City Council Meeting Agenda
Monday, January 25, 2016, 6:00 PM

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

1. Call To Order
2. Pledge Of Allegiance
3. Ceremonies/Appointments/Announcements
   a. Appointment To Fill Vacant City Council Position #4.
      a. Candidate interviews and Council deliberation.
      b. Appointment and swearing in of new Councilor.

      Documents: COUNCIL POS 4 APPLICATIONS.PDF
4. Public Hearings/Ordinances/Final Orders
   a. Quasi-Judicial Public Hearing On MOD-1-15/MPD-1-04, Request To Extend The Expiration Date For The Lone Ranch Master Plan.
      See ADVANCE PACKET
5. Oral Requests And Communications From The Audience
   a. Public Comments
      Public Comments on non-agenda items – 5 minute limit per person.*
6. Staff Reports
   a. Direction Regarding The Addition Of Regulations For "Abusive Solicitation" And "Unlawful Transfer" To The Brookings Municipal Code.

      Documents: SOLICITATION CAR.PDF
   b. Approval To Proceed With Downtown Master Planning Process.

      Documents: DOWNTOWN MASTER PLAN CAR.PDF, DOWNTOWN MASTER.ATT.A.OUTLINE.PDF
7. Resolutions
   a. Resolution 16-R-1069, Appointing Representatives To The Border Coast Regional Airport Authority.

      Documents: BCRAA APPOINTMENT CAR.PDF, BCRAA REPS.ATT.A.16-R-1069..PDF
8. Consent Calendar

      1. Approve Council minutes for January 11, 2016.
      2. Accept Public Art Committee minutes for November 2, 2015.
      3. Receive monthly financial report for December, 2015.

   Documents: 1.1-11-16 CC MINUTES.PDF, 2.11-2-15 PAC MINUTES.PDF, 3.DECEMBER 2015 FINANCIAL.PDF
9. Remarks From Mayor And Councilors

10. Adjournment

*Obtain Public Comment Forms and view the agenda and packet information on-line at www.brookings.or.us, at City Hall and at the local library. Return completed Public Comment Forms to the City Recorder before the start of meeting or during regular business hours.

All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with at least fourteen days advance notification. Please contact 469-1102 if you have any questions regarding this notice.

City of Brookings

898 Elk Drive, Brookings, OR 97415
Phone: (541) 469-1102
www.brookings.or.us

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CITY OF BROOKINGS

APPLICATION TO FILL CITY COUNCIL VACANCY

Application for appointment to **City Council Position #4**
Term ending January 13, 2019.

Deadline to apply is 4:30pm, Friday, January 15th, 2016.

Applications must be mailed or hand delivered *(emailed or faxed applications **will not be** considered)* **and received** by the City **no later than 4:30pm, Friday, January 15th, 2016.** Mail or hand deliver applications to:

City Recorder
898 Elk Drive
Brookings, OR 97415

Name: Adam Briggs Date: 1-12-16

Physical Address: 1006 Ruth Lane, Brookings, OR

Mailing Address: P.O. 4704 Phone: 541-294-6536

Email Address: adam@century21agate.com

Please provide the following information:

1. Resident of the City of Brookings since: Month: 12 Year: 04
(Applicant must be a registered elector of the State of Oregon and a resident of the City of Brookings for at least 12 months preceding appointment).

2. Please list no less than three references:

	NAME:	ADDRESS:	PHONE:
A.	David Allen	16333 Lower Harbor Rd.	541-661-0243
B.	Becky Watwood	P.O. 1077	541-661-1506
C.	Dan Smith	17335 Blueberry Dr.	714-747-4214

3. Briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. Attach additional sheets if necessary: _____

I'd like to serve the community of Brookings as a city council member because as a lifelong Oregonian and resident of Brookings since 2004, I feel strongly that our Wild Rivers Coast is one of the finest areas in the country to live and I'd like to be involved in working toward insuring that it remains that way. Being that my wife and I are raising our children here, we are deeply vested in providing them the best life possible which includes involvement in our schools, community youth sports, and enjoyment of our public parks and beaches. My wife is a full time faculty member at the Brookings SWOCC campus and I am a full time Realtor at Century21 Agate Realty. She helps out with community events hosted at the college, and I volunteer coach youth soccer and tennis seasonally.

4. Tell us about your education, employment, volunteer activities, etc. Attach additional sheets if necessary.

My education and work experience have been diverse. As an undergrad, I was a Spanish Major and studied at two different universities in Mexico totaling a year and a half abroad. During that time, my appreciation of the Latin culture was reinforced and I have enjoyed teaching Spanish at SWOCC in years past. As a graduate student at Southern Oregon University, I earned a Master in Management degree and upon graduation went to work for a large property management company in Portland working as a site manager at Section 42 Tax Credit properties. That eventually lead me to Brookings to take employment as the site manager of the Azalea Reach Apartments by Kid Town. Then, in 2005 my wife and I bought a lot in town and I built the home we still live in today. Since then, I've worked as a superintendent on large apartment complex rehabilitations (construction projects) in Crescent City and Washington state and from 2008 to 2011 I was the Safety and Facility Manager for the Yurok Tribe responsible for running the maintenance department and overseeing construction projects. After working for the tribe, I went back to working as a Carpenter for a local contractor and last January of 2015 I became a Realtor / Broker for Century 21 Agate Realty which I'm enjoying very much.

5. It is my intention to donate voluntary services for the City of Brookings (hereinafter "City") as follows:

I intend to serve as a non bias open minded individual who understands the importance of teamwork and collaboration among stakeholders for any given project. I plan to be punctual and attend all required meetings and seminars. I will also continue to educate myself on matters of city business to better serve the community in the years to come.

6. I acknowledge that I will not be under the direct supervision and control of the City in connection with the voluntary services described herein.

7. I acknowledge that no compensation will be paid by the City in connection with the services described herein.

8. I authorize the City to contact the listed references and any other contacts as may be developed through those contacts, as well as the Curry County Election Office to verify that I meet the residency and voter registration requirements as stated herein and understand that these contacts will be made prior to appointment to the position for which I have applied.

9. I understand that I may be required to verify any information provided in this application and declare that the information provided herein is true and accurate and I have not withheld any information relative to this application.

10. I understand that any misrepresentation or omission, as well as any misleading statements or omissions in this application, and in any related attachments, may result in my being considered ineligible for the position to which I have applied.

11. I hereby release the City from all matters relating to such voluntary service, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters.

By signing this application voluntarily and in the presence of the witness whose signature is shown below mine, I, (print name) Adam Briggs do hereby acknowledge that I have read, understand and agree to the terms and requirements as listed herein. I also understand that upon signing, this document will become public information to be presented to the City Council and to the general public as part of a regular City Council Agenda packet and that I will be interviewed by the City Council at the regular City Council meeting to be held on Monday, **January 25, 2016** at **7:00pm,** and if appointed, will be sworn in and seated that same evening.

Adam Briggs — Applicant Signature — 1-12-16 — Date

Rick R Wilson — Witness Signature — 1-12-16 — Date

Adam Briggs

P.O. Box 4704
Brookings, Or. 97415

(541) 294-6536
ajbski75@yahoo.com

SKILLS SUMMARY

Dependable motivated professional with a commitment to the organizational mission while providing excellent customer relations management. Strong administrative skills in contract management and running daily operations. Fluent in Spanish. Master's degree in business management. Certified Mediator trained in alternative dispute resolution. Licensed Realtor in Oregon. Computer literate: Yardi, Microsoft Word, Power Point, M.S. Project 2000.

PROFESSIONAL EXPERIENCE

Oregon General Contractor. *AB Innovations LLC.* CCB #169244
Skilled Carpenter and knowledgeable in all trades. Development of single family, multifamily, and commercial investment properties. Provide subcontract management services, financial planning, value engineering, and budgeting. Utilization of computer technologies including 3D imaging software and project management tracking to help clients realize and verify project progress. February 2006 to Present

Safety & Facility Manager. *Yurok Tribe.* Klamath, CA
Directly responsible for fifteen plus facilities managing maintenance, repair, renovations, inspection of physical structures, utilities, roadways, surrounding grounds, and supervision of work performed by carpenters, electricians, plumbers maintenance workers, janitors, and other trades. Created comprehensive capital improvements assessment and developed budget accordingly. Actively served as project manager to inspect contractor work for compliance with engineering specifications and building codes. Developed workplace safety programs and policies based on OSHA regulations. September 2008 to May 2011

Superintendent. *Precision General Construction Contractors.* Sausalito, CA
Sausalito, CA. PGCC Inc. is a national construction management company focusing on rehabilitation and new construction of multi-family real estate. Responsibilities included: Solicitation of subcontractors and drafting required contracts, reviewing and revising project budgets, performing site inspections of ongoing subcontractor work, creating punch lists for all scope of work items that require due diligence follow-up. Enforce strict adherence to all OSHA job safety regulations, and coordinate all work with property management/ownership team to maximize project efficiency. March 2007 to September 2008

Associate Faculty - Arts & Letters *Southwestern Oregon Community College.* Brookings, OR Spanish Instructor for both the 100 & 200 level courses covering Spanish grammar, conversation, composition, and an overview of the varied cultures of Spanish speaking countries. September 2005 to June 2007

Resident Property Manager. *Guardian Management LLC* Brookings, OR
On-site apartment manager of Azalea Reach, a 40 unit multifamily tax credit property. Responsible for: marketing, accounting, budgeting, screening applicants, rent collections, property maintenance and grounds keeping, and processing all tenant certification/verification documentation per program criteria.
June 2004 – November 2005

Associate Faculty - Business. *College of the Redwoods.* Crescent City, CA
Taught BUS-35 Marketing. Students studied analysis of market potential, product development, pricing strategy, distribution systems, advertising and personal selling. Emphasis was placed on understanding the importance of Customer Relationship Management (CRM) and the development of a thorough Marketing Plan. January 2005 - May 2005

Assistant Property Manager. *Guardian Management LLC* Hillsboro, OR
On site assistant manager at the Villa Capri, a 63 unit multifamily tax credit property. Duties included: marketing, pre-screening, leasing, property orientation and upkeep, logging daily AMSI accounting data, and maintaining positive tenant relations. July 2003 - November 2003

Head Alpine Coach. *Medford Ski Education Foundation.* Medford, OR
Coached high school athletes instilling a positive attitude towards themselves and their abilities. Established training program emphasizing fundamental skills development. Successfully led team to State Championship every year. Hired and supervised assistant coaches, oversaw weekly goal setting and student evaluation. Winters of 1995/96, 1996/97, 2000/01

EDUCATION

Master in Management. *Southern Oregon University.* Ashland, OR 2003
Thesis: "Grooming the Base." A research project that investigated structural and process improvement possibilities within the non-profit youth winter sports organizations that operate at the Mt. Ashland Ski Area.

