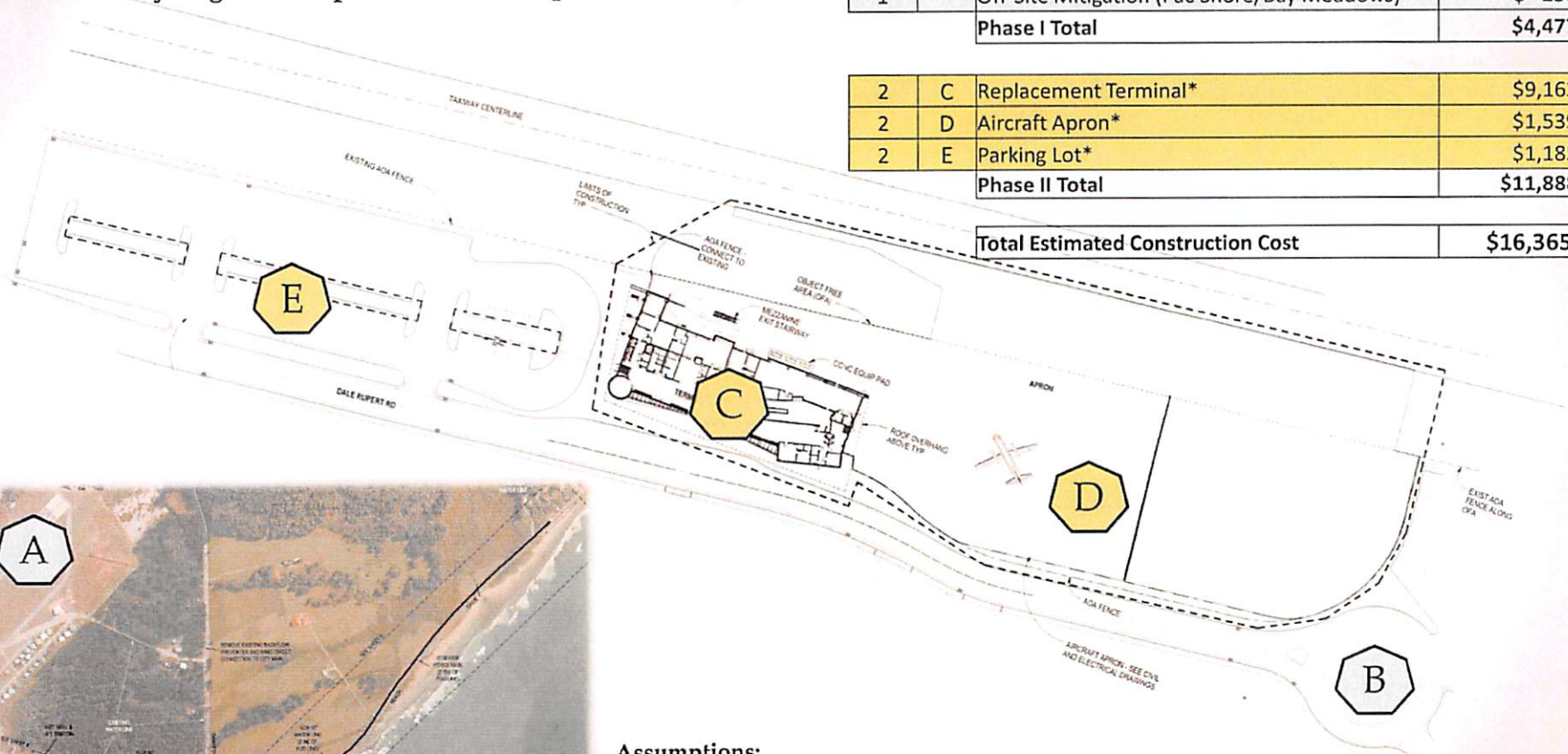


REVISED

Scope of Work / Budget Overview

Del Norte County Regional Airport Terminal Replacement Program

Phase	Area	Work Element	Cost Estimate dated 2/15/16
1	A	Pebble Beach Drive Water/Sewer	$2,679,561
1	B	Dale Rupert Road	$1,560,993
1		Off-Site Mitigation (Pac Shore/Bay Meadows)	$ 236,801
		Phase I Total	**$4,477,356**
2	C	Replacement Terminal*	$9,163,449
2	D	Aircraft Apron*	$1,539,435
2	E	Parking Lot*	$1,185,332
		Phase II Total	**$11,888,216**
		Total Estimated Construction Cost	**$16,365,572**



Assumptions:

1. Project is constructed in two phases and funded in three ACIP grants.
2. Project/Construction Management/Consultant Costs are not included the above chart.
3. * indicates Value Engineering/Reduce Scope was applied

Revised Schedule Overview

Del Norte County Regional Airport Terminal Replacement Program

Bid, Grant App, & Award Phase I

Phase 1 Construction

Scope of Work:

- Dale Rupert Road Realignment
- Water/Sewer
- Round About
- Water Tower Removal
- Rotating Beacon Install
- Off-Site Mitigation Pacific Shores/Bay Meadows

Bid, Grant App, & Award Phase 2

Phase 2 Construction*

Scope of Work:

- Terminal
- Aircraft Apron
- Parking Lot
- Landscaping
- Quonset Hangar Removal + New Hangar

Occupancy & Transitioning

Scope of Work:

- Install FF&E
- FAA Coordination
- TSA Coordination
- Airport Staff Coordination

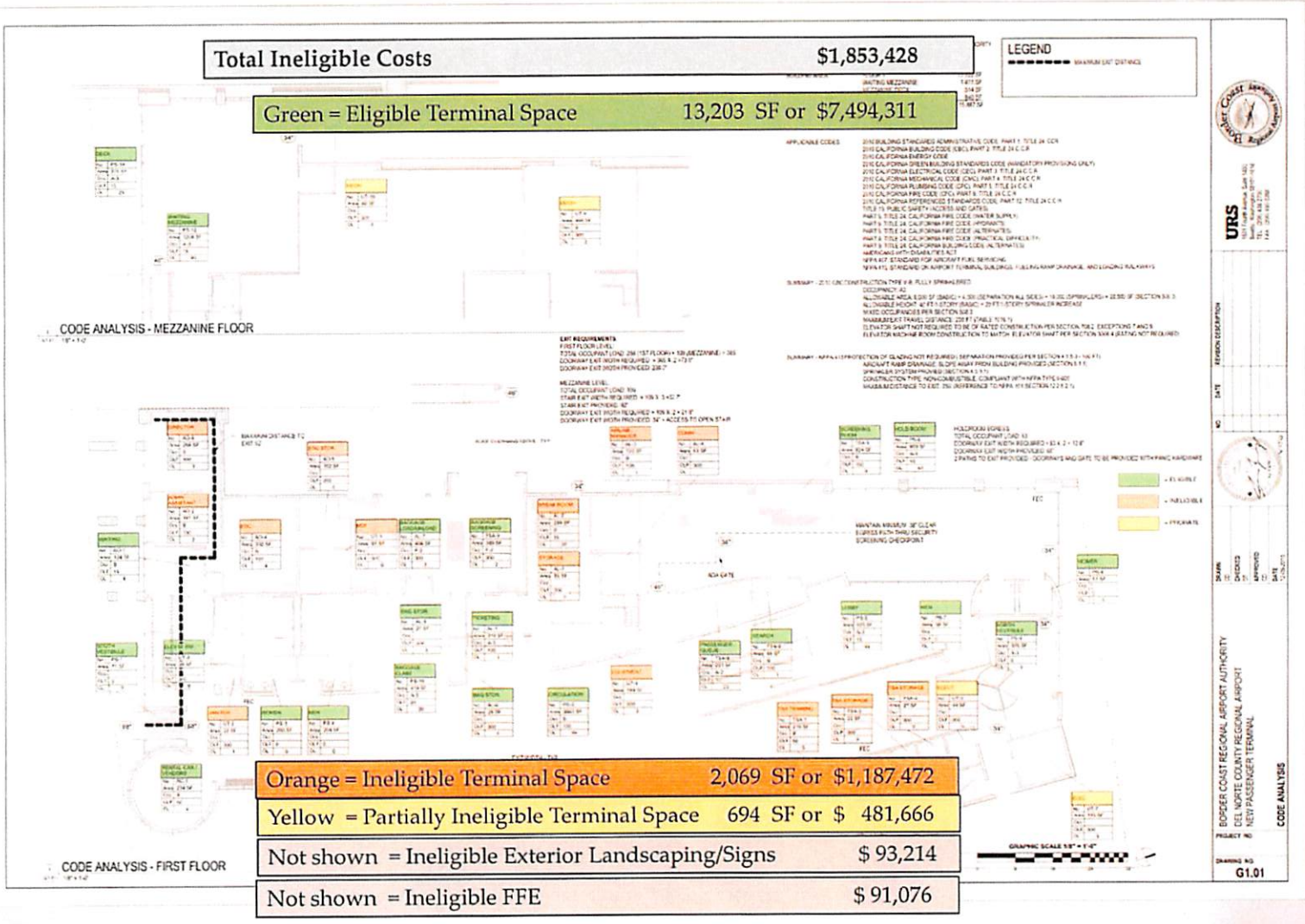
Assumptions:

1. Project is constructed in two phases and funded in three ACIP grants.
2. Phase 2 Construction is dependent on FAA funding allocation in September 2016.
3. *Value Engineering would reduce Phase 2 construction duration. Duration TBD.

VANIR

FAA Ineligible vs Eligible Space

Del Norte County Regional Airport Terminal Replacement Program



Base Bid Alternates

Del Norte County Regional Airport Terminal Replacement Program

Description	Estimated Savings	Notes
Parking Lot – $628K		
1. Remove parking lot canopy	$ 280,000 Construction	Reduce construction costs
2. Reduce parking lot from 102 spaces to 66 spaces	$ 348,141 Construction	Reduce construction & landscaping costs; increase design cost
Aircraft Apron – $934K		
3. Apron - Value Engineering	$933,986 Construction	Reduce construction costs; increase design cost
Terminal – $417K		
4. Spec pre-engineered structural frame and roof	$417,199 Construction	Reduce construction costs; increase design cost

Total Alternates Amount **$1,979,326**

Program Cost Overview

Del Norte County Regional Airport Terminal Replacement Program

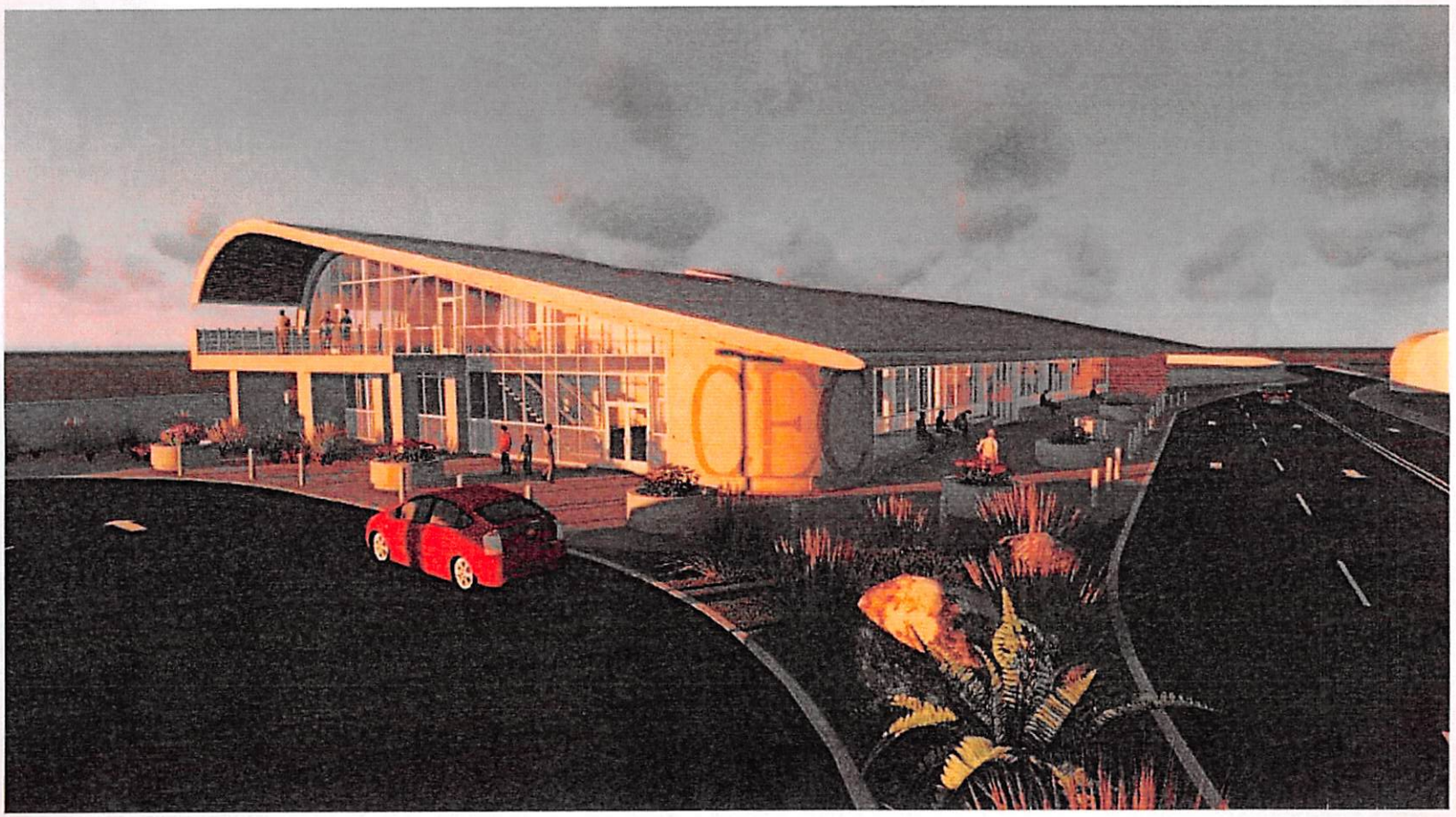
	Phase 1			Phase 2		
	Water / Sewer Infrastructure	Dale Rupert Road & Roundabout	Off-Site Mitigation - Pac Shore/Bay Meadows	Terminal Replacement	Aircraft Apron	Parking Lot + Landscaping
Estimated Construction Cost	$2,679,561	$1,560,993	$236,801	$9,163,449	$1,539,435	$1,185,332
Land Acquisition/ Seeding Cost			$20,000			
Estimate FFE Cost				$500,000		
2016 Consultants + BCRAA Cost	$1,406,915 + $150,000					
2017 Consultants + BCRAA Cost				$1,772,329 + $200,000		

