

**AGENDA**  
**CITY OF BROOKINGS**  
**PARKS AND RECREATION COMMISSION MEETING**  
**Council Chamber - 898 Elk Drive**  
**May 26, 2016 - 7:00 pm**

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

**IV. APPROVAL OF MINUTES**

Minutes of March 24, 2016

**V. PUBLIC APPEARANCES**

**VI. REGULAR AGENDA**

A. Parks Tree Management Plan

**VII. INFORMATION UPDATES/DISCUSSION ITEMS**

A. Azalea Park Tree Removal - Lundeen Lane

B. OPRD RTP Grant - Azalea Park Nature Trail Extension

C. West Family Foundation Grant - Kidtown Swing Replacement

D. Azalea Park Ball Field Reconfiguration Project

**VIII. COMMISSIONER REPORTS/COMMENTS**

**IX. ADJOURNMENT**

MINUTES  
BROOKINGS PARKS AND RECREATION COMMISSION  
March 24, 2016

**CALL TO ORDER**

Chair Tom Bozack called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

**ROLL CALL**

*Present:* Commissioners Trace Kather, Don Vilelle and Chair Tom Bozack

*Absent:* Commissioner Patricia Brown

*Also present:* Parks/Tech Services Supervisor Tony Baron

**APPROVAL OF MINUTES**

**A. Motion made to approve the minutes of March 24, 2016; motion seconded and Commission voted; the motion carried unanimously.**

**PUBLIC APPEARANCES - None**

**REGULAR AGENDA**

**A. None**

**INFORMATION UPDATES/DISCUSSION ITEMS**

**A. Azalea Park – Tree Management Plan** - Tony Baron suggested forming a committee to establish a tree removal plan. Matter tabled for next meeting.

**B. OPRD Grant Applications** – Tony gave an update on grant applications. RTP Grant was submitted and Local Government Grant is due April 1.

**C. Sidewalk Relocation Plan** – Commission to consider adding a sidewalk at Azalea Park. Tony will develop more detailed plan and costs for Commission to review.

**COMMISSIONER REPORTS/COMMENTS**

Chair Bozack thanked staff for the recent Azalea Park workshop

Commissioner Vilelle commented that a resident had recently asked him if the pocket park was complete, as they thought it looked incomplete.

**ADJOURNMENT**

Next meeting scheduled for May 26, 2016. With no further business before the Commission, the meeting adjourned at 7:24 pm.

Respectfully submitted,

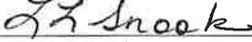
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Tom Bozack, Chair  
(Approved at     May 26, 2016     meeting)

**CITY OF BROOKINGS**  
**PARKS & RECREATION COMMISSION**  
**AGENDA REPORT**

Meeting Date: May 26, 2016

Originating Dept: Parks

  
\_\_\_\_\_  
Signature (submitted by)  
  
\_\_\_\_\_  
PW/DS Director Approval

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Subject: Parks Tree Management Plan

Motion: to establish a committee to develop a plan for tree removal and hazard mitigation in parks

Background/Discussion: At the Parks and Recreation Workshop held in Azalea Park on March 16th, Oregon State Forester (Urban Forester) Kristin Ramstad gave a brief presentation followed by a walking tour in Azalea Park to help identify tree hazards in the park. Kristen offered guidelines and criterion to help develop a tree management plan.

Further discussion at the Parks and Recreation at the March 24th meeting which concluded that the committee would be made up of members from City staff, Parks and Recreation Commission, City Councilors, Azalea Park Foundation and members from the public at large. The committee will establish a criterion for the evaluation of existing trees as well as develop a short and long term plan for mitigation and removal.