B.A. in Spanish. *Southern Oregon University.* Ashland, OR 1993
Core course work in Latin American Studies, Spanish grammar, Spanish literature, and history of Spain and Mexico.

Study Abroad. One semester at the *Universidad de Colima*, Mexico 1991.
One full academic year on exchange at the *Universidad de Guanajuato*, Mexico 1993. Amistad Program.

City of Brookings

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CITY OF BROOKINGS

APPLICATION TO FILL CITY COUNCIL VACANCY

Application for appointment to **City Council Position #4**
Term ending January 13, 2019.

Deadline to apply is 4:30pm, Friday, January 15th, 2016.

Applications must be mailed or hand delivered *(emailed or faxed applications **will not be** considered)* **and received** by the City **no later than 4:30pm, Friday, January 15th, 2016.** Mail or hand deliver applications to:

City Recorder
898 Elk Drive
Brookings, OR 97415

Name: Roger Gilbert Date: 12-22-15

Physical Address: 1495 Seacrest Lane

Mailing Address: same as above Phone: 541-251-3653

Email Address: N/A

Please provide the following information:

1. Resident of the City of Brookings since: Month: 9 Year: 06
(Applicant must be a registered elector of the State of Oregon and a resident of the City of Brookings for at least 12 months preceding appointment).

2. Please list no less than three references:

	NAME:	ADDRESS:	PHONE:
A.	Please see attached List		
B.			
C.			

3. Briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. Attach additional sheets if necessary: _____

Please see attached sheet

4. Tell us about your education, employment, volunteer activities, etc. Attach additional sheets if necessary.

Please see attached sheet

5. It is my intention to donate voluntary services for the City of Brookings (hereinafter "City") as follows:

City Council Position #4

6. I acknowledge that I will not be under the direct supervision and control of the City in connection with the voluntary services described herein.

7. I acknowledge that no compensation will be paid by the City in connection with the services described herein.

8. I authorize the City to contact the listed references and any other contacts as may be developed through those contacts, as well as the Curry County Election Office to verify that I meet the residency and voter registration requirements as stated herein and understand that these contacts will be made prior to appointment to the position for which I have applied.

9. I understand that I may be required to verify any information provided in this application and declare that the information provided herein is true and accurate and I have not withheld any information relative to this application.

10. I understand that any misrepresentation or omission, as well as any misleading statements or omissions in this application, and in any related attachments, may result in my being considered ineligible for the position to which I have applied.

11. I hereby release the City from all matters relating to such voluntary service, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters.

By signing this application voluntarily and in the presence of the witness whose signature is shown below mine, I, (print name) ROGER GILBERT do hereby acknowledge that I have read, understand and agree to the terms and requirements as listed herein. I also understand that upon signing, this document will become public information to be presented to the City Council and to the general public as part of a regular City Council Agenda packet and that I will be interviewed by the City Council at the regular City Council meeting to be held on Monday, **January 25, 2016** at **7:00pm,** and if appointed, will be sworn in and seated that same evening.

Roger Gilbert — Applicant Signature — 12-22-15 — Date

Joy Anderson — Witness Signature — 12/22/15 — Date

2. References

Ron Hedenskog Tel.# 541-469-4628
16956 Old County Road

Wes King Tel.# 541-469-2387
98360 North Bank, Chetco River Road

Moira Fossum Tel.# 541-661-5126
1115 Fifield Street

Bernie Lindley Tel.# 541-661-0395
P.O. Box 3190
Harbor 97415

Janice Scanlon Tel.# 541-704-7226
98041 Hallway #42

Les Cohen Tel.# 54-661-3033
324 South Hazel Street

Question 3 Why I wish to Serve

Community service is very important to me. My life has been blessed, and now is my time to return to the community. An example of my work is the creation of Brookings Community Kitchens, an organizatia designed to serve Vietnam veterans who were homeless and hungry. It took on a life of it's own, and now serves those who are on fixed income, unemployed or underemployed. Our Kitchens serve 1,000 hot meals each month, which makes a positive difference in our community.

In addition to Community Kitchens, I also serve as a volunteer chef for any organization that is active in the community. I have supported events for the Chamber of Commerce, the Soroptimist Club, The Outreach Gospel Mission, and Brookings-Harbor Rotary Club, to name some

I worked closely with Brookings Harbor School District and have helped implement programs to feed hungry school children and raise money for Azalea Middle School's Music Education.

I believe that my deep commitment to the residents of Brookings and to preserving and improving the quality of life here, make

(Question 3 continued)
me a well-qualified candidate for
the position of City Council. #4

Question 4 Background

My education is the equivalent of a Bachelor of Arts degree in Liberal Arts, with a major in Culinary Arts.

My work experience consists of 30 years in the Restaurant business and 15 years in Real Estate sales. As an Entrepreneur, I understand the challenges small business owners face, and I understand the importance of providing a fertile business environment in Brookings.

My volunteer activities include:

Brookings Community Kitchens
Brookings - Harbor Rotary Club
Brookings - Harbor School District
Summer Art Program at Wright's gallery

My Civic Awards include:

City of Brookings Proclomation 2011
Distinguished Service Award 2012
(Brookings - Harbor School District)
Volunteer of the Year 2012
(The Soroptimist Club)

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City of Brookings

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APPLICATION TO FILL CITY COUNCIL VACANCY

Application for appointment to **City Council Position #4**
Term ending January 13, 2019.

Deadline to apply is 4:30pm, Friday, January 15th, 2016.

Applications must be mailed or hand delivered *(emailed or faxed applications **will not be** considered)* **and received** by the City **no later than 4:30pm, Friday, January 15th, 2016.** Mail or hand deliver applications to:

City Recorder
898 Elk Drive
Brookings, OR 97415

Name: Jessica Kensinger Date: 1.3.16

Physical Address: 6577 Lucky Ln #804, Brookings

Mailing Address: PO Box 1324 Phone: 541.661.7242

Email Address: jessicakensinger@gmail.com

Please provide the following information:

1. Resident of the City of Brookings since: Month: 12 Year: 2012
   (Applicant must be a registered elector of the State of Oregon and a resident of the City of Brookings for at least 12 months preceding appointment).

2. Please list no less than three references:

	NAME:	ADDRESS:	PHONE:
A.	State Sen Jeff Kruse	900 Court St. NE S315 Salem, OR 97301	503.986.1701
B.	D'anne Schofield	460 Madrona Ave Port Orford OR 97465	541.332.4515
C.	Richard Hall		
	John Babin	517 Chetco Ave	541.469.5331

3. Briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. Attach additional sheets if necessary:

I am interested in being involved in community based change. The housing crisis, growth, lack of economic opportunities for youth, medical services & campaigning. I enjoy listening to the members public at a grassroots level. I would like to see the city volunteers paid a stipend.

4. Tell us about your education, employment, volunteer activities, etc. Attach additional sheets if necessary.

USC - BA Gender Studies, UNLV 2 years MSW
Crisis counselor - Womens Resource Center - Oceanside
Nonprofit Founder (north county/clark county social vet net)
Eminence Luxury Services - owner - exotic car rental
Walking Billboard Promotions, LLC - owner
The Unfiltered Truth - Chair
Graphic Design & Web development
Campaign management
Panther Youtube, Justin.tv
LV Creative Group - Owner
LV Productions - exec asst.
Life caster

5. It is my intention to donate voluntary services for the City of Brookings (hereinafter "City") as follows:

City Council

6. I acknowledge that I will not be under the direct supervision and control of the City in connection with the voluntary services described herein.

7. I acknowledge that no compensation will be paid by the City in connection with the services described herein.

8. I authorize the City to contact the listed references and any other contacts as may be developed through those contacts, as well as the Curry County Election Office to verify that I meet the residency and voter registration requirements as stated herein and understand that these contacts will be made prior to appointment to the position for which I have applied.

9. I understand that I may be required to verify any information provided in this application and declare that the information provided herein is true and accurate and I have not withheld any information relative to this application.

10. I understand that any misrepresentation or omission, as well as any misleading statements or omissions in this application, and in any related attachments, may result in my being considered ineligible for the position to which I have applied.

11. I hereby release the City from all matters relating to such voluntary service, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters.

By signing this application voluntarily and in the presence of the witness whose signature is shown below mine, I, (print name) Jessica Kensinger do hereby acknowledge that I have read, understand and agree to the terms and requirements as listed herein. I also understand that upon signing, this document will become public information to be presented to the City Council and to the general public as part of a regular City Council Agenda packet and that I will be interviewed by the City Council at the regular City Council meeting to be held on Monday, **January 25, 2016** at **7:00pm**, and if appointed, will be sworn in and seated that same evening.