Total Program Costs $20,414,816

Secured funding, FAA ACIP Grant	*$17,166,898*
Secured funding, DNC Line of Credit	*$ 1,400,000*
Secured funding, TOTAL	*$18,566,898*

Total Program Cost	*$20,414,816*
Secured Funding Total	*$18,566,898*
Not Defined, FAA Eligible Funding	*$ 5,510*
Balance Remaining, FAA Ineligible Funding	***$ 1,853,428***

Del Norte County Regional Airport Terminal Replacement Program

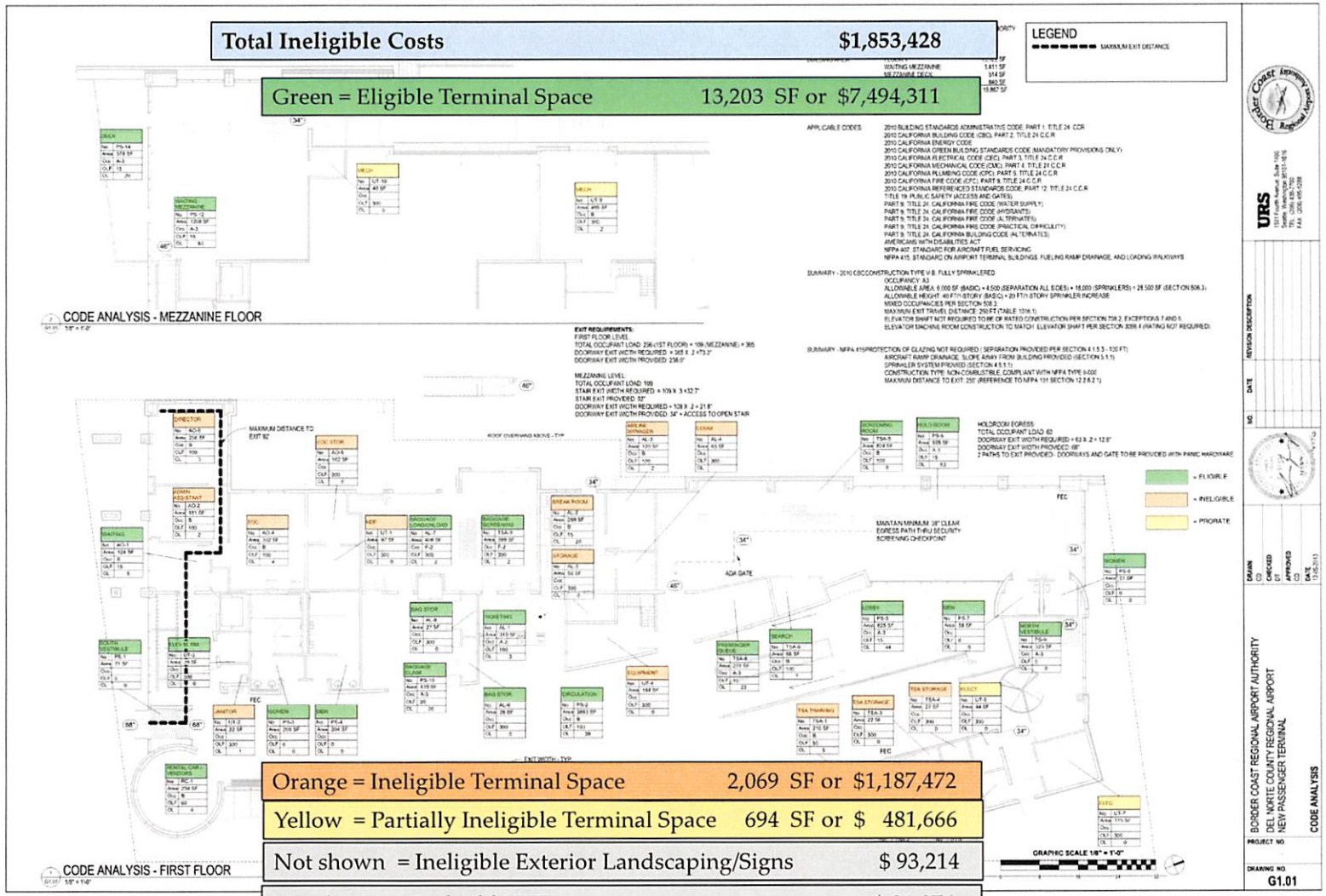


Financing

Funding during Construction

FAA Ineligible vs Eligible Space

Del Norte County Regional Airport Terminal Replacement Program



Total Ineligible Costs	**$1,853,428**
Green = Eligible Terminal Space	13,203 SF or $7,494,311
Orange = Ineligible Terminal Space	2,069 SF or $1,187,472
Yellow = Partially Ineligible Terminal Space	694 SF or $ 481,666
Not shown = Ineligible Exterior Landscaping/Signs	$ 93,214
Not shown = Ineligible FFE	$ 91,076

FULL USE OF FAA FUNDING

	ELIGIBLE	INELIGIBLE	TOTAL
BID AT FINANCED LEVEL	$ 18,070,419	$ 1,853,428	$ 19,923,847
FAA FUNDING	$ (17,166,898)	$ -	$ (17,166,898)
5% Match (DNC LOAN)	$ (903,521)	$ -	$ (903,521)
FURTHER FUNDING (DNC LOAN)	$ -	$ (496,479)	$ (496,479)
BCRAA RESERVES (PAYROLL CHARGED TO GRANTS)		$ (122,000)	$ (122,000)
FUNDING NEEDED	$ -	$ 1,234,949	**$ 1,234,949**

Potential Reduction

FUNDING NEEDED	$ -	$ 1, 234,949	**$ 1,234,949**
ODOT COVI GRANT (August, 2016)	$ (584,210)		$ (584,210)
DNC LOAN FUNDS	$ 584,210	$ (584,210)	$ -
BCRAA RESERVES (PAYROLL CHARGED TO GRANTS)			$
FUNDING NEEDED	$ -	$ 650,739	**$ 650,739**

NOTE: The only further reduction to this number would be if the final bid for the **terminal** came in at a lower amount than expected or if further grants were found to free up DNC loan funds.

Dates

The AIP grant application will be submitted after the terminal construction bid is complete. At that time we have to know where the funding for the ineligible portion will come from. The anticipated date is August, 2016.

The ODOT Connect Oregon VI grant award is anticipated In August, 2016.

Financing

Post Construction

USDA Loan

WITHOUT ODOT GRANT: $1,800,000 + $1,234,949 = 3,034,949

WITH ODOT GRANT: $1,800,000 + $ 650,739 = $2,450,739

DNC LOAN WILL BE THE FULL $1,800,000 in spite of prior payments
It is a drawdown note that will be used to the full amount for the terminal project.

We will need a co-applicant to apply for a USDA loan

LOAN REPAYMENT

LOAN AMOUNT	# YEARS	w/4% INTEREST ANNUAL PAYMENT
$3,034,949	30	$208,984
$3,034,949	40	$168,525
$2,450,739	30	$140,402
$2,450,739	40	$122,911

Dates

The pre-application for a USDA loan would needs to begin right away. A co-applicant is needed before this process may begin.

The completion of the terminal is anticipated by Spring of 2018.

Summary

- Potential Gap Funding Needed $650,739-$1,234,949
- Co-Applicant for Long Term Funding
- Payments towards Long Term Funding

The Bottom Line

- Each agency needs to determine what they can and will do.
- Can you contribute over a period of years towards the long term debt? How much – how long?
- Can you assist in the gap funding through grants, gifts or low interest loans?
- Can you be the co-applicant for a USDA loan?

MEMORANDUM

Office of the City Manager

GARY MILLIMAN
City Manager
Credentialed City Manager
International City Management Association

TO: BCRAA Board
Cc: Mayor and City Council
Finance/Human Resources Director

DATE: November 22, 2013

SUBJECT: BCRAA Financing Resources

There are a number of firms that can provide public agency financial advisory services to BCRAA. After the discussion of public financing options at the December 3 meeting, I would recommend that BCRAA "shop" financial advisory, underwriting and bond counsel services.

Traditional sources of financing that involve borrowing require a mechanism for repayment. It is my understanding that a repayment mechanism has not been identified, but that BCRAA could experience additional revenues once the new terminal is operational. I have not seen any revenue projections.

BCRAA faces several hurdles in order to undertake a financing on its own. Member agencies are located in two states with somewhat different regulations on tax-exempt financings. Some member agencies are stronger financially than others, which could affect ratings, marketing and creditworthiness. If traditional public financing is used, Del Norte County as the owner of the airport may need to be the debt issuer and guarantor, with intergovernmental agreements with the other BCRAA members pledging revenue.

BCRAA should explore more than the fundamental types of public financing mechanisms and consider public/private partnerships. For example:

1. While I have not worked with an airport previously, I have worked with several railroads that encountered similar issues with capital financing. Fortunately, these railroads had substantial untapped real property assets and we were able to create additional revenue by leasing property for non-railroad purposes, issuing "licenses" for use of railroad property (i.e. road crossings, parking, storage, public parks). One of the railroads I was associated with sold the timber rights to Redwood trees along the right-of-way to the Save the Redwoods League for $300,000.
2. We could also look within the membership to see if any of the member entities has long-term reserve or inactive funds available that could be "loaned" to BCRAA under favorable terms, such as deferring interest and principal payments for a period of years, and adding the deferred interest to the principal.
3. What is the status of existing leases on the airport property? Would the existing leaseholders be willing to extend their leases and advance-pay their rent for a discount?

4. Are there prospective new leases on the airport property? Additional hangers or other projects? Perhaps there are private companies that would be interested in building facilities on the property and would be interested in a discount for advance-pay of rent.
5. We have been narrowly-focused on airport facility development. Are uses on the airport property restricted to airport-dependent? If not, what other types of development or land use would be acceptable? Again, look at advance-pay leases. Or, consider offering to sell development rights.
6. Can we sell development rights or enter into a pre-lease for private activity that will be taking place within the terminal, such as food service, vending machines or car rental?
7. What are the restrictions on the use of the open space property? For example, Brookings is looking for a site to dispose of its Class B biosolids; we are looking at spreading the cake-like material on an agricultural site just south of town. We are currently paying about $25,000 annually in disposal fees. Could this material be placed on any portion of the airport property?
8. What does BCRAA plan to do with the property it is acquiring for mitigation? Is BCRAA required to keep it or convey it to a conservancy without financial consideration? Is there a conservancy that would purchase the property? If it is required to be maintained by the BCRAA as permanent open space, can it be used for any passive or active recreation? If is developed as a "park," sell the naming rights.
9. Can we sell the naming rights to the new terminal? To areas within the terminal (such as a meeting room)? The road coming into the airport?

Here are some folks with whom I have successfully worked in the past:

CALIFORNIA STATEWIDE COMMUNITIES DEVELOPMENT AUTHORITY

James Hamill
2999 Oak Road, Suite 710
Walnut Creek, Ca 94597
(925) 933-9229
jhamill@cacommuniies.org

CSCDA is a statewide joint powers authority formed in 1988 and offers a variety of public benefit financing products. Both Crescent City and Del Norte County are members of CSCDA. I have discussed the BCRAA RSA and terminal projects with CSCDA, and they are interested in assisting with packaging/marketing a financing.

KOSMONT COMPANIES/RENAISSANCE COMMUNITY FUND

Larry Kosmont
President
Kosmont Companies
865 S. Figueroa Street, 35th Floor
Los Angeles, CA 90017
(213) 417-3333
lkosmont@kosmont.com

Kosmont Companies provides an array of public financial services, including the development of public/private partnerships.

I recommend that BCRAA meet with Kosmont to explore both possible traditional public financing and non-traditional methods of securing funding through private markets, such as selling development rights on portions of the County-owned airport property, preleasing space in the terminal, advance payment of rent from current lessees at a discount, or other mechanisms to bring private capital into the deal.

JCA RESOURCES

Larry Uyeda
President
JCA Resources
400 Oceangate, Suite 510
Long Beach, CA 90802
(562) 901-3081
larryuyeda@jcaresources.com

Similar to Kosmont Companies, JCA Resources has extensive experience in real estate development and public/private partnerships. They have international resources.

I recommend that BCRAA meet with Uyeda to explore the same approaches as described above in the Kosmont discussion.

WEDBUSH SECURITIES

Katherine Schwab
Senior Vice President
Wedbush Securities Public Finance Group
(503) 471-6798
Katie.Schwab@Wedbush.com

Wedbush Securities offers an array of financing opportunities available for public projects, including traditional public financing and access to private investors in public/private partnerships.

I recommend that BCRAA meet with Schwab to explore financing opportunities that may be available through their collaborative partner organizations.