Applicant Signature	1.3.16 Date
Witness Signature	1/3/16 Date

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City of Brookings

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Phone: (541) 469-1102
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APPLICATION TO FILL CITY COUNCIL VACANCY

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City Recorder
898 Elk Drive
Brookings, OR 97415

Name: GARY A. KLEIN Date: 12/16/15

Physical Address: 7179 VISTA RIDGE BROOKINGS, OR. 97415

Mailing Address: SAME Phone: 541 661-1111

Email Address: garyklein@charter.net

Please provide the following information:

1. Resident of the City of Brookings since: Month: 6 Year: 1984
(Applicant must be a registered elector of the State of Oregon and a resident of the City of Brookings for at least 12 months preceding appointment).

2. Please list no less than three references:

	NAME:	ADDRESS:	PHONE:
A.	SKIP WATWOOD	PO BOX 6067 BROOKINGS	541 661-1504
B.	JEREMY JOHNTON	1111 EASY ST BROOKINGS	541 661-1863
C.	TIM MUSSER	PO BOX 462	541 251-1504

3. Briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. Attach additional sheets if necessary: _____

MOSTLY I CARE ABOUT THE CITY AND WELFARE OF THE CITIZEN'S IN THIS TOWN. I HAVE LIVED IN THE CITY FOR 31 YEARS, RAISED 2 CHILDREN THAT WENT THRU THE SCHOOL SYSTEM, SO I REALLY THINK THE SCHOOLS AND CHILDREN NEED SOMEONE WHO REALLY TAKES THIS SERIOUS. I OWN A COUPLE OF BUISNESS'S IN BROOKINGS, SO EMPLOYMENT AND THE PEOPE NEED A FAIR PERSON FOR THEM.

4. Tell us about your education, employment, volunteer activities, etc. Attach additional sheets if necessary.

I GRADUATED FROM HIGH SCHOOL IN 1974. I ATTENDED JR. COLLEGE FOR 2 YEARS. BEEN A FISHING GUIDE FOR 35 YEARS, BUT RETIRED FROM THAT. I WAS A CONTRACTOR FOR 20 PLUS YEARS. I AM PRESENTLY OWNER/OPERATOR OF BROOKINGS TAXI INC. I HAVE SUPPORTED THE SCHOOL SYSTEM + SPORTS WITH MONEY AND PAID ADVERTISING. I ALSO THINK THE POLICE AND FIRE DEPT. ARE EXTREMLY IMPORTANT, AS WELL AS SCHOOLS, ROADS, WATER AND SEWER.

5. It is my intention to donate voluntary services for the City of Brookings (hereinafter "City") as follows:

AS A CITY COUNCELMAN

6. I acknowledge that I will not be under the direct supervision and control of the City in connection with the voluntary services described herein.

7. I acknowledge that no compensation will be paid by the City in connection with the services described herein.

8. I authorize the City to contact the listed references and any other contacts as may be developed through those contacts, as well as the Curry County Election Office to verify that I meet the residency and voter registration requirements as stated herein and understand that these contacts will be made prior to appointment to the position for which I have applied.

9. I understand that I may be required to verify any information provided in this application and declare that the information provided herein is true and accurate and I have not withheld any information relative to this application.

10. I understand that any misrepresentation or omission, as well as any misleading statements or omissions in this application, and in any related attachments, may result in my being considered ineligible for the position to which I have applied.

11. I hereby release the City from all matters relating to such voluntary service, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters.

By signing this application voluntarily and in the presence of the witness whose signature is shown below mine, I, (print name) GARY A. KLEIN do hereby acknowledge that I have read, understand and agree to the terms and requirements as listed herein. I also understand that upon signing, this document will become public information to be presented to the City Council and to the general public as part of a regular City Council Agenda packet and that I will be interviewed by the City Council at the regular City Council meeting to be held on Monday, **January 25, 2016** at **7:00pm,** and if appointed, will be sworn in and seated that same evening.

Gary A. Klein — Applicant Signature — 12/18/15 — Date

Witness Signature — 12/18/15 — Date

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City of Brookings

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APPLICATION TO FILL CITY COUNCIL VACANCY

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City Recorder
898 Elk Drive
Brookings, OR 97415

Name: Richard Mostranski Date: 12/23/2015

Physical Address: 17341 Blueberry Drive Brookings, OR. 97415

Mailing Address: 17341 Blueberry Dr. Brookings, OR 97415 Phone: 707 502-4875

Email Address: mostranski@charter.net

Please provide the following information:

1. Resident of the City of Brookings since: Month: 4 Year: 2013
(Applicant must be a registered elector of the State of Oregon and a resident of the City of Brookings for at least 12 months preceding appointment).

2. Please list no less than three references:

	NAME:	ADDRESS:	PHONE:
A.	Ryan Sundberg	612 Aspen Ct. Mckinleyville, CA. 95519	707 599-6382
B.	Tim Kanuoff	725 Myrtle Ave Eureka CA, 95501	707 443-4575
C.	John McManus	2109 Broadway Eureka, CA. 95501	707 498-4146

3. Briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. Attach additional sheets if necessary: The reason why I would like to serve as a Council Member for The City of Brookings is I feel that my education and experience in policy and finance as well as expertise working with diverse groups, organizations, stake holders and the public would make me an asset to the City and the community. Being appointed to the City Council would allow me the opportunity to research and apply for funding grants which can improve the city of Brookings infrastructure such as park and trail restoration, road and sidewalk repair, street lighting, and wastewater/water improvements. See attached additional page

4. Tell us about your education, employment, volunteer activities, etc. Attach additional sheets if necessary.

I have a Bachelors degree in Social Science from Humboldt State University and a Masters degree in Political Science with emphasis in Public Policy from California State University Chico. I have worked as a Finance Director and Human Resource Director for various Non Profits for the past 10 years as well as an Administrative Analyst for 5 years with the County of Humboldt. Working in these fields has given me valuable insight on finance management, human resource management, fiscal year budgets, grant research, writing and funding, departmental policy and regulatory policy, I also worked for 5 years for the US Navy as an Adjunct Professor for the US Navy teaching Political Science government courses and Math courses to Navy personnel so they could receive their colege degrees. See attached additional page

5. It is my intention to donate voluntary services for the City of Brookings (hereinafter "City") as follows:

I Richard Mostranski would like to donate my services as a City Council Member to the City of Brookings with the term ending in 2019.

6. I acknowledge that I will not be under the direct supervision and control of the City in connection with the voluntary services described herein.

7. I acknowledge that no compensation will be paid by the City in connection with the services described herein.

8. I authorize the City to contact the listed references and any other contacts as may be developed through those contacts, as well as the Curry County Election Office to verify that I meet the residency and voter registration requirements as stated herein and understand that these contacts will be made prior to appointment to the position for which I have applied.

9. I understand that I may be required to verify any information provided in this application and declare that the information provided herein is true and accurate and I have not withheld any information relative to this application.

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11. I hereby release the City from all matters relating to such voluntary service, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters.

By signing this application voluntarily and in the presence of the witness whose signature is shown below mine, I, (print name) Richard Mostranski do hereby acknowledge that I have read, understand and agree to the terms and requirements as listed herein. I also understand that upon signing, this document will become public information to be presented to the City Council and to the general public as part of a regular City Council Agenda packet and that I will be interviewed by the City Council at the regular City Council meeting to be held on Monday, **January 25, 2016** at **7:00pm,** and if appointed, will be sworn in and seated that same evening.

Rich Mostranski — 12/22/15

Applicant Signature — Date

Jennifer N Wood — 12-22-15

Witness Signature — Date

Briefly describe why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area.

Continued from page 1

As a council member I would also like to work with the police and fire department to secure additional funding to bring training and state of the art technology for public safety in our community.

I believe tourism in Brookings is a very important integrate part for the City and community and as a Council member I would like to work with community stakeholders to attract more visitors to Brookings which will increase existing businesses revenue, spur new businesses growth, increase job growth as well as increase sales tax revenue, hotel bed tax revenue and gas tax revenue for road and sidewalk infrastructure repair in the city.

As a Council member I would also promote the friendly small town atmosphere that Brookings currently has with music festivals at Azalea park, downtown art festivals, farmers markets, parades such as highs school home coming, Santa parade, and Azalea parade, and the beautification of downtown with seasonal decorations, flower baskets, seating benches, lighting and parking for the public.

Though I do not have a background as a City Council member, I have worked for community service districts, government and county agencies and various organization which has given me valuable knowledge of finance, policy, grant research/writing, and working with community stakeholders and the public.

I am currently on the Brookings City Budget committee since 2013 where Council members and the Finance Committee review the fiscal Budget each year to ensure the budget is balanced and make funding recommendations for each City Department for current and future sustainability.

Tell us about your education, employment, volunteer activities, ect.

Continued from page 1

I currently have my own business as a Finance and Policy consultant working with various profit and non profit organizations in Oregon and California.

Over the years I have volunteered for many organization which include the City of Brookings Budget Committee, President of the Humboldt Del Norte Film Commission which promotes film in Humboldt and Del Norte County, fundraisers for Humboldt Domestic Violence Services, Food for People can drives, St Vincent De Paul Thanksgiving dinners, ocean dunes, and park trail restoration projects and currently my wife and I volunteered for the Natures Coastal Holiday of lights at Azalea Park working at the refreshment building serving cookies, hot chocolate and, hot cider.

City of Brookings

898 Elk Drive, Brookings, OR 97415
Phone: (541) 469-1102
www.brookings.or.us

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CITY OF BROOKINGS

APPLICATION TO FILL CITY COUNCIL VACANCY

Application for appointment to **City Council Position #4**
Term ending January 13, 2019.

Deadline to apply is 4:30pm, Friday, January 15th, 2016.

Applications must be mailed or hand delivered *(emailed or faxed applications **will not be** considered)* **and received** by the City **no later than 4:30pm, Friday, January 15th, 2016.** Mail or hand deliver applications to:

City Recorder
898 Elk Drive
Brookings, OR 97415

Name: DENNIS TRIGLIA Date: 12/16/2015

Physical Address: 96359 DAWSON ROAD; BROOKINGS, OR 97415-9716

Mailing Address: SAME Phone: 503-703-6613 (CELL)

Email Address: TRIGLIAD@YAHOO.COM

Please provide the following information:

1. Resident of the City of Brookings since: Month: JULY Year: 2014
(Applicant must be a registered elector of the State of Oregon and a resident of the City of Brookings for at least 12 months preceding appointment).

2. Please list no less than three references:

	NAME:	ADDRESS:	PHONE:
A.	FORBES DUNCAN	15441 SOUTHWIND LN; 97415	(541) 469-0360
B.	KIM JONES	14760 OCEANVIEW DR; 97415	(541) 661-1600
C.	ANNAMARIA ANTHONY	16895 TULE ROAD; 97415	(541) 469-4347
D.	BECKY CAMPBELL	29588 FEATHER WAY; 97444	(510) 499-3570
E.	SALOMA CLARENCE	29588 FEATHER WAY; 97444	(541) 373-0170

3. Briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. Attach additional sheets if necessary: _____

I wish to serve my community as a City Council member because I thoroughly enjoy listening to the concerns and suggestions of others in the community, then helping to implement solutions to some of these concerns provided they are beneficial and cost-effective to the improvement of the City. I have excellent organizational and interpersonal skills and have a great sense of humor, which has been helpful in de-fusing confrontational situations.

With respect to my prior experience, community service or background in this area:

(1) I am currently serving on the City of Brookings Parks and Recreation Commission and will become Vice Chair starting with our next meeting in January. I worked as a volunteer with Tony Baron and the Curry County Master Gardeners to rejuvenate several of Azalea Park's historical azaleas...an ongoing project.

(2) I am an avid Oregon Master Gardener and have briefly served as a Board member of the Azalea Park Foundation. For other volunteer community activities in which I have been involved, please see my response to Question 4 below.

(3) In 2000, I ran as a third-party candidate for the California State Assembly. In 2004, I ran as a third-party candidate for the Hawaii State House. In both elections, I received 5% of the vote which is historically much better than the 2% obtained by other third-party candidates in previous elections. Running for public office, radio and TV appearances have taught me how to interact with and show respect for people with diverse backgrounds, abilities and dispositions.

(4) I am willing to help the City Manager by writing grants to obtain funding to make our City even better!

I am able and willing to attend all City Council regular meetings and workshops and promise to serve the entire 4-year term if appointed to the CC.

4. Tell us about your education, employment, volunteer activities, etc. Attach additional sheets if necessary.

Educational Background: Master of Art's degree from the City University of New York (Biology) and a Bachelor of Science degree (Biology/Chemistry) from Fordham University (Bronx, New York). I continue to keep up with recent scientific publications and webinars.

Employment: I retired in July 2014 just prior to moving to Brookings from Portland, Oregon. My entire career was spent doing biological research and drug development, most recently in cancer immunotherapy. I also spent 5 years on the Big Island of Hawaii researching diseases of rainforest birds. I have authored or co-authored over 50 scientific publications and have written several scientific grant applications; the most recent was funded in 2013 for $300,000 by the NIH. I have excellent organizational and interpersonal skills and am a good listener with a great sense of humor, especially when it comes to the concerns of my fellow residents of Brookings.

Volunteer Activities: Exceptional Children's Program (Bronx, New York), San Diego A.I.D.S. Project, Sierra Club Outings Leader (San Diego), Front Runners of San Diego, PFLAG Curry County Chapter, previous Board member of Azalea Park Foundation (Brookings), Oregon Master Gardener volunteer (Curry County), Steering Committee member of the recently-formed Brookings Oregon Monarch (butterfly) Advocates. I am currently one of the five City of Brookings' Parks and Recreation Commissioners and will be serving that Commission as Vice Chair starting at our next meeting in January 2016.

5. It is my intention to donate voluntary services for the City of Brookings (hereinafter "City") as follows:

I WOULD LIKE TO ASSIST THE MAYOR AND CITY MANAGER TO LESSEN THEIR WORKLOAD USING MY APPROPRIATE SKILL SET (e.g, GRANT WRITING, SCIENTIFIC RESEARCH, PROOFREADING). I SHALL ALSO ATTEND ALL CC REGULAR MEETINGS AND WORKSHOPS AND PARTICIPATE ACTIVELY IN DISCUSSIONS. I WOULD ALSO HAPPILY SERVE AS A COUNCIL LIAISON TO THE PARKS & RECREATION COMMISSION (BMC 2.50.010).

6. I acknowledge that I will not be under the direct supervision and control of the City in connection with the voluntary services described herein.

7. I acknowledge that no compensation will be paid by the City in connection with the services described herein.

8. I authorize the City to contact the listed references and any other contacts as may be developed through those contacts, as well as the Curry County Election Office to verify that I meet the residency and voter registration requirements as stated herein and understand that these contacts will be made prior to appointment to the position for which I have applied.

9. I understand that I may be required to verify any information provided in this application and declare that the information provided herein is true and accurate and I have not withheld any information relative to this application.

10. I understand that any misrepresentation or omission, as well as any misleading statements or omissions in this application, and in any related attachments, may result in my being considered ineligible for the position to which I have applied.

11. I hereby release the City from all matters relating to such voluntary service, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters.

By signing this application voluntarily and in the presence of the witness whose signature is shown below mine, I, (print name) DENNIS TRIGLIA do hereby acknowledge that I have read, understand and agree to the terms and requirements as listed herein. I also understand that upon signing, this document will become public information to be presented to the City Council and to the general public as part of a regular City Council Agenda packet and that I will be interviewed by the City Council at the regular City Council meeting to be held on Monday, **January 25, 2016** at **7:00pm,** and if appointed, will be sworn in and seated that same evening.

Dennis Triglia — Applicant Signature — 12/17/15 — Date

Jara Joyce — Witness Signature — 12.17.15 — Date

ALYSSA BABIN

514 Myrtle Street, Brookings, Oregon 97415 ♦ (415) 786-3304 ♦ alyssababin@gmail.com

Brookings City Council
City of Brookings
City Hall
898 Elk Drive
Brookings, OR 97415

Thursday, January 14, 2016

RE: Dennis Triglia for City Council Position #4

Dear Brookings City Council:

I am writing to wholeheartedly recommend Dennis Triglia for the position of City Council member #4.

I met Dennis while volunteering with the Azalea Park Foundation. His strong experience with organizational management was immediately apparent in this work. He helped the Foundation wade through hundreds of pages of documents to find some key information for by-law decision making. It was immensely helpful for us to find this information and to follow Dennis's advice to move forward with the Foundation. I can't express how thankful I was for his insight and wisdom while working with him.

Since our experience together volunteering for the Azalea Park Foundation, Dennis and I have become good friends. I know him to be a warm, caring, likeable person with a very professional demeanor. Living in Brookings for only 2 years, he has managed to delve deeply into volunteering with the community, with the Master Gardener's and beyond, making many friends, supporters and collaborators along the way.

Dennis has a unique perspective and an open-mind that will serve the Brookings City Council very well. He will breathe new life into the City Council with his ability to fundraise, organize and build community momentum.

Again, I am writing to personally recommend Dennis Triglia for City Council position #4. He will be a great value to the Council.

With Respect,

Alyssa Babin

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City of Brookings

898 Elk Drive, Brookings, OR 97415
Phone: (541) 469-1102
www.brookings.or.us

APPLICATION TO FILL CITY COUNCIL VACANCY

Application for appointment to **City Council Position #4**
Term ending January 13, 2019.

Deadline to apply is 4:30pm, Friday, January 15th, 2016.

Applications must be mailed or hand delivered *(emailed or faxed applications **will not be** considered)* **and received** by the City **no later than 4:30pm, Friday, January 15th, 2016.** Mail or hand deliver applications to:

City Recorder
898 Elk Drive
Brookings, OR 97415

Name: Don Vilelle Date: Dec. 22, 2015

Physical Address: 835 Chetco Pt. Terrace

Mailing Address: 835 Chetco Pt. Terrace Phone: 541-469-0948

Email Address: dandydon2@frontier.com

Please provide the following information:

1. Resident of the City of Brookings since: Month: 9 Year: 2005
(Applicant must be a registered elector of the State of Oregon and a resident of the City of Brookings for at least 12 months preceding appointment).

2. Please list no less than three references:

	NAME:	ADDRESS:	PHONE:
A.	Pete Payne	Brookings	541-469-5577
B.	Pete Chasar	935 Marina Heights Rd. Brookings	541-469-2377
C.	Ruth Wilson	117 Tanbark, Brookings	541-469-4798

3. Briefly explain why you wish to serve the community in this capacity and what prior experience, community service, or background you have in this area. Attach additional sheets if necessary: _____

I have always believed that the best government is one in which the people are involved. I taught government, economics, and American History 35 years and tried to convey that idea to my 7th, 8th, 9th, + 12th graders. I was on the City Council in Cole Camp, Missouri for 2 years, in charge of street maintanence.