ROGUE FEDERAL CREDIT UNION – UMPQUA BANK – US BANK

Gene Pelham
Chief Executive Officer
Rogue Federal Credit Union
1370 Center Drive
Medford, OR 97501
(541) 858-7107
gpelham@roguefcu.org

Neal Brown
Senior Vice President
Umpqua Bank
445 SE Main Street
Roseburg, OR 97470
(541) 440-3959
nealbrown@umpquabank.com

There is an increasing amount of direct lending going on by banks for municipal projects. In 2008 the City of Brookings sold a $3.4 million bond directly to U.S. Bank to finance a downtown street/water/sewer/storm improvement project.

Brookings has worked with both Rogue Federal Credit Union and Umpqua Bank in the financing of public facilities and equipment (an $800,000 communications tower; $500,000 fire truck, etc.). Rogue Federal has branches in Curry and Del Norte Counties; Umpqua Bank recently purchased the assets of Sterling Bank. Both are Oregon-based financial institutions and are vested in the region's economy.

I recommend that BCRAA arrange to meet with the leadership of Rogue and Umpqua to make a presentation on the overall plans for the airport and seek their participation in developing a financial plan.

RAUL SALINAS

Raul Salinas
Alvarado, Smith and Sanchez
633 W. fifth Street, Suite 1150
Los Angeles, CA 90071
(213) 229-2400
rsalinas@asands.com

Raul Salinas is a principal with the law firm of Alvarado, Smith and Sanchez. I worked with Raul and other members of the firm extensively in crafting some rather challenging and complex development agreements in South Gate. Very creative.

BONDUNDERWRITER.COM

Mary "Mimi" Henderson
mimi@bondunderwriter.com

If BCRAA or any of its member agencies issues a small municipal bond, I recommend that the offering be posted on the BondUnderwriter.com website. Mimi Henderson has developed a strong following of private investors during her 30 years in the public finance business and her site has an investor clientele that might not otherwise be accessed.

You don't necessarily need a financial advisor. You may be able to get what you need by just hiring bond counsel and doing a private placement through a bank or via Bondunderwriter.

OREGON INFRASTRUCTURE FINANCING AUTHORITY (IFA)
OREGON DEPARTMENT OF TRANSPORTATION (ODOT)
OREGON SOLUTIONS

The City of Brookings has applied for $400,000 under the Connect Oregon V grant program for the RSA local match through the Oregon Department of Transportation. BCRAA is currently using about $40,000 in Connect Oregon funding for RSA environmental/design work.

Funding available through the Oregon Infrastructure Financing can only be used for projects within Oregon.

There is within Oregon government a program known as "Oregon Solutions." This is a program affiliated with the Governor's office whereby representatives of various state agencies

function as a team to address financing and regulatory issues related to economic development. Commissioner Itzen sits on a regional advisory board for Oregon Solutions. Perhaps a meeting with the regional RS team could lead to the development of some additional resources.

CALIFORNIA STATE SOURCES

Have sources within California state government been explored? Has there been dialogue with State legislative representatives? With the leadership at the California Transportation Commission and the Business, Housing and Transportation Agency?

MEMBER PARTICIPATION

I am listing this last because it should be considered only after all other options have been fully explored. Local governments are already strapped for funds, and we are only mid-way through the current budget year.

In my view, any member participation should be short-term and reimbursable, until a longer term financing mechanism is secured.

If this mechanism is included in the financing plan, each member agency would need to identify a source of funding within their own organization and pledge that revenue source to the BCRAA debt service, or make a lump sum cash contribution. For Brookings, this would need to be discussed in the context of our next budget cycle.

I have thought about a member participation formula. Due to the mix of city, county and tribal governments, typical population or assessed-value based formulas do not seem appropriate. At this point I would suggest a formula whereby each member agency would pay an equal share.

Attached is some material I printed off the web concerning Kosmont, JCA, Wedbush and BondUnderwriter.

In summary, there are plenty of opportunities to explore. The biggest problem may be not having the resources to chase-down the opportunities and package a deal in a timely fashion.

Kosmont Companies, a certified Minority Business Enterprise (MBE), is a real estate, financial advisory and economic development services firm offering a full range of real estate and economic advisory, brokerage, project finance, investment, and planning services for both the public and private sectors.

Founded in 1986, Kosmont Companies has become a nationally recognized expert in economic development and real estate development projects involving government and private sector partnerships.

Unique Expertise

Whether the objective is getting a project entitled and approved, financed, developed, leased or sold, or if the goal is to generate new tax revenues, jobs or business opportunities, Kosmont Companies ensures success. Our diverse and uniquely qualified development services team provides the depth and expertise required to help clients conceptualize, structure and implement projects of all product types, sizes and complexities.

From the earliest planning and feasibility stages and throughout project development, Kosmont Companies effectively guides clients through intricate transaction and policy issues to create viable economic development strategies, achieve redevelopment/ revitalization goals, and produce real estate development projects and public asset management solutions.

Working Together

We recognize the powerful social and economic benefits of community development and redevelopment, and Kosmont is committed to bringing public, private, and non-profit organizations together in meaningful real estate transactions that help communities to flourish.

Project Experience

City of Redlands – Real Estate Advisory

Client: Redlands
Date: 2011 - Active
Services: Economic Analyses, Economic Incentives & Public-Private Negotations, Entitlements / Due Diligence / Land Use, Fiscal Impact & Economic Benefit Study, Kosmont Retail Now!®, Market Analyses, Project Feasibility Analyses, Public-Private Financing Structures

Kosmont was retained by the City of Redlands to provide various real estate advisory services in connection with multiple projects. Services include discussion and negotiations with property owners and retailers, project feasibility, due diligence and economic analysis, market analysis, proforma analysis, public/private transaction negotiations and structuring, fiscal impact studies and identification of viable financing and funding sources for projects.

Air Cargo Development and Commercial/Industrial Development

Client: LAWA (Palmdale Airport)
Date: 2001
Services: Entitlements / Due Diligence / Land Use, Market Analyses

Kosmont conducted market and development potentials analysis for the Palmdale airport. The assignment scope included market analysis, site plans, and development strategies. Additionally, Kosmont also conducted due diligence and evaluation of the existing regulatory, land use, and development conditions governing development at the Palmdale Airport.

Asset Management Strategy

Client: LAWA (Palmdale Airport)
Date: 1998
Services: Asset Management Advisory

Kosmont reviewed LAWA financial records to determine the actual net revenue benefit from the existing leases after deducting for water, maintenance and other LAWA obligations The Los Angeles World Airports (LAWA) at the time of the assignment owned approximately 18,000 acres of land in an unincorporated area of Los Angeles County, near the City of Palmdale for a future international airport.

The properties were leased to several agricultural and ranching operators under short-term leases generally ranging from one year to five years. LAWA lacked information as to the market feasibility of these leases and retained Kosmont to prepare a strategic business plan to increase the overall return and consider alternative uses.

Entitlement Approvals – Burbank Airport Property

Client: Lockheed Corporation
Date: 1998

Kosmont & Associates, Inc. (Kosmont) assisted the Lockheed Corporation in obtaining vested entitlement approvals with the City of Burbank and the Burbank Redevelopment Agency at a level to provide the maximum asset value. The property involved is adjacent to the Burbank Airport; Kosmont was involved in strategizing the most beneficial reuse and public financing structure to benefit the property's close proximity to this major transportation center and provide the highest level of connection to future regional transportation improvements. Transportation linkages planned as part of the development include two commuter rail stations feeding into the proposed Moorpark and Santa Clarita Valley commuter lines, as well as optimization of connections between the development and the new Burbank Airport terminal currently in planning. Kosmont was also involved in assisting with the negotiation of property disposition agreements with joint venture or independent development entities.

BondUnderwriter™

Matching Investors with Issuers™

NEW eBondPage™ Pre-Offering Details

Letter from the CEO

WELCOME to BondUnderwriter.com!

Thank you for visiting our meeting place for fixed-income bond Investors and municipal bond Issuers.

Municipal Bonds are debt obligations issued by states, cities, counties and other public entities to finance public projects such as construction of our schools, infrastructure, hospitals, roads, housing, parks, universities, water and wastewater improvements and public facilities. These investments are critical to the financing of our local projects for states, cities, counties, schools, agencies and special districts.

Most municipal bond issues are tax-exempt (often on both your State and Federal tax returns). However, there are increasingly more taxable municipal bonds issued. You should consult your accountant for more specific information on your specific investment criteria preferences.

As Founder and CEO of BondUnderwriter, I would like to provide sophisticated fixed-income investors with the access to these Bonds to invest locally and to invest in our nation's infrastructure all while buying Bonds at the same low price as the largest institutional investors. This requires accessing upcoming bond sales well in advance of the pricing date so that research can be done and suitable investment decisions can be made.

For today's bona fide bond buyer, I hope to provide you with the tools and information you will need to access these proposed new issue municipal bond underwritings and to more effectively achieve your investment goals.

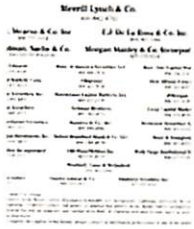
Please contact me direct if you have any questions or comments. Any and all feedback is appreciated. I would truly enjoy hearing from you. And thank you for your interest in our new Site.

Best Regards,

Mimi Henderson

Founder & CEO
BondUnderwriter, Inc.
mimi@bondunderwriter.com

Featured Municipal Issuers



Copyright ©2009-2013 BondUnderwriter. All rights reserved. Patent Pending | Terms and Conditions of Use | Privacy Policy | Site Map | Feedback | 877.60.BONDS (877.602.6637)

Executive Management Team

Larry T. Uyeda – *President and Chief Executive Officer*

As CEO, Mr. Larry T. Uyeda directs a full scope of development, finance and acquisition services backed by more than 30 years of real estate development experience.

Beginning his career in the financial industry, working with financial institutions and investors, and expanding his opportunities to office and retail centers, high-rise office buildings, mixed-use developments and hotels, Uyeda gained a reputation for developing properties that worked within each of the communities they served.

Over the past three decades, Uyeda successfully completed more than 2 billion dollars in major developments, with his premiere property being, The Greater Los Angeles World Trade Center in downtown Long Beach, a public/private partnership. Completing a number of build-to-suit developments and specializing in assisting and establishing global business partnerships in the Pacific Rim, Uyeda works with federal, state, local and international governments on design development and construction projects, while also attracting and organizing trade, real estate, financing and development opportunities.

Mr. Uyeda expanded JCA's scope in the international trade arena with the formation of the JCA de Mexico offices in Mexcio City and Guadalajara and creating a trade division for JCA which handles trade and product marketing between Japan, China and the Americas.

Mr. Uyeda serves on the board of the World Trade Center Association/Los Angeles Economic Development Corporation, organizations serving the southland's five county region and its business communities. Uyeda also serves on numerous community and non-profit boards throughout the Greater Long Beach and Los Angeles areas.

WEDBUSH

Our Firm

Wedbush Securities is the largest holding of parent company WEDBUSH, Inc. The combined strength and resources of WEDBUSH, Inc.'s subsidiaries provides full line of banking and investment services for any individual, institution or issuing client.

Wedbush Securities

About Wedbush Securities

Founded in 1955, with financial roots dating back to 1925, Wedbush Securities is one of the largest securities firms and investment banks in the nation. We provide innovative financial solutions through our Private Client Services, Capital Markets, and Clearing & Execution divisions.

Headquartered in Los Angeles, California with over 100 offices and more than 125 correspondent offices, our commitment to providing relentless, customized service is the foundation of our consistent growth. We deliver superior investment ideas and products through exceptional customer care, financial security, continuity and advanced technology.

The colleagues of Wedbush are the resources through whom we provide the finest services available in the industry. Our formula for success continues to be our commitment to an entrepreneurial culture, core values, strong operational controls, disciplined financial management and consistent profitability to protect your long-term interests.

Wedbush Bank

About Wedbush Bank

Wedbush Bank prides itself on being a "high touch" and "high tech" community-focused bank offering customized financing and payment solutions with unmatched personalized service to businesses, entrepreneurs and professionals through its headquarters location and sophisticated technology; backed by the bank's strength and the WEDBUSH network of over 90 offices in 11 states.

Visit Site »

Wedbush Capital Partners

About Wedbush Capital Partners

Wedbush Capital Partners is a $120 million private equity fund that focuses on recapitalizations, growth investments and management-led buyouts of lower middle-market companies. We acquire and build growing companies headquartered in the Western U.S. that have revenues ranging from $10 to $50 million and operating cash flow of $1 to $5 million at the time of the investment. Our preferred investment is $2 to $10 million of equity. Since 1980, we have invested in more than 75 companies in industries including consumer products and services, business and financial services and niche manufacturing.

Visit Site »

Wedbush Opportunity Partners

About Wedbush Opportunity Partners

Wedbush Opportunity Partners, an alternative investment fund, invests in publicly traded small and micro-capitalization companies through its unique affiliation with WEDBUSH.

Visit Site »

Lime Brokerage

About Lime Brokerage

Lime Brokerage is a wholly-owned subsidiary of WEDBUSH, Inc., that engineers the world's most advanced trading technologies to help professional traders and institutions discover and leverage superior liquidity, maximizing profits by trading significantly faster, with greater reliability and scalability, across the most automated and high-volume electronic trading environments. At Lime, we do more than just create or apply technology; we lead the industry by engineering smarter solutions to real performance challenges. We meld our technical acumen with trusted Wall Street trading experience.