4. Tell us about your education, employment, volunteer activities, etc. Attach additional sheets if necessary.

I have a Bachelor of Science in Secondary Education degree from John Brown University, in Siloam Springs Arkansas. During my college years I was in charge of the physical education program at a Day Care Center. I taught grades 7, 8, 9, + 12 and coached golf, basketball, softball while also officiating soccer and basketball. During my 35 year teaching career, I had many summer jobs - from cleaning motel rooms to being a bus boy to tutoring to helping with a youth soccer program. I have been on the Brookings Parks + Rec. Commission for 9 years. Helping keep Brookings streets clean by picking up trash 3 to 4 times a week is what people seem to know me for!! (Hooray for tye-dye!!) Starting January 7th, I will be donating time to the K-School helping various teachers with their reading programs. I also help with church services at the Brookings Presbyterian Church + do their landscaping.

5. It is my intention to donate voluntary services for the City of Brookings (hereinafter "City") as follows:

City Council position #4
Parks + Rec Commission (2 yr term)
picking up trash along city streets

6. I acknowledge that I will not be under the direct supervision and control of the City in connection with the voluntary services described herein.

7. I acknowledge that no compensation will be paid by the City in connection with the services described herein.

8. I authorize the City to contact the listed references and any other contacts as may be developed through those contacts, as well as the Curry County Election Office to verify that I meet the residency and voter registration requirements as stated herein and understand that these contacts will be made prior to appointment to the position for which I have applied.

9. I understand that I may be required to verify any information provided in this application and declare that the information provided herein is true and accurate and I have not withheld any information relative to this application.

10. I understand that any misrepresentation or omission, as well as any misleading statements or omissions in this application, and in any related attachments, may result in my being considered ineligible for the position to which I have applied.

11. I hereby release the City from all matters relating to such voluntary service, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters.

By signing this application voluntarily and in the presence of the witness whose signature is shown below mine, I, (print name) Don Vilelle do hereby acknowledge that I have read, understand and agree to the terms and requirements as listed herein. I also understand that upon signing, this document will become public information to be presented to the City Council and to the general public as part of a regular City Council Agenda packet and that I will be interviewed by the City Council at the regular City Council meeting to be held on Monday, **January 25, 2016** at **7:00pm,** and if appointed, will be sworn in and seated that same evening.

Don Vilelle — Applicant Signature
Dec. 22, 2015 — Date

Martha Vilelle — Witness Signature
12-22-15 — Date

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: January 25, 2016

Originating Dept: PW/DS

LL Snook
Public Works/Development Services Director

City Manager Approval

Subject: Regulating solicitation of money by transients.

Recommended Motion: Move to direct Staff to craft an Ordinance for Council approval to implement proposed additions to Brookings Municipal Code Chapter 9.10, Offenses and Chapter 10.20, General Regulations.

Financial Impact: $163.00 material and labor per sign, minimum 6 signs.

Background/Discussion:

There has been an increase in soliciting of money by transients within the Brookings city limits over the last year. Much of this activity occurs at or near the intersection of 5th Street and Chetco Avenue and at the entrance to Fred Meyer. This activity creates a distraction for drivers, increases vehicle congestion and is recognized as a public safety issue.

Many jurisdictions have implemented ordinances to control solicitation. Implementation of a similar ordinance by Curry County resulted in a significant decrease in solicitation at the shopping centers in Harbor which coincided with increased activity in the City.

Staff proposes the following language be added to BMC 9.10 and 10.20 respectively;
9.10.345 Abusive Solicitation

(1) Abusive Solicitation. No person shall engage in abusive solicitation as defined in this section. A person shall not be deemed to be in violation of this section when he or she passively displays a sign unless that person takes abusive action to obtain and/or retrieve an item of value from another person caused by the sign being displayed.

(2) Definitions. The following words or phrases as used in this Chapter shall have the following meanings:

(a) "Solicitation" means an in-person request made to obtain an immediate donation of money or other item of value.

(b) "Abusive Solicitation" means engaging in conduct, including but not limited to the following listed conduct, intentionally, recklessly or knowingly, with the effect of either placing the solicited person in reasonable apprehension of imminent physical harm, or with the effect of provoking or likely to provoke an imminent violent or disorderly response from the person being solicited:

(1) Continuing to solicit once the person being solicited has declined the request;

(2) Blocking or impeding the passage of the person solicited;

(3) Following the person solicited by proceeding behind, ahead or alongside of him or her after the person solicited has declined the request;

(4) Touching the solicited person without the solicited person's consent;

(5) Using words, signage, gestures, and/or actions which are offensive or threatening.

(3) Penalties. Any violation of the provisions of this ordinance constitutes a violation of Brookings Municipal Code and subject to Section 1.05, General Penalty.

(4) Severance. If any section, sentence, clause, or phrase of this ordinance is held invalid or unconstitutional by any court of competent jurisdiction, it shall in no way effect the validity of any remaining portions of this law.

10.20.145 Unlawful transfer

A person commits the offense of unlawful transfer if the person:

(1) While a driver or passenger in a vehicle on a highway, road or street within the boundaries of the city of Brookings, gives or relinquishes possession or control of, or allows another person in the vehicle to give or relinquish possession or control of any item of property to a pedestrian; or

(2) While a pedestrian, accepts, receives or retains possession or control of any item of property from a driver or passenger in a vehicle on a highway, road or street within the boundaries of the city of Brookings.

(3). This subsection does not apply if the vehicle is legally parked. This subsection also does not apply to persons participating in a "Pedestrian Activity," as defined in OAR 734 Division 58, for which a permit has been issued by the Oregon Department of Transportation, so long as all terms of such permit are being met.

(4) Penalties. Any violation of the provisions of this ordinance constitutes a violation of Brookings Municipal Code and subject to Section 1.05, General Penalty.

(5) Severance. If any section, sentence, clause, or phrase of this ordinance is held invalid or unconstitutional by any court of competent jurisdiction, it shall in no way effect the validity of any remaining portions of this law.

Policy Considerations: In keeping with City Council 2015 Short Term Strategic Plan, Goal 2; A Safe Community

Attachment(s): None

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: January 25, 2016

Originating Dept: City Manager

Signature (submitted by)

City Manager Approval

Subject: Downtown Master Plan

Recommended Motion:
Motion to proceed with a downtown master planning process as outlined in the January 11, 2016, Council Agenda Report.

Background/Discussion:
At the City Council November workshop, the City Council indicated an interest in pursuing either an update to the existing Brookings Downtown Master Plan or the development of a new Plan. Staff was provided with direction to return to the Council with a proposal.

A Brief History
The Brookings Town Center Revitalization Study (known as the PROUD Study) was developed in 2000 and included the following Vision Statement for Brookings ten years later:

"In 2010 Brookings downtown offers an interesting and rewarding pedestrian experience while presenting a wide variety of goods and services to both residents and tourists. This area reflects community pride, history, and prosperity through attractive, well-kept businesses, signage and landscaping. The public areas in downtown encourage people to park their cars and walk around and include convenient and well-maintained parking lots, streets, sidewalks, and underground utilities. The downtown is a vital hub which reflects a real "home town" atmosphere enjoyed by everyone."

The PROUD Committee consisted of property and business owners within the study area, representatives from a group called Businesses for a Better Brookings, community residents, utility providers, a representative of the City Council, Planning Commission, Chamber of Commerce, ODOT and City staff. The PROUD Study was used as a basis for the preparation of the Brookings Urban Renewal Plan and the Downtown Brookings Master Plan in 2002.

The 2002 Downtown Master Plan narrative begins with the following:

"The Downtown Brookings Master Plan is a tool to help both revitalize and celebrate the core area of Downtown Brookings, improving the experience for both residents and visitors to downtown. Much of the work in the Master Plan builds upon work established and completed in the PROUD Study adopted in July 2000. The Downtown Brookings Master Plan provides the framework for aesthetic and economic development, and includes specific improvement projects, policies and implementation strategies."

While never formally adopted by the City Council, design recommendations for light poles, street furniture and street trees contained in the Plan were used as guidance for the purchase and installation of such facilities in conjunction with the Chetco Avenue improvement project completed in 2007. Other elements of the Plan that have been implemented included the conversion of Fern Avenue and Willow Street to one-way traffic with diagonal parking. The Plan also called for the reconstruction of Railroad Street "improved with wide sidewalks, landscaping and dedicated bike lane"; a design standard being used today in the preparation of plans for the 2018 Railroad Street improvement project.

The Downtown Master Plan was developed through a collaborative process involving the City Council, Planning Commission, City Staff, Urban Renewal Advisory Committee, ODOT and 78 listed community members. No current members of the City Council or Planning Commission are recorded as having participated in that process, and only two of the 13 listed staff members participating in that process remain with the City.

In preparing the Plan, the City retained consulting services...RBF Design Studio...to provide deign advice, prepare graphics, facilitate meetings and write narratives.

Going Forward

The City Manager recommends utilizing existing City staff to engage the community in a renewed downtown master plan process to include a review, validation and revision of the 2002 Master Plan. We have substantial design resources available in-house. The two staff members who would lead this process would be Parks/Technical Services Supervisor Tony Baron and Management Analyst Chrissy Bevens. Baron is a long-time Brookings resident who has a Master of Architecture degree and professional design experience. Bevens has 15 years of experience in community development, parks, transportation and environmental planning and holds a Master of Education degree. Having facilitated the development of downtown master plans in two cities, the City Manager will assist in facilitating this process.

Grant funding would be sought to retain the services of a Main Street Program consultant to advise community stakeholders on integrating downtown design with marketing strategies. Funding would also be sought to assist in defraying the cost of public meetings and meeting materials.

Staff believes that this planning activity needs to be broad-based, with maximum public participation. The City Council, all City commissions and advisory committee, as well as a broad group of stakeholders including merchants, property owners and residents should be engaged in this project.

Staff has developed an outline for nine community workshops (attached). This outline may be adjusted as the process proceeds. Staff believes this will be a 12-month project. The community workshops would be followed by a series of joint meetings between the City Council and the Planning Commission who will provide the policy direction to staff for the development of the final Plan document.

Among the resource documents that will be utilized by staff:

- "Street Graphics and the Law", American Planning Association.
- "Community Heart and Soul Field Guide", Orton Family Trust.

- "Placemaking on a Budget", American Planning Association
- "Downtowns; Revitalizing the Centers of Small Communities", Michael Burayidi.
- "Niche Strategies for Downtown Revilalization", Downtown Research and Development Center.
- "Characteristics of Successful Downtowns: Shared Attributes of Outstanding Small and Mid-Sized Downtowns", Cornell University.
- Various publications from the National Trust for Historic Preservation, National Main Street Center.

Attachment(s):

a. Community workshops outline.

DOWNTOWN MASTER PLAN WORKSHOPS

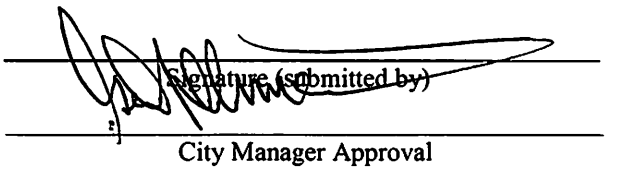
1. What are the attributes of a downtown?
    a. Defining the Brookings downtown.
2. What is the role of the community and city government in downtown planning and development?
    a. What about infringing on property owner rights to use/design their property as they wish?
    b. Are downtown merchants, property owners and community residents equally vested in a community's downtown?
    c. What are the attributes of a downtown master plan?
3. Visioning 101: Who are we and who do we want to be?
    a. A tourist destination? Design theme?
    b. A "real town" with the downtown serving primarily local resident needs?
    c. A "service community" offering services to the travelling public who are visiting State parks, beaches and recreation venues?
4. Visioning 102: Refining the vision.
    a. Review key elements of 2002 Master Plan.
    b. What has been implemented? What major issues remain?
5. Visioning 103: Defining the vision.
6. Parking.
7. Integrating downtown goals, design and marketing.
    a. The Main Street Program.
8. Final Roundup.
9. Implementation.
    a. Land Use / Zoning regulation.
    b. Design Standards or Design Guidelines?

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: January 25, 2016

Originating Dept: City Manager



City Manager Approval

Subject: Appointments to the Border Coast Regional Airport Authority Board of Commissioners.

Recommended Motion:
Adopt Resolution 16-R-1069, reappointing Mayor Ron Hedenskog to the Border Coast Regional Airport Authority Board of Commissioners and appointing City Manager Gary Milliman as alternate.

Financial Impact:
None

Background/Discussion:
The City of Brookings is a member of the Border Coast Regional Airport Authority (BCRAA) and is authorized to appoint a member and alternate member to the BCRAA Board of Commissioners.

The term of the City's current representative, Mayor Ron Hedenskog has expired. This Resolution reappoints Mayor Hedenskog as the City's representative and City Manager Gary Milliman as the City's alternate representative for a four year term.

Attachment(s)

a. Resolution 16-R-1069

CITY OF BROOKINGS
STATE OF OREGON

RESOLUTION 16 -R-1069

A RESOLUTION OF THE CITY OF BROOKINGS APPOINTING A BROOKINGS CITY COUNCILOR TO A FOUR YEAR TERM ON THE BORDER COAST REGIONAL AIRPORT AUTHORITY BOARD OF COMMISSIONERS AND APPOINTING AN ALTERNATE.

WHEREAS, the City of Brookings (City), by authority of the Border Coast Regional Airport Authority (BCRAA) Joint Powers Agreement, holds a position on the BCRAA's Board of Commissioners; and

WHEREAS, the term of the City's present appointees to the BCRAA's Board of Commissioners has expired;

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Brookings, Curry County, Oregon, that Brookings Mayor Ron Hedenskog is hereby reappointed to serve a four year term ending October 3, 2019, on the Border Coast Regional Airport Authority Board of Commissioners, and that City Manager Gary Milliman is reappointed to serve as alternate, effective immediately.

Passed by the City Council _____, 2016; effective the same date.

Attest:

Mayor Ron Hedenskog

City Recorder Joyce Heffington

City of Brookings

City Council Meeting MINUTES

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415
Monday, January 11, 2016

The City Council met in Executive Session at 6:30pm, in the City Manager's office, under authority of ORS 192.660(2)(f), "to consider information or records that are exempt by law," ORS 192.660 (2)(e), "to conduct deliberations with persons designated by the governing body to negotiate real property transactions," and ORS 192.660(2)(h), "to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed."

Call to Order

Mayor Hedenskog called the meeting to order at 7:02 PM.

Roll Call

Council present: Mayor Ron Hedenskog, Councilors Jake Pieper, Brent Hodges and Bill Hamilton; a quorum present.

Staff present: City Manager Gary Milliman, Public Works & Development Director LauraLee Snook, Parks & Technical Services Supervisor Tony Baron, Planning Manager Donna Colby-Hanks, City Attorney Martha Rice and City Recorder Joyce Heffington.

Others Present: Curry Coastal Pilot Report Jane Stebbins and approximately 25 others.

Ceremonies/Appointments/Announcements

Mayor Hedenskog moved, a second followed and Council voted unanimously to reappoint Pat Brown to the Park & Recreation Commission.

Public Hearings/Ordinances/Resolutions/Final Orders

Quasi-judicial public hearing in the matter of ANX-1-14, LUBA remand to the City's approval to annex approximately 13.33 acres into the City of Brookings.

Mayor Hedenskog opened the quasi-judicial public hearing in the matter of file ANX-1-14 at 7:04 PM.

Under ex parte, Councilor Pieper and Mayor Hedenskog stated that they had driven by the property and Councilor Hodges said he had been on the property. Hearing no declarations of conflict or personal interest, or objections as to jurisdiction, Mayor Hedenskog reviewed the guidelines, entered Exhibits B1-B6 into the record and Planning Manager Colby-Hanks reviewed the staff report.

Dan O'Connor, representing the applicant, said they were requesting 14 days to address the 1800 page document submitted that day. He also said that Exhibits B1 – B6 introduced new issues that were outside the scope of the LUBA remand. He then addressed the Goal 16 impact assessment and the applicant's findings.

Public Testimony:

In opposition:

Mark Sherwood, 320 Railroad, generally stated that the Native Fish Society didn't think the estuary would be protected and felt that without some sort of enhancement, the application was insufficient.

Yvonne Maitland, 15276 Oceanview Drive, generally stated that the close proximity of development could have an adverse impact on the estuary due to road slippage and storm water run-off as it is in the flood and tsunami inundation zone.

Catherine Wiley, 96370 Duley Creek Road, generally stated that, despite issues with the Borax/Rio Tinto development, the City agrees with the applicant, and that water withdrawals, storm water run-off and effluent spills impact the estuary.

Carl Page, 12580 Hwy 101, Smith River, California, stated his concerns regarding the effects of development on the remaining floodplain, water quality, estuary and recovery efforts for coho salmon.

As an interested party:

Andrew Orahoske, 517 Chetco Avenue, generally stated that Council should deny the annexation as the property it is too close to the water; salmon fishing is important to the economy, coho salmon is near extinction in the Chetco River and the estuary is one of the last chances to protect this species.

(Written versions of the testimony presented herein are contained in file ANX-1-14)

In rebuttal, Tribble stated that very small areas of the property are in the flood plain and O'Connor pointed out that these are only in undeveloped areas.

A short break was called to allow the City Attorney an opportunity to research the process for providing written testimony.

Following the break, the process for submitting written testimony was outlined as follows:

- Additional testimony could be submitted until 4:30 PM, Monday, January 18;
- Rebuttal to the additional testimony could be submitted until 4:30 PM January 25;
- Rebuttal by the applicant could be submitted until 4:30 PM, February 1.

The public testimony portion of the hearing was closed at 8:25 PM.

Mayor Hedenskog moved, a second followed and Council voted unanimously, with an advisory "Yes" vote from Ex Officio Carrasco, to continue the hearing on ANX-1-14 to February 22, 2016.

Mayor Hedenskog moved, a second followed and Council voted unanimously, with an advisory "Yes" vote from Ex Officio Carrasco, to continue Items G1 and G2 [solicitation regulations and downtown master planning process] to the next meeting and move Item G4 [Drone purchase agreement] to Item G1.

Legislative public hearing in the matter of LDC-2-15, adding conditional use provisions for amateur radio facilities to the Brookings Municipal Code.

Mayor Hedenskog opened the legislative public hearing in the matter of file LDC-2-15 at 8:38 PM.

Hearing no exparte, declarations of conflict or personal interest, or objections as to jurisdiction, Mayor Hedenskog reviewed the guidelines and Planning Manager Colby-Hanks presented the staff report.

Public Testimony:

In support:

Bruce Warren, 96506 Susan Place, generally stated that he found it encouraging to see the current changes but thought some aspects were too restrictive.

In opposition:

David Bergmann, 93510 Susan Place, generally stated that he'd moved here to get away from this sort of thing and when the Cascadia fault goes, the coastline will be gone and an antenna won't help anyone.