Visit Site »

Copyright 2013 Wedbush Securities. All Rights Reserved. Member FINRA/SIPC

WEDBUSH

Public Finance Transactions

Sale Date	Deal Size ($ mils)	Transaction	Description	Role
01/27/10	50.11	Santa Clara County	Refunding Lease Revenue Bonds, 2010 Series N	Senior Manager
02/11/10	26.90	Glendale Redevelopment Agency	Central Glendale Redevelopment Project, 2010 TABs	Sole Manager
02/26/10	6.88	Ocean View School District	2010 Refunding Certificates of Participation	Sole Manager
03/16/10	13.50	Special Districts Association of Oregon	FlexLease 2010A	Sole Manager
03/25/10	3400.00	State of California	Various Purpose General Obligation (Taxable)	Co-Manager
03/30/10	13.41	City of Independence	Full Faith & Credit Obligations	Sole Manager
03/30/10	269.95	State Public Works Board of the State of California	2010 Series A Various Capital Projs, Subseries A-1 & A-2	Co-Senior
03/31/10	85.50	The Regents of the University of California	General Revenue Bonds, 2010 Series S & T (Taxable)	Co-Manager
04/21/10	10.54	City of Folsom	Special Tax Refunding Bonds, Series 2010 CFD No. 2	Co-Manager
04/21/10	24.50	Norco Redevelopment Agency	2010 Refunding Tax Allocation Bonds	Sole Manager
04/22/10	5.56	Lancaster Redevelopment Agency	(Lancaster Public Capital Improvement Projects) Issue of 2010	Sole Manager
05/05/10	18.60	Idaho Bond Bank Authority	Twin Falls Water Project	Sole Manager
05/05/10	20.51	City of Pacifica	2010 Taxable Pension Obligation Bonds	Senior Manager
05/19/10	66.48	Riverside County RDA	2010 Tax Allocation Housing Bonds, Series A / A-T (Taxable)	Senior Manager
05/19/10	138.59	Walnut Energy Center Authority	Revenue Refunding Bonds, 2010 Series AB	Co-Manager
05/19/10	154.60	Turlock Irrigation District	Revenue Refunding Bonds, 2010 Series A	Co-Manager
05/26/10	37.03	South Coast Water District Financing Authority	Refunding Revenue Bonds, Series A and B	Senior Manager
06/09/10	343.00	County of Riverside	2010-11 TRANS	Co-Manager
06/17/10	127.63	Contra Costa Water District	Water Revenue Notes, Series A	Co-Manager
06/22/10	23.18	Folsom Public Financing Authority	Special Tax Revenue Bonds, Series 2010A & Series 2010B (Subordinated)	Co-Manager
06/29/10	32.42	Redevelopment Agency For the County of Riverside	2010 Tax Allocation Bonds, Series D	Co-Manager
06/29/10	56.30	City of Fresno	2010-11 TRANS	Senior Manager
06/30/10	24.10	Port of Newport	NOAA Project	Sole Manager
07/08/10	12.75	City of Monrovia	Taxable Pension Obligation Bonds, Series 2010	Sole Manager
07/13/10	7.69	City of Irwindale Community Facilities District No. 1	2010 Special Tax Refunding Bonds	Sole Manager
07/28/10	19.53	Encinitas Public Financing Authority	2010 Lease Revenue Refunding Bonds, Series A	Co-Manager
07/29/10	190.78	Turlock Irrigation District	First Priority Subordinated Revenue Notes, Series 2010	Co-Manager
08/04/10	8.99	Lynwood Public Financing Authority	Lease Revenue Bonds, 2010 Series A	Sole Manager

Copyright 2013 Wedbush Securities. All Rights Reserved. Member FINRA/SIPC

BORDER COAST REGIONAL AIRPORT AUTHORITY

150 Dale Rupert Road
Crescent City, CA 95531

Telephone: (707) 464-7288
Fax: (707) 464-1023
www.flycrescentcity.com

March 22, 2016

Mr. Gary Milliman
City Manager
City of Brookings
898 Elk Drive
Brookings, OR 97415

Dear Gary:

Thank you for your email dated March 16, 2016 and the affixed copy of the November 22, 2013 Funding Memo to the BCRAA Board authored by you which incorporates a comprehensive list of suggestions. I wish to respond specifically to those suggestions and explain the actions taken, or not taken. My response is a composite of what I understand to have occurred before my tenure as director synthesized with what has transpired subsequent to my arrival.

1. The land at the Del Norte County Airport is owned by the County of Del Norte, not BCRAA. This land is dedicated airport land and noted as such in the FAA-required Airport Layout Plan. Land dedicated as airport land is required to be utilized for aviation related purposes in a manner consistent with our FAA Airport Layout Plan and sponsor grant assurances. We're very constrained when it comes to land leases or mineral/timber extraction; additionally, anything of this nature would have to go through the California Coastal Commission.

2. We have and continue to query BCRAA membership to see if any of our member entities have long-term reserve or discretionary funds available that could be "loaned" to BCRAA under favorable terms. It is this action that resulted in the low-interest "draw-down" loan with the County of Del Norte for $1.8 Million, the majority of which will be used for the terminal project.

3. The existing leaseholds are minor in nature, other than CEC's Fixed Base Operator, Cal-Ore. The revenues from the existing leaseholds, including Cal-Ore, provide revenue essential to the maintenance and management of the airport. To siphon from this funding would leave us with a deficit for recurring maintenance required at a commercial airport, none of which is considered eligible for FAA funding. We will secure future leases for space in the new terminal and have ascertained the increased lease revenues will be needed to cover the increase in expenses derived from operation of the new terminal facility.

4. Currently, there are no prospective new leases for hangars or other projects at the airport. Any new facilities would have to be airport related and would fall under the jurisdiction of the California Coastal Commission for permitting, which adds considerable expense and time to any form of construction. At any given time, we typically have one or two small hangars available for lease.

5. Airport property is required to be aviation-related. Sponsor assurances to this effect are required by the FAA regarding the use of airport property if CEC is to continue to be eligible for FAA Airport Improvement Program grants.

6. The existing terminal has space for a car rental agency and we anticipate our current car rental concessionaire will occupy space allocated in the new terminal. Our other car rental business is a Hertz franchise in our Fixed Base Operation (FBO) adjacent to the current terminal. It is our understanding they will remain in this location after the new terminal is constructed.

   CEC's new terminal will have a location for vending machines and perhaps a food service cart; however, with the opening of the new terminal at least 2 years away, we haven't formally established specific arrangements. Regulations for such vendors fall under the Federal Airport Concessionaires DBE program which has very strict guidelines. We have recently submitted the required filing for the ACDBE program and will be further educating ourselves on leasing requirements in the coming year.

7. As mentioned above, all airport property is under the jurisdiction of the California Coastal Commission and subject to the requisite permitting conditions. To illustrate further, it takes years of environmental study to even address obstructions that are noncompliant with FAR Part 77 protected airspace both on airport property and peripheral to it. The airport has numerous wetland and Environmentally Sensitive Habitat Areas (ESHAs) which preclude material disposal.

8. Property acquired by BCRAA for mitigation use is required, under our Coastal Commission Permit Special Conditions, to be transferred to a reliable government agency which must maintain the property in perpetuity. The Pacific Shores properties will be transferred to a state agency. The Bay Meadows property will be transferred to Del Norte County and BCRAA has pledged up to $15,000 annually to assist the county toward maintenance of said property.

9. Any naming rights for the new terminal would have to be consistent with the consensus of the County of Del Norte, which owns the land the terminal will occupy. The primary access road (Dale Rupert) is also county-owned; additionally, this road is listed under the Elk Valley Rancheria listing of roads.

With regard to the services provided by Vanir, Inc. aimed at providing alternative sources of funding: The BCRAA board entered into a contract with the financial consultant proffered by Vanir when additional funding for both the Runway Safety Area and Terminal Projects was needed. After meeting with all member agencies and their staff, the consultant concluded that our best options were a low-interest loan with a member agency to be converted to a long-term loan upon the completion of both projects. This led to the loan with the County of Del Norte and precipitated our intention to enter into a long-term loan through the USDA or I-Bank.

Vanir has also provided assistance with value engineering to reduce project costs, provided detailed cost estimates and ancillary information used in grant applications, and supplied copies of successful USDA loan packages for our use. Vanir is committed to prepare or review the submittal of a loan package to the USDA for this project. Additionally, we are and have been researching other governmental financing options.

Staff has done their utmost to ensure the BCRAA is informed with respect to long-term financing requirements and options thereof. The board reviews the BCRAA budget bi-annually and is fully aware that BCRAA resources are very limited. Any resources that BCRAA could contribute toward loan repayment in future years would be the result of staff reductions and/or deferred maintenance. As we move forward, we will continue to evaluate the feasibility of this option. However, we have a very limited staff and reductions would drastically reduce our operational capabilities.

BCRAA staff is appreciative of any suggestions which would assist in locating and securing further funding. What does seem to be clear at this point is that, whatever the interim funding source may be, a long-term repayment plan will require member assistance.

Please let me know if you should like further information.

Warm Regards,

Matthew Leitner
Airports Director

cc: BCRAA Board
Jeannine Galatioto
Susan Daugherty

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: June 13, 2016

Originating Dept: City Manager

Signature (submitted by)

City Manager Approval

Subject: Curry Transfer and Recycling Rate Increase

Recommended Motions:
Approve a new rate schedule to be effective July 1, 2016 for refuse collection and recycling services provided by Curry Transfer and Recycling, such schedule being as proposed in Exhibit A attached to the CTR letter dated May 19, 2016.

Financial Impact:
Nominal increase in franchise fee revenues.

Background/Discussion:
The ordinance establishing a franchise agreement with Curry Transfer and Recycling (CTR) provides that CTR may request a rate adjustment annually based upon cost of living and related factors. CTR has requested a rate increase to be effective July 1, 2016. This will result in a $0.06 per month increase in the fee for a basic 32 gallon cart service.

CTR has an exclusive franchise with the City to provide refuse collection, disposal and recycling collection. The term of the franchise is year-to-year; the ordinance provides a 10-year termination provision. CTR pays the City a franchise fee of one-half of one percent of the basic fee.

Attachment(s):

a. Letter dated May 19, 2016, and associated attachments.

CURRY TRANSFER & RECYCLING

17498 Carpenterville Rd, PO Box 4008, Brookings, OR 97415 (p) 800-826-9801 (f) 541-469-1048 currytransferrecycling.com

May 19, 2016

City of Brookings
Attn: Gary Milliman- City Manager
898 Elk Drive
Brookings, OR 97415

RE: 2016 Rate Adjustment

Dear Mr. Milliman:

Customarily, each year we request a rate adjustment based on the prior year's US CPI Average to be effective July 1. The CPI for 2015 was .10%. We have been notified by Dry Creek landfill of a rate increase of $0.58 per ton necessary to fund the Oregon Department of Environmental Quality's (DEQ) Solid Waste programs. We calculated a .16% pass-through fee in order to meet the impending increase. The monthly increase for a basic 32 gallon residential cart will be $0.06 and the commercial one yard rate will increase $0.07. We are requesting approval to implement the price adjustment effective July 1, 2016.

We appreciate the opportunity to serve the City of Brookings.

Sincerely,

Luke Pyke
Site Manager

Enclosures:

Exhibit A **2015-2016** rate schedule
Exhibit B Dry Creek/DEQ Rate Increase Notification
2015 CPI Adjustment- Department of Labor

CURRY TRANSFER & RECYCLING

City of Brookings Rate Schedule
Exhibit A
Effective July 1, 2016

			Previous Year 2015	Rate Adjusment		New Rate 2016
Residential Cart Service						
32	gallon	per month	21.87	0.26%	0.06	21.93
48	gallon	per month	32.82	0.26%	0.09	32.91
64	gallon	per month	43.75	0.26%	0.11	43.86
96	gallon	per month	65.62	0.26%	0.17	65.79
Commercial Cart Service						
32	gallon	per month	24.91	0.26%	0.06	24.97
48	gallon	per month	37.36	0.26%	0.10	37.46
64	gallon	per month	49.82	0.26%	0.13	49.95
96	gallon	per month	74.73	0.26%	0.19	74.92
Commercial/Container Rental Service						
Per Loose Yard Trash Service			26.87	0.26%	0.07	26.94
Per Loose Yard Brush Service			13.30	0.26%	0.03	13.33
Per Loose Yard Metal Service			13.30	0.26%	0.03	13.33
Auto Lock Charge			4.06	0.26%	0.01	4.07
Dumpster Rental			15.62	0.26%	0.04	15.66
Extra bag- on route			5.80	0.26%	0.02	5.82
Medical Waste- 1 Gallon Sharps			25.25	0.26%	0.07	25.32
Medical Waste Tub collection per gallon			3.33	0.26%	0.01	3.34
Return Trip Charge- next day			12.95	0.26%	0.03	12.98
Roll- Off Daily Rent Charge			2.25	0.26%	0.01	2.26
Special Handling Charge			1.29	0.26%	0.00	1.29
Special Trip/ Off Route Trip/Delivery Charge			19.79	0.26%	0.05	19.84
Start; Stop; Resume; Seasonal Stop			7.01	0.26%	0.02	7.03

Recycling	
Commercial Cardboard- routed	up to 25% of commercial yard rate
Commercial Commingle	up to 50% of commercial yard rate

Heavy Roofing or Demolition	1.5 times yard rate
Extra Heavy Demolition or Mechanically Compacted Waste	2.75 times yard rate

PO Box 3187
Central Point OR 97502
541 779 4161
Fax 541 779 4366

Mr. Scott Johnson
WCI
P.O. Box 10928
Eugene, OR 97440

RE: DEQ Disposal Fee Increase

Dear Scott,

Dry Creek Landfill, Inc. would like to notify our direct haul customers of an impending rate increase at the landfill. This increase is directly attributable to the recent passage of Senate Bill 245 in the 2015 Oregon legislative session, which increases the portion of landfill fees dedicated to funding the Oregon Department of Environmental Quality's (DEQ) Solid Waste programs. The increase amounts to $0.58 per ton, effective July 1, 2016. A second increase of $0.07 per ton will take effect on July 1, 2019. For more information about this regulatory fee increase, please see the attached DEQ memorandum.

The staff of Dry Creek Landfill, Inc. wishes to thank you for you continued cooperation in our effort to serve the community's solid waste needs in a cost-effective manner.

Sincerely,

Lee Fortier, P.E.
General Manager
Dry Creek Landfill, Inc.

Summary: Senate Bill 245
Chapter 662, Oregon Laws 2015

Oregon Department of Environmental Quality
Materials Management
811 SW 6th Avenue
Portland, OR 97204

Contact: Peter Spendelow spendelow.peter@deq.state.or.us 503-229-5253

Senate Bill 245, passed by the Oregon Legislature in 2015, is intended to provide stable funding to the Department of Environmental Quality's Materials Management Program. The bill's key features include:

1) Increase the maximum allowable solid waste disposal tipping fee charged to municipal landfills, energy recovery facilities, and waste exporters from $0.81 per ton to $1.18 per ton, effective July 1, 2016 [Section 6(1)].
2) Establish a partial rebate of the tipping fee increase, up to $0.28 per ton, for waste generated in the nine most economically distressed counties in Oregon each year. Generally, DEQ will pay the rebates to the distressed counties to conduct materials management work or reduce local disposal fees [Section 6a].
3) Establish a fee adjustment mechanism for the solid waste tipping fee to allow stable funding based on the legislatively-approved budget for the program [Section 6].
4) Establish that tipping fees can fund the update and implementation of the statewide integrated solid waste management plan, including activities to reduce the environmental and human health impact of materials at all stages of their life cycle [Section 7].
5) Eliminate the per-ton Permit Recycling Fee, while establishing that the per-ton Permit Compliance Fee that landfills and energy recovery facilities pay is to fund only oversight activities related to solid waste disposal sites. [Section 1]. The rate charged for the Permit Compliance Fee is set by rule rather than in statute, but as a related note, the DEQ budget passed in 2015 allows raising the per ton permit fees from a combined $0.30 per ton to $0.58 per ton.
6) Extend the solid waste disposal tipping fee and the orphan site fee to demolition landfills and tire landfills, effective July 1, 2019 [Sections 12, 13].
7) Authorize the Environmental Quality Commission to establish a per-ton tipping fee on feedstock sent to composting facilities if certain conditions are met. Practically, such fees could not be imposed prior to 2019 [Section 4]. Any such fee must be at least $0.81 per ton lower than the tipping fee on municipal solid waste [Section 6].
8) Require a report to the Legislature by October 1, 2022 on longer term funding options [Section 18].

The enrolled version of Senate Bill 245 is available at:
https://olis.leg.state.or.us/liz/2015R1/Downloads/MeasureDocument/SB245/Enrolled

Disposal Fees - Proposed Changes		
Fee Type	Current Fees (1994-2016)	Proposed Fees (July 1, 2016 or later)*
Tipping fees	$0.81 /ton	$1.18 /ton
Permit compliance fee	$0.21 / ton	$0.58 /ton
Permit recycling fee	$0.09 /ton	eliminated
Orphan site fee	$0.13 /ton	$0.13 /ton (no change)
Total	$1.24 /ton	$1.89 /ton

*The increase in the tipping fee may be phased in over a few-year period

Consumer Price Index - All Urban Consumers
12-Month Percent Change

Series Id: CUUR0000SA0,CUUS0000SA0
Not Seasonally Adjusted
Area: U.S. city average
Item: All items
Base Period: 1982-84=100
Years: 2006 to 2016

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	HALF1	HALF2
2006	4.0	3.6	3.4	3.5	4.2	4.3	4.1	3.8	2.1	1.3	2.0	2.5	3.8	2.6
2007	2.1	2.4	2.8	2.6	2.7	2.7	2.4	2.0	2.8	3.5	4.3	4.1	2.5	3.1
2008	4.3	4.0	4.0	3.9	4.2	5.0	5.6	5.4	4.9	3.7	1.1	0.1	4.2	3.4
2009	0.0	0.2	-0.4	-0.7	-1.3	-1.4	-2.1	-1.5	-1.3	-0.2	1.8	2.7	-0.6	-0.1
2010	2.6	2.1	2.3	2.2	2.0	1.1	1.2	1.1	1.1	1.2	1.1	1.5	2.1	1.2
2011	1.6	2.1	2.7	3.2	3.6	3.6	3.6	3.8	3.9	3.5	3.4	3.0	2.8	3.5
2012	2.9	2.9	2.7	2.3	1.7	1.7	1.4	1.7	2.0	2.2	1.8	1.7	2.3	1.8
2013	1.6	2.0	1.5	1.1	1.4	1.8	2.0	1.5	1.2	1.0	1.2	1.5	1.5	1.4
2014	1.6	1.1	1.5	2.0	2.1	2.1	2.0	1.7	1.7	1.7	1.3	0.8	1.7	1.5
2015	-0.1	0.0	-0.1	-0.2	0.0	0.1	0.2	0.2	0.0	0.2	0.5	0.7	-0.1	0.3
2016	1.4													

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: June 13, 2016

Originating Dept: City Manager

Signature (submitted by)

City Manager Approval

Subject: Dining Video Agreement with XPlore Films

Recommended Motion:
Motion to authorize the City Manager to enter into an agreement with XPlore Films, LLC, for the production of a video promoting dining in Brookings and allocating $2,500 for this project from Transient Occupancy Tax funds.

Financial Impact:
Use of $2,500 in remaining 2015-16 Transient Occupancy Tax funds allocated for tourism promotion.

Background/Discussion:
The City issued a Request for Proposals for the production of a video promoting dining opportunities. Two proposals were received. At its meeting of May 19, the Tourism Promotion Advisory Committee (TPAC) recommended that the City contract with XPlore Films to produce the video at a cost of $2,500.

The TPAC also designated TPAC member Skip Watwood as the party responsible for managing the content of the video.

Since the May 19 meeting, XPlore Films has posed several questions concerning video content including:

1. Should they include dining/drinking establishments in Harbor?
2. Should they include the names of the businesses in the video?
3. Should they include the Club 101 tavern as one of the establishments featured in the video?

City staff has requested a meeting of TPAC to provide direction concerning these questions.

Attachment(s):

a. Proposal from XPlore Films.

REQUEST FOR PROPOSALS

CITY OF BROOKINGS
DINING PROMOTIONAL VIDEO

Background
The City of Brookings (City) levies a Transient Room Tax on guests of City lodging establishments for the purpose of providing funding for tourism marketing and promotion. The City, through its Tourism Promotion Advisory Committee, desires to solicit services for a dining promotional video to better serve the City's tourism community.

Submission Deadline
To be considered, the respondent must submit three (3) copies of the proposal containing the requested information in an envelope clearly marked: **"Dining Promotional Video"**.

In person or by regular mail to: Gary Milliman, City Manager
City of Brookings Tourism
898 Elk Drive
Brookings, OR 97415

Email: gmilliman@brookings.or.us

Submittals must be received at City Hall, 898 Elk Drive, Brookings, OR 97415, no later than **4:30 PM, April 22, 2016**. Incomplete submittals, or submittals received after the specified deadline, will not be considered.

Project Description
The City seeks through this Request for Proposals (RFP) to enter into a contract with an individual, company, or organization to develop a new promotional video highlighting dining opportunities in the Brookings Harbor area.

Scope of Work /Deliverables
1. Develop a 15-20 minute video featuring dining and evening activities with a theme of "here is why you would come and spend an evening in Brookings".
2. Format video for City website integration and stand-alone marketing on You Tube.

Note: The individual, company, or organization may not necessarily have to prepare the graphics, design, photography, etc. needed for the deliverables themselves. They may, as part of their proposal, include the cost of coordinating with outside vendors to prepare the final products.

Budget
The budget for this service is $2,500.

Process

The City will consider proposals from all interested parties presenting the requested information and otherwise demonstrating the qualifications necessary to manage and execute the desired services. All proposals will be reviewed by the City's Tourism Promotion Advisory Committee.

Proposals will be evaluated based upon qualifications and an evaluation of the concept.

Proposal Requirements

The proposal will be concise, well organized and demonstrate the qualifications and experience necessary to complete this project. The proposal must include the following:

1. Examples of the desired professional marketing and/or promotional services as outlined under the Scope of Work. Each example should provide some insight into how the campaign/collateral/message was developed and implemented.
2. A minimum of three professional references for similar work provided by the respondent within the past five years is desired. Please include current contact name, company or organization, and contact info (current phone, email and address).
3. A complete resume of each person named in the proposal.
4. A cost proposal.
5. A narrative concept of the proposed video

Right to Reject All Proposals

The City reserves the right to accept, reject, withdraw, or amend any and/or all proposals, or any component part thereof, deemed to be in the best interest of the City or in the best interest of the desired outcome. All costs incurred in the preparation and presentation of a response to this RFP, in the submission of additional information, and/or in any other aspect of a proposal prior to the award of a written contract shall be the sole responsibility of the respondent/proposer. The City also reserves the right to request additional information or clarification from all respondents/proposers until a contract for the desired services is offered to one or more respondents.

Once submitted, the proposal and supporting materials become public documents and become the property of the City of Brookings.

Insurance Requirements

Respondent will be required to enter into a professional services contract with the City and provide insurance as specified therein.

Questions

Questions related to this request for proposals should be directed to Gary Milliman, City Manager; 541-469-1101; gmilliman@brookings.or.us

Proposal for the City of Brookings - Dining Promotional Video

Production company: Xplore Film L.L.C.

Tony Kalhagen - Writer, Camera, Editor
Terri-Lynn Kalhagen - Lead Actress

Scope of work and Deliverables:

1. Produce a 15-20 minute video featuring dining and evening activities with a theme of "Why you would come and spend an evening in Brookings"

2. Format video for City web site integration and stand alone marketing on You Tube, Vimeo, Trip Films, Twitter, Facebook, newsletters and social networking.

Narrative Concept of Proposed Video:

Concept: Produce a film with a story line that will show a variety of options by creating dialogue between two key actors which will engage the viewer.

Please note: The request asked for both "Dining Video" and "Why would you spend an evening in Brookings" so we included the idea of nightlife which can be omitted.

Scene: Two girls exploring the area around Brookings and ready for a night out

The girls arrive in the coastal town of Brookings Oregon. Using aerial cinematography the scene starts by following the girls vehicle along Hwy 101 taking in the views of the beaches, cliffs and sea stacks.

They start their night early at a local pub for happy hour. The girls notice there are local breweries in town and decide to try the craft beer made right here in Brookings. The film shows the **number of brewery options** available in town and they decide on one. While at the brewery they engage with the tasting room manager and learn they are actually talking to the brew master! The film shows the **Dining Option of casual pub fare** while the girls enjoy a variety of happy hour snacks. They learn there is also a distillery in town and make plans to check it out where they discover another great menu. Between locations aerial photography is again used to show the beauty of the area.

By this time they are starting to get hungry for something more substantial so they start talking about the options for dinner. The girls discuss the abundance of choices they have and the film shows a number of **different dining options** in Brookings. They decide on a restaurant and order a variety of dishes. The film shows the **Option of Fine Dining.** After dinner the chef comes out and the girls are so complimentary that the chef invites them back to the kitchen to see how a

dish is prepared. At this point the camera becomes one of the girls and the chef speaks into the camera while showing the preparation of a signature dish that reflects the seaside town of Brookings.

The girls decide to see what type of night life exists and discuss all their options. They talk about seeing a movie and the film shows the inside of the theater. They walk through town and come upon a small live music venue and stop in to enjoy the show. After the show they feel like dancing and find out there is a DJ at a local club. After dancing the girls are hungry so they decide to see what type of **Late night Dining Options** there are. They decide on dessert and choose one of the many **Dessert Dining Options** in town.

Examples of Work:

Please see the enclosed thumb drive which contains samples of work.

Sample one: Skamania Lodge- This sample shows the quality of our work, the use of aerial cinematography, the guest chef segment that will be used and the qualifications of our host.

Vimeo Link: https://vimeo.com/157863127

Sample two: Black Butte Ranch - This sample again shows the quality of our work, the use of aerial cinematography, guest chef segment and host.

Vimeo Link: https://vimeo.com/157863317

Sample three: Brookings Oregon - This is the thirty minute show we produced a few years ago. At 22:42 is the segment inside vista pub which shows engaging with local people.

Youtube Link: https://www.youtube.com/watch?v=RijxMlyx4cU

Not on Thumb Drive

Sample four: This is a link to our You Tube Playlist of dining videos. There are 19 dining videos in this play list.
https://www.youtube.com/playlist?list=PLs5c0mOqW9VFWV7wCcp5VpqeRU72TBAL3

Cost Proposal: $2,500

Additional Distribution:

Xplore Film will deliver the finished Dining Promotional Video to it's Television stations for broadcast. All shows are archived and re-broadcast.