Mayor Hedenskog said they'd considered all the input they'd received and had incorporated it into the ordinance and he thought that Bergmann would be pleased with the results. Colby-Hanks then entered Exhibit J into the record.

The public hearing was closed at 8:50 PM.

City Attorney Rice said the 1,000 foot clearance is a procedural provision, doesn't change the substantive requirements and didn't place any larger burden on the criteria.

Councilor Pieper moved, a second followed and Council voted, 3-1, with Mayor Hedenskog and Councilors Pieper and Hodges voting "Yes," Councilor Hamilton voting "No," and Ex Officio Carrasco abstaining, to approve amendments to the Brookings Municipal Code as presented in File LDC-2-15, and proceed with the adopting ordinance.

Ordinance 16-O-752, adding provisions for Amateur Radio Facilities as conditional uses to the Brookings Municipal Code.

Planning Manager Colby-Hanks gave the staff report.

Councilor Pieper moved, a second followed and Council voted unanimously, with an advisory "Yes" vote from Ex Officio Carrasco, to do a first reading of Ordinance 16-O-752 by title only,.

Mayor Hedenskog read the title.

Councilor Pieper moved, a second followed and Council voted unanimously, with an advisory "Yes" vote from Ex Officio Carrasco, to do a second reading of Ordinance 16-O-752 by title only,

Mayor Hedenskog read the title.

Councilor Pieper moved, a second followed and Council voted 3-1, with Mayor Hedenskog and Councilors Pieper and Hodges voting "Yes," Councilor Hamilton voting "No," and Ex Officio Carrasco abstaining, to adopt Ordinance 16-O-752 [adding amateur radio provisions as conditional uses to the Brookings Municipal Code].

Ordinance 16-O-751, adding provisions for water use to Brookings Municipal Code Section 13.05.060.

Director Snook provided the staff report.

Councilor Pieper moved, a second followed and Council voted unanimously, with an advisory "Yes" vote from Ex Officio Carrasco, to do a first reading of Ordinance 16-O-751 by title only.

Mayor Hedenskog read the title.

Councilor Pieper moved, a second followed and Council voted unanimously, with an advisory "Yes" vote from Ex Officio Carrasco, to do a second reading of Ordinance 16-O-751 by title only.

Mayor Hedenskog read the title.

Councilor Pieper moved, a second followed and Council voted unanimously, with an advisory "Yes" vote from Ex Officio Carrasco, to adopt Ordinance 16-O-751 [adding provisions for water use to the Brookings Municipal Code].

Staff Reports

Authorization to execute an agreement with Brookings Harbor High School CTE program to fund their purchase of a drone to be used to develop a series of tourism-related promotional videos.

City Manager Gary Milliman presented the staff report and the high school presented a video to Council.

Councilor Pieper said this was not just about buying a drone for the school, but rather about contracting with another owner. This, he said, is a win-win and Councilor Hamilton said he thought it was a great idea.

Councilor Pieper moved, a second followed and Council voted unanimously, with an advisory "Yes" vote from Ex Officio Carrasco, to authorize the City Manager to execute an agreement with Brookings Harbor High School CTE Program to fund the purchase of a drone with camera at a cost not to exceed $2,257.95 and to develop at least four 10-15 minute tourism related promotional videos over the next 24 months; and, further, to authorize an allocation of $2,257.95 in Transient Occupancy Tax revenue for this purpose; and further, to authorize TPAC Member Candice Michel to work with the students and faculty with respect to determining the content of the videos.

Approval to prepare and issue a Request for Proposals for a promotional video on local dining as outlined by the Tourism Promotion Advisory Committee.

City Manager Gary Milliman presented the staff report.

Council discussed the recommendation and it was determined that staff would bring the proposals back for Council consideration.

Councilor Pieper moved, a second followed and Council voted unanimously, with an advisory "Yes" vote from Ex Officio Carrasco, to direct the City Manager to prepare and issue a Request for Proposals for a promotional

video on local dining as outlined by the Tourism Promotion Advisory Committee and return [with] those proposals for City Council approval.

Authorization to execute an agreement with Xplore Film LLC to purchase a five minute segment in the 2015-2016 edition of the Oregon Lifestyles television show.

City Manager Gary Milliman presented the staff report.

Councilor Hodges moved, a second followed and Council voted unanimously, with an advisory "Yes" vote from Ex Officio Carrasco, to authorize the City Manager to execute an agreement with Xplore Film LLC to purchase a five minute segment in the 2015-2016 edition of the Oregon Lifestyles television show and allocate $500 in Transient Occupancy Tax revenue for this purpose.

Authorization to execute a letter supporting affordable housing legislation.

City Manager Gary Milliman presented the staff report.

City Manager Milliman provided the staff report and Connie Hunter, Brookings, said there would be a count of homeless veterans on January 29.

Councilor Pieper moved, a second followed and Council voted unanimously, with an advisory "Yes" vote from Ex Officio Carrasco, to authorize the Mayor to execute a letter to Representative Krieger and Senator Kruse supporting legislation for affordable housing.

Authorization to execute a Legal Services Agreement with Black and Rice, LLP.

City Manager Milliman gave the staff report.

Councilor Pieper asked the City Manager to describe the services performed by a City Attorney.

Milliman said the City's City Attorney works with staff, reviewing ordinances and contracts, provides legal advice to staff and Council, provides general counsel on claims against the City, and conducts legal research on other topics, such as the recreational marijuana tax. Pieper then said that Rice does a good job and keeps the City out of trouble.

Mayor Hedenskog moved, a second followed and Council voted unanimously, with an advisory "Yes" vote from Ex Officio Carrasco, to authorize the Mayor to execute a Legal Services Agreement with Black and Rice, LLP.

Approval of Long Term Strategic Plan.

City Manager Gary Milliman presented the staff report.

Mayor Hedenskog moved, a second followed and Council voted unanimously, with an advisory "Yes" vote from Ex Officio Carrasco, to approve the Long Term Strategic Plan.

<u>Consent Calendar</u>

1. Approve Council minutes for December 14, 2015.
2. Accept Public Art Committee minutes for October 5, 2015.
3. Accept Event Evaluation Report for A Coastal Christmas in Brookings Harbor.
4. Accept Event Evaluation Report for Oktoberfest.

5. Accept Event Evaluation Report for the Southern Oregon Coast Home School Conference.
6. Accept December 2015 Vouchers in the amount of $339,607.06.
7. Receive monthly financial report for November 2015.

Mayor Hedenskog moved, a second followed and Council voted unanimously to approve the Consent Calendar as written.

Remarks from Mayor and Councilors

At the request of Mayor Hedenskog, Connie Hunter remarked on the upcoming stakeholders meeting with the Veteran's administration.

Adjournment

Mayor Hedenskog moved, a second followed and Council voted unanimously by voice vote to adjourn at 9:49 PM.

Respectfully submitted:

ATTESTED:
this _____ day of _____ 2016:

Ron Hedenskog, Mayor

Joyce Heffington, City Recorder

CITY OF BROOKINGS
Public Arts Committee – November 2 2015

To inspire art through visual presence and community education.

Members Present: Chair Judy May-Lopez, Scott Clapson, Michelle Hanna

Meeting called to order at 5:34 p.m. Motion by Clapson, seconded by Hanna, to approve the October minutes. Motion carried.

Old Business:

Account Reminder – Account balance reported $731.49.

Mural Updates:

Fleet Street: Chelle reported progress with six panels now painted, two panels are remaining. Slight design changes, now working on incorporating the tree into the mural.

Salon Dolce: Judy contacted Destiny, she hopes to have the mural repaired and have it up this month.

New Business:

Discussion on collaborating with the Brookings Carousel group on Pastels in the Park.

Meeting adjourned at 6:28 p.m.

Next meeting scheduled December 14, 5:30 p.m., Chetco Activity Center.

ACTION ITEMS

- Judy contact Destiny for word on mural.
- Judy contact Leslie Woolf
- Chelle – work on mural

Respectfully submitted,

Judy May-Lopez, Committee Chair

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 6 MONTHS ENDING DECEMBER 31, 2015

GENERAL FUND

		BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
REVENUE						
	TAXES	2,684,567.00	88,606.13	2,325,543.32	359,023.68	86.6
	LICENSES AND PERMITS	97,000.00	8,437.18	50,773.89	46,226.11	52.3
	INTERGOVERNMENTAL	278,700.00	12,298.46	86,416.18	192,283.82	31.0
	CHARGES FOR SERVICES	150,500.00	43,597.46	94,145.18	56,354.82	62.6
	OTHER REVENUE	141,100.00	38,408.91	68,908.13	72,191.87	48.8
	TRANSFERS IN	362,986.00	.00	.00	362,986.00	.0
		3,714,853.00	191,348.14	2,625,786.70	1,089,066.30	70.7
EXPENDITURES						
JUDICIAL:						
	PERSONAL SERVICES	20,918.00	1,862.00	9,205.23	11,712.77	44.0
	MATERIAL AND SERVICES	11,700.00	400.00	3,317.45	8,382.55	28.4
	CAPITAL OUTLAY	500.00	.00	.00	500.00	.0
		33,118.00	2,262.00	12,522.68	20,595.32	37.8
LEGISLATIVE/ADMINISTRATION:						
	PERSONAL SERVICES	172,607.00	13,591.86	82,980.51	89,626.49	48.1
	MATERIAL AND SERVICES	140,000.00	5,347.01	81,607.07	58,392.93	58.3
	CAPITAL OUTLAY	.00	.00	.00	.00	.0
		312,607.00	18,938.87	164,587.58	148,019.42	52.7
POLICE:						
	PERSONAL SERVICES	1,976,334.00	167,041.72	974,715.09	1,001,618.91	49.3
	MATERIAL AND SERVICES	161,200.00	8,111.39	79,075.26	82,124.74	49.1
	CAPITAL OUTLAY	55,150.00	.00	14,505.28	40,644.72	26.3
	TRANSFERS OUT	.00	.00	.00	.00	.0
		2,192,684.00	175,153.11	1,068,295.63	1,124,388.37	48.7
FIRE:						
	PERSONAL SERVICES	163,906.00	14,934.56	82,034.30	81,871.70	50.1
	MATERIAL AND SERVICES	103,000.00	3,255.85	43,413.40	59,586.60	42.2
	CAPITAL OUTLAY	45,519.00	.00	30,579.01	14,939.99	67.2
	TRANSFERS OUT	.00	.00	.00	.00	.0
		312,425.00	18,190.41	156,026.71	156,398.29	49.9
PLANNING AND BUILDING:						
	PERSONAL SERVICES	190,597.00	14,428.15	78,588.28	112,008.72	41.2
	MATERIAL AND SERVICES	70,400.00	1,593.96	9,346.99	61,053.01	13.3
	CAPITAL OUTLAY	.00	25.98	25.98	(25.98)	.0
	TRANSFERS OUT	.00	.00	.00	.00	.0
		260,997.00	16,048.09	87,961.25	173,035.75	33.7