Portland Metro - 1,200,000 homes Cable Channels 11,22 & 23

Lane County - 65,000 homes Cable Channel 29

Rogue Valley - 65,000 homes Cable Channels 9/180 & 15/182

References:

Kendal Daiger
Director of marketing for Black Butte Ranch
Kdaiger@blackbutteranch.com
866-901-2961
Black Butte Ranch Oregon 97759

Todd Gillespie
Director of marketing for Skamania Lodge
Tgillespie@destinationhotels.com
844-432-4748
1131 SW Skamania Lodge Way, Stevenson Washington 98648

Bill Mcnair
Owner of Rogue Jet Boats
Bill@roguejets.com
800-451-3645
29985 Harbor Way Gold Beach Oregon 97444

Micheal Garnier
Owner of Out n' About Treesort
Michael@treehouses.com
541-592-2208
300 page creek road, Cave Junction Oregon

TONY KALHAGEN

1509 N.E. 10th Ave. #102 Portland, Or. 97232 • Phone: 541-247-0625 • tony@makaiohana.com

Project Development and Content Provider

- Nationally award-winning television producer with 11 years of experience producing tourism related programming for the state of Oregon and area businesses
- Respected leader of creative teams, multimedia divisions and corporate communications departments. Conceptualize and orchestrate marketing campaigns that effectively reinforce and build brand images.
- Expert in the technical, conceptual and content development of sales-driving collateral.

Skills

- Marketing Strategies & Campaigns
- Corporate Communications
- Creative Team Leadership
- Music Producer and Licensing
- Web & Print Content Development
- Focus Group & Market Research
- Director of Photography
- Video editing
- Public & Media Relations
- Graphic Design

Recent Awards

Rotarian of the Year *(Rotary club of Gold Beach)*
Best New Program produced by a non-metro station *(Oregon Ass. Of Broadcasters)*
Best New Tourism related Infomercial 'Coastal Treasures' *(Telly Awards)*

Professional Experience

MAKAI OHANA PRODUCTIONS - GOLD BEACH, OREGON

Project Development and Content Provider, 07/2001 to Present

Produce content for television, radio, web and print ads and manage a 5-member team. Direct brand management, PR, media relations, corporate positioning, advertising, sales collateral and tradeshow marketing.

Selected Accomplishments:

- Effectively work with 100+ Oregon businesses.
- Produced award winning programs for television broadcast
- Manage and administrate six different web sites promoting tourism to various regions and countries
- Wrote and produced over ten hours of soundtracks for television and film
- Performed ongoing customer/market research and demographic profiling to identify and capitalize on unmet market needs ahead of the curve.
- Produced media kit that demonstrated key marketing analytics and demographics for use in sales presentations.
- Leveraged strengths in cost-effective marketing management and vendor negotiations.

THE WORLD LOVE FOUNDATION – GOLD BEACH, OREGON

International non-profit building clean water wells in West Africa
Project Development , 7/2007 to Present

Locate and assess needs in rural areas of West Africa, locate and negotiate construction costs, secure available funding, schedule events and market fundraising activities.

Selected Accomplishments:

- Successfully build five clean water projects in five rural communities in the country of Ghana
- Establish nonprofit in the United States and the country of Ghana
- Produced a documentary which has been greatly responsible in raising funds and awareness

MINDSCAPE RECORDING – Sacramento, California
Music production studio, live entertainment provider
Engineer and performance artist, 09/1996-07/2001

Produced over a dozen full length albums and music producer for solo artists. Booking agent for all shows in two states, responsible for marketing of events, client data base management and media relations.

Technology

Software:	Adobe Premier Pro CS5, Adobe Encore, Adobe Audition, Adobe Photoshop, Digi Design Pro Tools, Office (Word, Access, Excel, PowerPoint)
Web/Multimedia:	Hosting provider, Word press, Web Server Administration, Content Management Systems

Education

MILILANI HIGH SCHOOL, HAWAII
Graduate 6/1987

- Graduated with high honors

Portfolio on Request

Terri-Lynn Kalhagen

1509 N.E. 10th Ave. #102 Portland, Or. 97232 • (541) 247-0625 • terrilynn@makaiohana.com

Unit Production Manager

Over 10 years' experience driving ***strategic growth and visibility*** for leading nonprofit, corporate, media and tourism related businesses. Highly competitive, passionate, persuasive and articulate, able to achieve results others believed to be impossible. ***Experienced in marketing, public relations, partnership building and work flow management.***

Demonstrated success record in:

- **Branding, managing and positioning** television programs with multiple sponsors.
- **Distilling value, overcoming objections** and securing hard to close deals.
- **Experienced with both ad agency and direct sales** strategies and tactics for television, radio and print.
- **Designing creative product marketing campaigns** targeted at traditional and on-line demographics.
- **Motivating staff** and volunteers to peak performance levels.
- **Proven record of initiative and success in ad campaign management**, organization, writing, and project management within environments from small projects to large-scale television networks and film production companies.

CORE COMPETENCIES

- Ad Campaign Management
- Market Research
- Prospecting/ Client Cultivation
- Multi-media Marketing
- Competitive/Strategic Planning
- Organizational production
- Account Development
- Budgeting/ Forecasting
- Cluster Sales / Packaging

HIGHLIGHTED CAREER ACHIEVEMENTS

- **Revenue Generation** – Recruited sponsorship for tourism marketing on KBSC TV providing income for staff and daily operations of broadcast network.
- **Account Development** – Activated over 100 accounts in the state of Oregon in the tourism industry and developed ad campaigns for television, radio and print.
- **Management** - As the Unit Production Manager for The World Love Foundation scheduled and marketed fundraising events that to date have built five clean water projects in five communities in West Africa.
- **Ruby Award** – Received from the Gold Beach area Soroptimist for her work "Women helping Women"
- **Budgeting** – Oversee the operations of special events, film productions and media campaigns keeping all expenses within or below expected budgets

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: June 13, 2016

Originating Dept: City Manager

Signature (submitted by)

City Manager Approval

Subject: Transient Occupancy Tax funding for American Music Festival

Recommended Motion:
Motion to authorize the City Manager to enter into an agreement with the American Music Festival to provide $2,500 in Transient Occupancy Tax funding for the 2016 summer concert series, with funding to be provided in fiscal 2016-17.

Financial Impact:
All available 2015-16 TOT funded is expended. This $2,500 would be paid from the $43,943 allocated for discretionary tourism promotion activities in the 2016-17 budget.

Background/Discussion:
The American Music Festival, which organizes summer concerts at Azalea Park, requested $2,500 to assist in funding its 2016 series. Total income is estimated at $1,200 and total expenses are estimated at $4,250. AMF has been providing summer music events since 1995.

The Tourism Promotion Advisory Committee (TPAC) recommended a funding allocation of $2,500. As there are insufficient funds available in the current year tourism promotion budget, payment would be made after July 1, 2016, if approved by the City Council.

Attachment(s):

a. Proposal from AMF.

Event Title: American Music Festival (AMF) September Sunday Concerts **Amount Requested** $ 2,500

Event Description: Sunday Summer afternoon concerts in Azalea Park scheduled in September

Event Dates: September 11th, September 18th, and September 25th

Location: Azalea Park Bandshell **Location secured?** Yes ☑ No ☐

Event Goals:

We want to take advantage of the typically beautiful weather in fall and extend our concert season to include more Sunday summer concerts in September which would encourage fall tourists for the weekends. Concert goers plan trips to Brookings from Medford, Redding, Eureka, Eugene, Klamath Falls, Reno, Portland and farther to hear music/bands they follow and like to see perform. One reason they come to Brookings concerts.....we are a free event they can afford on their weekend visiting budget allowing them to spend money in local motels and restaurants.

Please explain how this event will be sustained after the first year:

We seek sponsors from local businesses and grants yearly. Any income leftover is banked for the next year's concerts.

Sponsors/Investors:

This years' list of 2016 sponsors for the AMF season attached. This year we have enough sponsors to cover the concerts scheduled from June thru August.

Budget

Income for September			Expenses for September		
Season Grants/ Sponsorships	$		Band Costs	$ 4,200	
Admissions	$		Insurance	$	
Concessions	$		Advertising	$	
Donations	$ 1,200		Concert Programs/Surveys	$ 50	
	$			$	
TOTAL	$ 1,200		TOTAL	$ 4,250	

Methodology for evaluating events success in terms of bringing visitors to the Brookings area:

Every concert we pass out surveys to concert goers and ask how they liked the band and their home zip code to determine how many are out of area guests and where they are coming from. Directors mingle extensively with the crowd to hear suggestions and remarks and have heard many times that the concert season should be extended.

Contact Person: Dave Miesner, AMF Director **Phone:**

Organization: AMF **Address:** PO Box 1737, Brookings, OR 97415

If more space is required please attach additional pages

American Music Festival (AMF)
Under the auspices of BACA
(Brookings Area Council for the Arts)
P.O. Box 1737
Brookings, OR 97415
Tax ID #93-0897520

April 1, 2016

Dear TPAC:

Summer is around the corner and Fall will be soon behind. The American Music Festival (AMF) is busy planning for those long and usually warm Sunday afternoons in Azalea Park and this year AMF is extending their concert season thru the month of September. We want to take advantage of our typically beautiful fall weather and encourage visitors with one more thing to put on their list to do while visiting our area, which means they may stay an extra day or two.

AMF has been providing summer concerts since 1995. Every year we seek out sponsors and grants to support our goal of bringing quality bands that appeal to local and visiting audiences on a wide spectrum including age, musical tastes, genres and styles. Some years we have greater sponsorship than others and this year is one of those other years. We hope to have funds to cover five to six concerts during the summer, but need additional funding for the fall concerts.

Last summer we had a fantastic concert season, with a record number of crowds attending. We brought in bands that have set a very high standard for us to continue. To do that we need support to attract quality bands with a high performance level that everyone wants to spend a warm fall afternoon listening to. We also want to engage bands that visitors travel to Brookings and spend the weekend to see. Perhaps you have noticed an increase in visitors in the area on concert weekends; concert goers are planning trips to Brookings from Medford, Redding, Eureka, Eugene and farther to hear music/bands they follow and they like to see perform. One reason they come to Brookings concerts.....we are a free event they can afford on their weekend visiting budget allowing them to spend money in local motels and restaurants.

We hope you see the value in supporting this ever popular event and are able to help us extend our AMF concert season.

Sincerely

AMF Directors

City of Brookings
CITY COUNCIL MEETING MINUTES - REVISED

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415
Monday, May 23, 2016

Call to Order
Mayor Hedenskog called the meeting to order at 7:00 PM.

Roll Call
Council present: Mayor Ron Hedenskog, Councilors Brent Hodges and Bill Hamilton. Councilors Jake Pieper and Dennis Triglia were absent; a quorum present. Also present was Ex Officio Nastassia Carrasco.

Staff present: Finance and Human Resources Director Janell Howard, Public Works & Development Director LauraLee Snook, Management Analyst Chrissy Bevens, Planning Manager Donna Colby-Hanks, City Attorney Martha Rice and City Recorder Teri Davis.

Others Present: Jay Trost, Connie Hunter, Robert and Tiffany Berg, approximately 15 other Mill Beach area residents, and Curry Coastal Pilot Report Jane Stebbins.

Order of Business
Add Item F7, donation to VFW for 4th of July Fireworks, to the meeting agenda

Mayor Hedenskog moved, a second followed and Council voted unanimously, with an advisory "yes" from Ex Officio Carrasco, to add item F7 to the meeting agenda.

Ceremonies/Appointments/Announcements
Appoint Jay Trost to Parks and Recreation Committee.

Mayor Hedenskog moved, a second followed and Council voted unanimously, with an advisory "yes" from Ex Officio Carrasco, to appoint Jay Trost to the Parks and Recreation Committee.

Following the appointment, Connie Hunter addressed Council noting high regard for Trost.

Staff Reports
Transportation and Growth Management grant, Parkview Drive and Airport Area.

Management Analyst Bevens presented the staff report.
Councilor Hodges asked if this grant required matching funds. A 12% match is required.

Councilor Hodges moved, a second followed and Council voted unanimously, with an advisory "yes" from Ex Officio Carrasco, to approve the grant application.

Customer complaint regarding Marine Drive slope repair project.

Public Works and Development Director Snook provided the staff report.

Robert and Tiffany Berg were invited to address Council.

The Bergs maintain that the City is not upholding its end of a verbal agreement that was made between them and Director Snook.

Council reviewed the minutes of the December 14, 2015 meeting, reiterating what action was taken and what agreement was made at that time. They advised Ms. Berg that she needs to get the appropriate permits to move forward with her project and pay the $1200 owed.

No other action was taken by Council.

Bid award for Wastewater Treatment Plant (WWTP) rust removal and painting contract.

Director Snook presented the staff report.

Councilor Hodges asked how long it had been since this has been done. - It was last done sometime before 2015.

Councilor Hamilton asked if Harbor shares in the cost. – They do.

Councilor Hedenskog moved, a second followed and Council voted unanimously, with an advisory "yes" from Ex Officio Carrasco, to authorize the contract.

City Council compensation

Director Howard presented the staff report.

City Attorney Martha Rice was asked to determine if the question of Council compensation is a measure that can be taken to the voters.

No action was taken.

Public Hearings/Ordinances/Resolutions

Ordinance 16-O-758, adding Sub Sections E and F to Section 10.10.070, Prohibited Parking, Title 10, Vehicle and Traffic of the Brookings Municipal Code.

Director Snook presented the staff report.

Councilor Hodges moved, a second followed and Council voted unanimously, with an advisory "yes" from Ex Officio Carrasco, to do a first reading of Ordinance 16-O-758.

Mayor Hedenskog read the title.

Councilor Hodges moved, a second followed and Council voted unanimously, with an advisory "yes" from Ex Officio Carrasco, to do a second reading of Ordinance 16-O-758.

Mayor Hedenskog read the title.

Councilor Hodges moved, a second followed and Council voted unanimously, with an advisory "yes" from Ex Officio Carrasco, to adopt Ordinance 16-O-758 [adding Sub Sections E and F to Section 10.10.070, Prohibited Parking, Title 10, Vehicle and Traffic of the Brookings Municipal Code].

Ordinance 16-O-759, amending Brookings Municipal Code Section 12.25.020 Public Parks and Recreational Areas, Exceptions, adding an exemption to park operating hours for the Mill Beach Access.

Director Snook provided the staff report.

Mayor Hedenskog opened the public hearing. The following Mill Beach area residents spoke in opposition to the ordinance:
Anicia Peltzer

Rich Ruppert
Corrine Sills
Joseph L. Vogl
David Sills
Jennifer Dwaileebe
Patricia S. Aboud
Randy Parisot
Lance Buckley

The public hearing was closed.

After Council deliberation, Council decided to table the ordinance until a full Council convened.

Mayor Hedenskog moved, a second followed and Council voted unanimously, with an advisory "yes" from Ex Officio Carrasco, to table Ordinance 16-O-759.

Resolution 16-R-1075, updating the Brookings Master Fee Schedule, and repealing Resolution 14-R-1026, effective March 1, 2014 and 14-R-1029, amending 14-R-1026, effective March 24, 2014.

City Recorder Teri Davis presented the staff report.

Mayor Hedenskog directed Council to page 4 of 7 of the Fees attachment regarding special pricing for vacation rentals and bed and breakfasts. He advised Council of his recommendation to take the one-bedroom bed and breakfasts out of the Conditional Use category and re-categorize them as Home Occupations.

Planning Director Donna Colby-Hanks explained how the new designation would be handled by the department.

Mayor Hedenskog moved, a second followed and Council voted unanimously, with an advisory "yes" from Ex Officio Carrasco, to adopt Resolution 16-R-1075, updating the Brookings Master Fee Schedule, and repealing Resolution 14-R-1026, effective March 1, 2014 and 14-R-1029, amending 14-R-1026, effective March 24, 2014 and making an exception to page 4 of 7 removing Conditional Use Permit Vacation Rental/Bed and Breakfast out of the chart and putting (one room rentals) under home occupations.

Resolution 16-R-1076, authorizing a Collection Agency, acting on behalf of the City of Brookings to collect delinquent court fees, to charge an additional fee of up to fifty percent of the original fine/fee payable by the debtor to the collection agency.

City Recorder Teri Davis presented the staff report.

Director Howard clarified how the additional percentage would be determined.

Mayor Hedenskog moved, a second followed and Council voted unanimously, with an advisory "yes" from Ex Officio Carrasco, to adopt Resolution 16-R-1076 [authorizing a Collection Agency, acting on behalf of the City of Brookings to collect delinquent court fees, to charge an additional fee of up to fifty percent of the original fine/fee payable by the debtor to the collection agency].

Public hearing and approval of appropriations for the 2016-17, Fiscal Year Budget

Mayor Hedenskog opened the public hearing regarding the State Revenue Sharing portion of the 2016-17, Fiscal Year Budget at 9:04 p.m. The public hearing was closed at 9:05 p.m.

Councilor Hodges moved, a second followed and Council voted unanimously, with an advisory "yes" from Ex Officio Carrasco, to adopt Resolution 16-R-1078 [declaring the City's election to receive state revenues for 2016-17 fiscal year].

Mayor Hedenskog opened the public hearing regarding the 2016-17, Fiscal Year Budget at 9:06 p.m. The public hearing was closed at 9:07 p.m.

Mayor Hedenskog moved, a second followed and Council voted unanimously, with an advisory "yes" from Ex Officio Carrasco, to adopt Resolution 16-R-1079 [adopting the City of Brookings' budget, declaring tax levied, making appropriations for the 2016-17 fiscal year, and to categorize the levy].

Approval of Water and Sewer Rates and System Replacement Fees for Fiscal Year 2016-17.

Director Howard presented the staff report

Mayor Hedenskog moved, a second followed and Council voted unanimously, with an advisory "yes" from Ex Officio Carrasco, to adopt Resolution 16-R-1080 [adopting Water rates for 2016-17], Resolution 16-R-1081 [adopting Sewer rates for 2016-17], and Resolution 16-R-1082 [adopting System Replacement Fees for 2016-17].

Authorize $2000 donation to the VFW for the 4th of July fireworks using Transient Occupancy Tax funds

Director Howard presented the staff report.

Councilor Hodges moved, a second followed and Council voted unanimously, with an advisory "yes" from Ex Officio Carrasco, to authorize the City to pay $2000 to the VFW for the Brookings fireworks out of TOT funds.

Oral Requests and Communications from the audience

No one requested communications with the Council

Consent Calendar

1. Approve Council minutes for May 9, 2016. [Pg. 59]
2. Accept Planning Commission minutes for April 5, 2016. [Pg. 64]
3. Receive monthly financial report for April 2016. [Pg. 68]
4. Reschedule July Workshop meeting to Tuesday, July 5, 2016 at 4 p.m.

Mayor Hedenskog moved, a second followed and Council voted unanimously, with an advisory "yes" from Ex Officio Carrasco, to approve the Consent Calendar as written.

Remarks from Mayor and Councilors

Councilor Hamilton said that he did not feel there was a problem at Mill Beach. But if problems should arise, he urged residents to call the City's safety departments.

Adjournment

Mayor Hedenskog moved, a second followed and Council voted unanimously by voice vote to adjourn at 9:13 PM.

A meeting of the Urban Renewal Agency immediately followed.

Respectfully submitted:

ATTESTED:
this _____ day of _____ 2016:

_____
Ron Hedenskog, Mayor

_____
Teri Davis, City Recorder

City of Brookings

SPECIAL CITY COUNCIL MEETING MINUTES

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

Thursday, May 19, 2016

The City Council met in Executive Session at 4:00 PM, in the City Manager's office, under the authority of ORS 192.660(2)(h), "to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed," under ORS 192.660 (2)(e), "to conduct deliberations with persons designated by the governing body to negotiate real property transactions," and under ORS 192.660(2)(f), "to consider information or records that are exempt by law."

Call to Order

Mayor Hedenskog called the meeting to order at 4:40 p.m.

Roll Call

Council present: Mayor Ron Hedenskog, Councilors Brent Hodges and Bill Hamilton. Jake Pieper and Dennis Triglia were absent; a quorum present.

Staff present: City Manager Gary Milliman, City Attorney Martha Rice, Finance Director Janell Howard and City Recorder Teri Davis.

Staff Reports

Settlement Agreement and Release of Claims with Wild Rivers Golf Management, LLC.

City Manager Gary Milliman provided the staff report. Mr. Milliman updated Council that the agreement was complete and the release of claims has been signed.

Councilor Hamilton asked if Mr. Milliman was satisfied with the agreement, and Mr. Milliman indicated he was.

Councilor Hamilton commented that he was pleased that this issue has been resolved.

Mayor Hedenskog moved, a second followed and Council voted unanimously to ratify the settlement agreement with Wild Rivers Golf Management, LLC.

Golf Course Management Agreement with Early Management Team

City Manager Milliman provided the staff report. EMT will be retained contractually to operate the golf course. The City will be responsible for major maintenance of physical improvements including roads, cart roads, etc. EMT will receive 100% of the first $50,000 and 80% of all revenue over $50,000. This is a three-year agreement with two three-year renewal options.

Mayor Hedenskog thanked Mr. Milliman for his expertise and guidance through what might have been a very difficult situation.

Councilor Hamilton said that an excellent job was done by the City Manager and city staff. He was glad that Wild Rivers agreed to the settlement in such a professional manner.

Mayor Hedenskog moved, a second followed and Council voted unanimously to authorize the City Manager to execute a Golf Course Management Agreement with the Early Management Team, Inc.

Authorization to purchase 48 golf carts, including 35 2016 model year EZGO carts from Pacific Golf and Turf and PNC Equipment, and 13 2015 model year Yamaha carts from Pacific Northwest Yamaha.

City Manager Milliman provided the staff report. Mr. Milliman explained the current status of the existing golf carts. There are 45 carts currently on-site. Seventeen are in a lease/purchase agreement. Twenty-seven are owned by Wild Rivers, most of those are inoperable. EMT needs 45-48 for optimum operations.

Several lease or purchase methods were considered. As a public entity the city can purchase at a lower interest rate. Purchasing the carts brings more value to the contract.

Councilor Hodges asked if EMT would make the loan payments.

Finance Director Howard advised that they would.

Councilor Hodges asked if the city would own the carts when the payment plan is complete. He was advised that the city would own the carts.

Councilor Hamilton asked if owning was better than leasing. Ms. Howard indicated that the cost was about the same, so it had been determined that purchasing was the better option.

Councilor Hodges asked what the length of the loan is. He was advised that it is five years.

City Manager Milliman advised that there is some risk since the purchase agreement is two years longer than the management agreement. Ms. Howard added that if the management agreement does not renew, EMT will pay the balance.

Mayor Hedenskog asked what were the current cart numbers that were operable versus inoperable.

City Manager Milliman advised that the city only claimed the operable carts in the settlement agreement.

Mayor Hedenskog asked how many new carts the city would be purchasing. He was advised that 48 carts will be purchased.

Councilor Hamilton asked if Wild Rivers will receive the 17 carts. He was advised that those will go back to the lease company.

Mayor Hedenskog moved, a second followed and Council voted unanimously to authorize the City Manager to purchase 48 golf carts.

Mayor Hedenskog moved, a second followed and Council voted unanimously to adopt Resolution 16-R-1077, authorizing financing of the golf cart purchase.

Remarks from Mayor and Councilors

Councilor Hamilton commented that this was a great job by the City Manager and staff. He is very pleased, and he wishes the Earlys all the best.

Adjournment

Mayor Hedenskog moved, a second followed and Council voted unanimously by voice vote to adjourn at 4:55 p.m.

	ATTESTED:
Respectfully submitted:	this _____ day of _____ 2016:
_____	_____
Ron Hedenskog, Mayor	Teri Davis, City Recorder

TOURISM PROMOTION ADVISORY COMMITTEE (TPAC) MINUTES
Thursday – April 21, 2016

CALL TO ORDER
Meeting called to order at 4:08 PM

1. ROLL CALL
Present: Committee members Candice Michel, Bob Pieper, Skip Watwood and Chair Tim Patterson
Absent: Committee member Chuck Costello
Also present: Lauri Ziemer, City Administrative Assistant

2. APPROVAL OF MINUTES – Motion made to approve the minutes of March 17, 2016; motion seconded and Committee voted; the motion carried unanimously.

3. PUBLIC COMMENT
Chrissy Cooper, Port Event Coordinator advised that she is working with Travel Oregon/Cycle Oregon on a campaign to encourage bikers to the area and will be submitting more information to the committee for possible TPAC participation. Committee discussed purchasing event tents for off season events and contact be made with Barbara Ciarmello to review information she had collected previously.

4. ACTION ITEMS
a. **AMF September Concerts Event Proposal –** Dave Miesner, AMF Director presented information on the upcoming AMF concert season and their event proposal for funds to assist in covering costs for three concerts in September. Typically concerts end in early September, they would like to have concerts through September to encourage tourism and take advantage of the Fall weather and the bandshell. Committee did not believe September was off season but were supportive of the proposal. Suggested that Gary write a motion that City Council provide the funds to support the event. Matter tabled until next meeting.

b. **Mile x Mile Advertising** – Committee reviewed the recent American Road magazine print ad and requested that the stats from that ad be provided to them at the next meeting before deciding to contract for another print ad. Matter tabled until next meeting.

5. INFORMATIONAL ITEMS
a. **City Council action -** Lauri Ziemer advised of the actions on items forwarded to City Council from TPAC, including that City Council only funded the TPAC portion of $2462 for Natures Coastal Holidays Avenue of Arches; that the at the Dining Video RFP was approved by City Council and RFP's were due April 22nd. The RFP's will be reviewed at the next TPAC meeting; and that the City Council approved the TPAC Residual Use Policy Ordinance.

b. **Budget and Internet Hit Info** – reviewed expenses and remaining funds.

6. SCHEDULE NEXT MEETING - Next meeting scheduled for May 19th at 4:00 pm.

7. ADJOURNMENT - no further business before the Committee, the meeting adjourned at 5:32 pm.

Respectfully submitted,

Tim Patterson

Tim Patterson, Chair
(approved at May 19, 2016, meeting)

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
March 24, 2016

CALL TO ORDER
Chair Tom Bozack called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

ROLL CALL
Present: Commissioners Trace Kather, Don Vilelle and Chair Tom Bozack
Absent: Commissioner Patricia Brown
Also present: Parks/Tech Services Supervisor Tony Baron

APPROVAL OF MINUTES
A. Motion made to approve the minutes of March 24, 2016; motion seconded and Commission voted; the motion carried unanimously.

PUBLIC APPEARANCES - None

REGULAR AGENDA
A. None

INFORMATION UPDATES/DISCUSSION ITEMS
A. Azalea Park – Tree Management Plan - Tony Baron suggested forming a committee to establish a tree removal plan. Matter tabled for next meeting.
B. OPRD Grant Applications – Tony gave an update on grant applications. RTP Grant was submitted and Local Government Grant is due April 1.
C. Sidewalk Relocation Plan – Commission to consider adding a sidewalk at Azalea Park. Tony will develop more detailed plan and costs for Commission to review.

COMMISSIONER REPORTS/COMMENTS
Chair Bozack thanked staff for the recent Azalea Park workshop

Commissioner Vilelle commented that a resident had recently asked him if the pocket park was complete, as they thought it looked incomplete.

ADJOURNMENT
Next meeting scheduled for May 26, 2016. With no further business before the Commission, the meeting adjourned at 7:24 pm.