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 6 MONTHS ENDING DECEMBER 31, 2015

GENERAL FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
PARKS & RECREATION:					
PERSONAL SERVICES	160,011.00	14,640.50	89,796.07	70,214.93	56.1
MATERIAL AND SERVICES	65,400.00	6,587.97	42,791.19	22,608.81	65.4
CAPITAL OUTLAY	17,300.00	2,088.54	6,492.41	10,807.59	37.5
TRANSFERS OUT	.00	.00	.00	.00	.0
	242,711.00	23,317.01	139,079.67	103,631.33	57.3
FINANCE AND HUMAN RESOURCES:					
PERSONAL SERVICES	174,911.00	15,214.68	85,688.74	89,222.26	49.0
MATERIAL AND SERVICES	33,500.00	733.40	11,714.41	21,785.59	35.0
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	208,411.00	15,948.08	97,403.15	111,007.85	46.7
SWIMMING POOL:					
PERSONAL SERVICES	52,760.00	.00	37,690.67	15,069.33	71.4
MATERIAL AND SERVICES	46,800.00	652.97	12,542.68	34,257.32	26.8
CAPITAL OUTLAY	14,400.00	.00	4,117.00	10,283.00	28.6
	113,960.00	652.97	54,350.35	59,609.65	47.7
NON-DEPARTMENTAL:					
MATERIAL AND SERVICES	158,800.00	7,701.91	65,362.40	93,437.60	41.2
CAPITAL OUTLAY	.00	.00	.00	.00	.0
TRANSFERS OUT	242,500.00	.00	.00	242,500.00	.0
CONTINGENCIES AND RESERVES	626,640.00	.00	.00	626,640.00	.0
	1,027,940.00	7,701.91	65,362.40	962,577.60	6.4
	4,704,853.00	278,212.45	1,845,589.42	2,859,263.58	39.2
	(990,000.00)	(86,864.31)	780,197.28	(1,770,197.28)	78.8

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 6 MONTHS ENDING DECEMBER 31, 2015

STREET FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
REVENUE					
INTERGOVERNMENTAL	926,000.00	29,686.94	431,578.70	494,421.30	46.6
OTHER REVENUE	12,450.00	3,182.00	9,759.00	2,691.00	78.4
TRANSFER IN	.00	.00	.00	.00	.0
	938,450.00	32,868.94	441,337.70	497,112.30	47.0
EXPENDITURES					
EXPENDITURES:					
PERSONAL SERVICES	182,974.00	18,242.30	92,174.35	90,799.65	50.4
MATERIAL AND SERVICES	186,700.00	13,676.90	97,948.92	88,751.08	52.5
CAPITAL OUTLAY	588,025.00	465.14	292,667.50	295,357.50	49.8
TRANSFERS OUT	113,640.00	.00	.00	113,640.00	.0
CONTINGENCIES AND RESERVES	101,111.00	.00	.00	101,111.00	.0
	1,172,450.00	32,384.34	482,790.77	689,659.23	41.2
	1,172,450.00	32,384.34	482,790.77	689,659.23	41.2
	(234,000.00)	484.60	(41,453.07)	(192,546.93)	(17.7)

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 6 MONTHS ENDING DECEMBER 31, 2015

WATER FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
REVENUE					
SOURCE 03	.00	.00	.00	.00	.0
CHARGES FOR SERVICES	1,510,200.00	105,769.07	831,859.35	678,340.65	55.1
OTHER INCOME	10,000.00	2,179.04	25,747.29	(15,747.29)	257.5
TRANSFERS IN	.00	.00	.00	.00	.0
	1,520,200.00	107,948.11	857,606.64	662,593.36	56.4
EXPENDITURES					
WATER DISTRIBUTION:					
PERSONAL SERVICES	375,694.00	31,356.35	179,086.35	196,607.65	47.7
MATERIAL AND SERVICES	192,400.00	14,109.41	80,383.91	112,016.09	41.8
CAPITAL OUTLAY	99,900.00	9,627.79	30,995.55	68,904.45	31.0
	667,994.00	55,093.55	290,465.81	377,528.19	43.5
WATER TREATMENT:					
PERSONAL SERVICES	288,072.00	23,010.38	133,678.22	154,393.78	46.4
MATERIAL AND SERVICES	187,800.00	20,732.67	128,052.08	59,747.92	68.2
CAPITAL OUTLAY	24,900.00	398.39	4,774.83	20,125.17	19.2
TRANSFERS OUT	765,395.00	.00	.00	765,395.00	.0
CONTINGENCIES AND RESERVES	186,039.00	.00	.00	186,039.00	.0
	1,452,206.00	44,141.44	266,505.13	1,185,700.87	18.4
DEPARTMENT 24:					
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	.00	.00	.00	.00	.0
	2,120,200.00	99,234.99	556,970.94	1,563,229.06	26.3
	(600,000.00)	8,713.12	300,635.70	(900,635.70)	50.1

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 6 MONTHS ENDING DECEMBER 31, 2015

WASTEWATER FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
REVENUE					
SOURCE 03	.00	.00	.00	.00	.0
CHARGES FOR SERVICES	2,948,440.00	234,884.45	1,412,218.57	1,536,221.43	47.9
OTHER REVENUE	5,000.00	4,106.08	4,106.08	893.92	82.1
TRANSFER IN	.00	.00	.00	.00	.0
	2,953,440.00	238,990.53	1,416,324.65	1,537,115.35	48.0
EXPENDITURES					
WASTEWATER COLLECTION:					
PERSONAL SERVICES	535,440.00	42,577.16	244,943.54	290,496.46	45.8
MATERIAL AND SERVICES	225,900.00	91,224.38	143,362.61	82,537.39	63.5
CAPITAL OUTLAY	24,900.00	398.39	4,774.83	20,125.17	19.2
	786,240.00	134,199.93	393,080.98	393,159.02	50.0
WASTEWATER TREATMENT:					
PERSONAL SERVICES	489,455.00	38,649.92	225,771.64	263,683.36	46.1
MATERIAL AND SERVICES	532,100.00	52,862.40	260,561.93	271,538.07	49.0
CAPITAL OUTLAY	24,900.00	398.39	4,774.83	20,125.17	19.2
TRANSFERS OUT	1,600,370.00	.00	.00	1,600,370.00	.0
CONTINGENCIES AND RESERVES	310,375.00	.00	.00	310,375.00	.0
	2,957,200.00	91,910.71	491,108.40	2,466,091.60	16.6
	3,743,440.00	226,110.64	884,189.38	2,859,250.62	23.6
	(790,000.00)	12,879.89	532,135.27	(1,322,135.27)	67.4

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 6 MONTHS ENDING DECEMBER 31, 2015

URBAN RENEWAL AGENCY FUND

		BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
	REVENUE					
	TAXES	478,201.00	13,246.71	380,677.41	97,523.59	79.6
	INTERGOVERNMENTAL	.00	.00	.00	.00	.0
	OTHER REVENUE	500.00	11.70	11.70	488.30	2.3
		478,701.00	13,258.41	380,689.11	98,011.89	79.5
	EXPENDITURES					
GENERAL:						
	PERSONAL SERVICES	.00	.00	.00	.00	.0
	MATERIAL AND SERVICES	70,000.00	5,905.00	6,142.66	63,857.34	8.8
	CAPITAL OUTLAY	367,962.00	.00	3,600.00	364,362.00	1.0
	DEBT SERVICE	.00	.00	.00	.00	.0
	TRANSFERS OUT	380,739.00	.00	.00	380,739.00	.0
	CONTINGENCIES AND RESERVES	.00	.00	.00	.00	.0
		818,701.00	5,905.00	9,742.66	808,958.34	1.2
DEPARTMENT 20:						
	CAPITAL OUTLAY	.00	.00	.00	.00	.0
		.00	.00	.00	.00	.0
DEPARTMENT 22:						
	MATERIAL AND SERVICES	.00	.00	.00	.00	.0
	DEBT SERVICE	.00	.00	.00	.00	.0
		.00	.00	.00	.00	.0
DEPARTMENT 24:						
	CONTINGENCIES AND RESERVES	.00	.00	.00	.00	.0
		.00	.00	.00	.00	.0
		818,701.00	5,905.00	9,742.66	808,958.34	1.2
		(340,000.00)	7,353.41	370,946.45	(710,946.45)	109.1