Respectfully submitted,

Tom Bozack, Chair
(Approved at May 26, 2016 meeting)

Report Criteria:
Report type: Summary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
05/16	05/05/2016	77156	4363	Black & Rice LLP	10-00-2005	3,903.90
05/16	05/05/2016	77157	5048	Brookings Harbor Medical Center	25-00-2005	200.00
05/16	05/05/2016	77158	313	Brookings Vol Firefighters	10-00-2005	2,250.00
05/16	05/05/2016	77159	715	Budge McHugh Supply	20-00-2005	1,330.76
05/16	05/05/2016	77160	4193	C & K Market, Inc	10-00-2005	58.74
05/16	05/05/2016	77161	3015	Charter Communications	10-00-2005	318.96
05/16	05/05/2016	77162	5535	Chetco Medical Center	10-00-2005	150.00
05/16	05/05/2016	77163	4928	CIS Trust	57-00-2005	697.51
05/16	05/05/2016	77164	3834	Clean Sweep Janitorial Service	20-00-2005	1,055.00
05/16	05/05/2016	77165	5612	Clyde Wired	25-00-2005	70.00
05/16	05/05/2016	77166	173	Curry Equipment	10-00-2005	148.52
05/16	05/05/2016	77167	5042	Curry Health Network	10-00-2005	2,588.50
05/16	05/05/2016	77168	166	Dan's Auto & Marine Electric	10-00-2005	57.70
05/16	05/05/2016	77169	317	DCBS - Fiscal Services	10-00-2005	151.83
05/16	05/05/2016	77170	2186	Ferguson	20-00-2005	316.63
05/16	05/05/2016	77171	5432	First Community Credit Union	25-00-2005	812.99
05/16	05/05/2016	77172	4646	Frontier	30-00-2005	531.25
05/16	05/05/2016	77173	5123	GCB Automation and Marine LLC	25-00-2005	210.00
05/16	05/05/2016	77174	5078	Geotechnical Resources, Inc	20-00-2005	5,477.50
05/16	05/05/2016	77175	5065	Gold Beach Lumber	50-00-2005	4,047.25
05/16	05/05/2016	77176	5387	Hi-Tech Auto & Towing/Chevron	10-00-2005	300.00
05/16	05/05/2016	77177	162	Kerr Hardware	10-00-2005	2,133.97
05/16	05/05/2016	77178	328	Les Schwab Tire Center	10-00-2005	1,356.64
05/16	05/05/2016	77179	5368	Marineau and Associates	10-00-2005	2,950.00
05/16	05/05/2016	77180	4573	Methodworks	25-00-2005	777.00
05/16	05/05/2016	77181	4269	Milliman, Gary	10-00-2005	67.50
05/16	05/05/2016	77182	424	Munnell & Sherrill	25-00-2005	185.66
05/16	05/05/2016	77183	4443	Napa Auto Parts	10-00-2005	52.54
05/16	05/05/2016	77184	5463	National Judicial College	10-00-2005	2,160.00
05/16	05/05/2016	77185	685	Neilson Research Corporation	20-00-2005	390.00
05/16	05/05/2016	77186	5614	Opsahl, Harriet	10-00-2005	803.54
05/16	05/05/2016	77187	4794	Pacific Rim Copy Center	15-00-2005	79.00
05/16	05/05/2016	77188	5388	Palm Industries Inc	50-00-2005	1,384.49
05/16	05/05/2016	77189	5101	Pitney Bowes Reserve Acct	10-00-2005	500.00
05/16	05/05/2016	77190	5613	PNC Equipment Finance LLC	10-00-2005	1,330.10
05/16	05/05/2016	77191	322	Postmaster	25-00-2005	850.00
05/16	05/05/2016	77192	2699	Public Works Supply	20-00-2005	288.70
05/16	05/05/2016	77193	207	Quill Corporation	10-00-2005	409.99
05/16	05/05/2016	77194	1840	Rogue Federal Credit Union	25-00-2005	1,140.72
05/16	05/05/2016	77195	5195	Sonsray Machinery LLC	15-00-2005	789.02
05/16	05/05/2016	77196	944	Verizon	10-00-2005	479.34
05/16	05/05/2016	77197	2122	Cardmember Service	20-00-2005	4,411.00
05/16	05/05/2016	77198	169	Waste Connections Inc	10-00-2005	925.00
05/16	05/05/2016	77199	4135	Jim Watson	10-00-2005	92.00
05/16	05/05/2016	77200	4131	Zumar Industries Inc	15-00-2005	447.37
05/16	05/12/2016	77201	4939	BI- Mart Corporation	25-00-2005	139.85
05/16	05/12/2016	77202	3622	Boardwalk Mail Services	25-00-2005	22.62
05/16	05/12/2016	77203	4752	Border Coast Regional Airport Authority	15-00-2005	37,575.61
05/16	05/12/2016	77204	5070	Canon Solutions America	10-00-2005	995.24
05/16	05/12/2016	77205	528	Caselle, Inc	25-00-2005	889.33
05/16	05/12/2016	77206	3015	Charter Communications	10-00-2005	702.35
05/16	05/12/2016	77207	3834	Clean Sweep Janitorial Service	25-00-2005	225.00
05/16	05/12/2016	77208	1745	Coastal Paper & Supply, Inc	10-00-2005	788.61

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
05/16	05/12/2016	77209	183	Colvin Oil Company	25-00-2005	2,186.70
05/16	05/12/2016	77210	259	Da-Tone Rock Products	56-00-2005	1,437.48
05/16	05/12/2016	77211	1	Randall Colebank	20-00-2005	203.26
05/16	05/12/2016	77212	1	Victoria George	20-00-2005	175.93
05/16	05/12/2016	77213	1	Brett Hester	20-00-2005	94.95
05/16	05/12/2016	77214	1	Jason Lamar	20-00-2005	140.01
05/16	05/12/2016	77215	1	James Ruth	20-00-2005	205.66
05/16	05/12/2016	77216	1	Jeanette Wheeler	20-00-2005	208.14
05/16	05/12/2016	77217	1	Barbara Ziller-Caritey	20-00-2005	58.62
05/16	05/12/2016	77218	5156	Desi's Tree Trimming	10-00-2005	850.00
05/16	05/12/2016	77219	2640	Dyer Partnership Inc., The	53-00-2005	37,254.52
05/16	05/12/2016	77220	261	Engineered Control Products	20-00-2005	463.57
05/16	05/12/2016	77221	3342	Fastenal	15-00-2005	26.62
05/16	05/12/2016	77222	2186	Ferguson	20-00-2005	1,376.53
05/16	05/12/2016	77223	153	Ferrellgas	25-00-2005	683.00
05/16	05/12/2016	77224	269	Grainger	20-00-2005	57.35
05/16	05/12/2016	77225	198	Grants Pass Water Lab	20-00-2005	377.00
05/16	05/12/2016	77226	167	Hach Company	25-00-2005	371.52
05/16	05/12/2016	77227	154	Hagen's Dry Cleaners	10-00-2005	44.15
05/16	05/12/2016	77228	139	Harbor Logging Supply	15-00-2005	1,923.02
05/16	05/12/2016	77229	5616	Hoenke, Scott	10-00-2005	205.00
05/16	05/12/2016	77230	4171	In-Motion Graphics	61-00-2005	150.00
05/16	05/12/2016	77231	5615	International Inst of Municipal Clerks	10-00-2005	155.00
05/16	05/12/2016	77232	4980	iSecure	10-00-2005	33.00
05/16	05/12/2016	77233	4487	Net Assets Corporation	10-00-2005	400.00
05/16	05/12/2016	77234	279	One Call Concepts, Inc	20-00-2005	42.24
05/16	05/12/2016	77235	5008	Online Information Services	10-00-2005	96.76
05/16	05/12/2016	77236	252	Paramount Pest Control	10-00-2005	50.00
05/16	05/12/2016	77237	207	Quill Corporation	10-00-2005	409.59
05/16	05/12/2016	77238	570	State of Oregon	10-00-2005	40.00
05/16	05/12/2016	77239	1197	Teledyne Instruments Inc	25-00-2005	899.99
05/16	05/12/2016	77240	169	Waste Connections Inc	25-00-2005	3,371.53
05/16	05/12/2016	77241	151	Western Communications, Inc.	10-00-2005	691.43
05/16	05/23/2016	77242	5046	911 Supply LLC	10-00-2005	299.68
05/16	05/23/2016	77243	4477	Alpine Products, Inc	15-00-2005	2,278.98
05/16	05/23/2016	77244	4734	Aramark Uniform Services	10-00-2005	144.35
05/16	05/23/2016	77245	303	Associated Bag Company	25-00-2005	492.72
05/16	05/23/2016	77246	5004	Blumenthal Uniforms & Equipment	10-00-2005	84.69
05/16	05/23/2016	77247	5070	Canon Solutions America	10-00-2005	86.74
05/16	05/23/2016	77248	5455	Cellebrite Inc.	10-00-2005	3,098.99
05/16	05/23/2016	77249	4882	Coastal Heating & Air	10-00-2005	160.90
05/16	05/23/2016	77250	5450	Complete Wireless Technologies	10-00-2005	616.25
05/16	05/23/2016	77251	1357	Curry County Clerk	10-00-2005	450.00
05/16	05/23/2016	77252	5042	Curry Medical Center	10-00-2005	130.00
05/16	05/23/2016	77253	284	Day Management Corp	10-00-2005	905.00
05/16	05/23/2016	77254	1	Cable Amsden	20-00-2005	60.55
05/16	05/23/2016	77255	1	Shirley Chamberlain	20-00-2005	288.28
05/16	05/23/2016	77256	1	Victoria Kessler	20-00-2005	31.35
05/16	05/23/2016	77257	371	Dept. of Environmental Quality	25-00-2005	917.00
05/16	05/23/2016	77258	4876	D'sineZ	10-00-2005	510.00
05/16	05/23/2016	77259	749	Emerald Pool & Patio	10-00-2005	7,016.00
05/16	05/23/2016	77260	3342	Fastenal	25-00-2005	259.80
05/16	05/23/2016	77261	2186	Ferguson	56-00-2005	136.73
05/16	05/23/2016	77262	529	Flora Pacifica Inc	75-00-2005	3,600.00
05/16	05/23/2016	77263	4646	Frontier	10-00-2005	102.05
05/16	05/23/2016	77264	5123	GCB Automation and Marine LLC	25-00-2005	610.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
05/16	05/23/2016	77265	5617	Hannum, Ian	10-00-2005	65.00
05/16	05/23/2016	77266	5618	Linn-Benton Community College	10-00-2005	200.00
05/16	05/23/2016	77267	5583	Mautz & O'Hanlon	20-00-2005	320.00
05/16	05/23/2016	77268	4269	Gary Milliman	10-00-2005	105.00
05/16	05/23/2016	77269	685	Neilson Research Corporation	20-00-2005	1,413.00
05/16	05/23/2016	77270	687	Owen Equipment Company	15-00-2005	879.22
05/16	05/23/2016	77271	5621	PNW Yamaha	10-00-2005	46,150.00
05/16	05/23/2016	77272	3751	Proficient Automotive Repair	20-00-2005	1,126.21
05/16	05/23/2016	77273	3	Jake's Coin Op	20-00-2005	3.85
05/16	05/23/2016	77274	3	Suzanne Williams	20-00-2005	16.37
05/16	05/23/2016	77275	5448	Stover Engineering	50-00-2005	1,672.50
05/16	05/23/2016	77276	5143	Superior Landscape Maintenance	10-00-2005	600.00
05/16	05/23/2016	77277	861	Village Express Mail Center	10-00-2005	36.51
05/16	05/23/2016	77278	5620	Warm Springs Productions	10-00-2005	154.00
05/16	05/23/2016	77279	5619	Whitney Equipment Company Inc	25-00-2005	206.34
05/16	05/23/2016	77280	5468	WL Construction Supply Inc	10-00-2005	274.80
05/16	05/23/2016	77281	4220	Woof's Dog Bakery	61-00-2005	63.99
05/16	05/23/2016	77282	4131	Zumar Industries Inc	15-00-2005	82.16
05/16	05/26/2016	77283	5622	A & L Products Inc	10-00-2005	4,390.00
05/16	05/26/2016	77284	5552	Chrissy Bevens	20-00-2005	104.64
05/16	05/26/2016	77285	714	Brookings Signs & Graphics	10-00-2005	700.00
05/16	05/26/2016	77286	183	Colvin Oil Company	10-00-2005	1,981.37
05/16	05/26/2016	77287	1	Vincent Humberto Juarez	20-00-2005	133.32
05/16	05/26/2016	77288	1	Carmen Stoker	20-00-2005	132.14
05/16	05/26/2016	77289	3342	Fastenal	15-00-2005	182.96
05/16	05/26/2016	77290	269	Grainger	20-00-2005	880.36
05/16	05/26/2016	77291	202	League of Oregon Cities	10-00-2005	1,199.70
05/16	05/26/2016	77292	4573	Methodworks	25-00-2005	1,554.00
05/16	05/26/2016	77293	283	Muffler & More	15-00-2005	128.95
05/16	05/26/2016	77294	798	Dan Palicki	61-00-2005	331.92
05/16	05/26/2016	77295	5388	Palm Industries Inc	10-00-2005	17,904.09
05/16	05/26/2016	77296	866	Pitney Bowes Global Financial , LLC	10-00-2005	249.00
05/16	05/26/2016	77297	3	Richard Brown	20-00-2005	92.00
05/16	05/26/2016	77298	3	J Scott Peterson	20-00-2005	91.79
05/16	05/26/2016	77299	5195	Sonsray Machinery LLC	15-00-2005	263.79
05/16	05/26/2016	77300	5623	True North Environmental Equipment LT	25-00-2005	309.52
05/16	05/26/2016	77301	4975	VFW Post # 966	32-00-2005	2,000.00
Grand Totals:						252,980.36