

City Council Workshop Agenda

Monday, January 4, 2016, 4:00 PM

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

1. Call To Order
2. Roll Call
3. Topics
 - a. 2015 Waste Water Facilities Plan Update.
Documents: [2015 WWFP UPDATE CWR.PDF](#), [2015 WWFP.ATT.A.PLAN SUMMARY.PDF](#)
 - b. Responsibility For Chetco Avenue Sidewalks.
Documents: [CHETCO SIDEWALK RESPONSIBILITY CAR.PDF](#), [CHETCO SIDEWALK.ATT.A.1955 MAP.PDF](#), [CHETCO SIDEWALK.ATT.B.BANKUS PROPERTY.PDF](#), [CHETCO SIDEWALK.ATT.C.1961 MAP.PDF](#), [CHETCO SIDEWALK.ATT.D.1994 MAP.PDF](#), [CHETCO SIDEWALK.ATT.E.OVERVIEW MAP.PDF](#)
 - c. Long Term Strategic Plan.
Documents: [STRAT PLAN LT CWR.PDF](#), [STRAT PLAN LT.ATT.A.DRAFT PLAN.PDF](#)
4. Council Member Request For Workshop Items
5. Adjournment

All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with 14 days advance notification. Please contact 469-1102 if you have any questions regarding this notice.

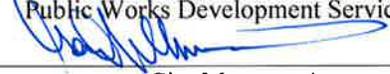
CITY OF BROOKINGS

Council WORKSHOP Report

Workshop Date: January 4, 2016

Originating Dept: PWDS


Public Works Development Services Director


City Manager Approval

Subject: 2015 Waste Water Facilities Plan Update (WWFP)

Recommendation: Review 2015 WWFP developed by Dyer Partnership Engineers and Planners, Inc. Direct Staff to proceed with adoption process for same.

Financial Impact: The WWFP estimates a cost of \$12.1 million dollars projected over the next 20 years for sewer main upgrades, repair and rehabilitation, pump station improvements, and repair and rehabilitation at the treatment plant.

Background/Discussion: Although Master Plans are developed to assess needs over a 20 year time period, it is prudent to review them on a 5 year schedule to determine that the assumptions used in their development continue to be viable. The last update to the WWFP was done in 2008 by former City Engineer, HGE.

The purpose of the WWFP is to provide guidance for the following:

- Identifying potential improvements and management options
- Prioritize the repair of aging infrastructure
- Address current sizing needs
- Serves as a planning document to meet long term growth needs within the City
- Addresses regulatory requirements for health, sanitation and security
- Identifying funding options for financing

The WWTP will be presented to Council for adoption after the required 35 day notice to the State and approval of the Planning Commission.

Policy Considerations:

In keeping with Council Goal of maintaining updated Master Plans to facilitate long range planning of maintenance and construction of City infrastructure.

Attachment(s):

- a) Recommended Plan Summary from Dyer Engineers and Planners, Inc.

SECTION 6: RECOMMENDED PLAN

This section summarizes the selected wastewater collection system, pump station, and treatment alternatives and steps that should be taken to implement the selected projects. These projects correct current deficiencies and extend the useful life of the collection system, pump stations and WWTP by reducing peak flows, improving reliability, providing durable systems, and reducing ongoing operations and maintenance costs. Ultimately implementation of these projects facilitates the ongoing compliance with the NPDES permit.

6.1 Collection System

It is recommended that additional inflow and infiltration (I/I) investigation and construction projects be pursued in order to decrease the peak I/I flowing into the collection system. This will allow for capacity management and a more efficient operation of the WWTP improvements. The recommended plan is in two parts: 1) continue collection system evaluation; and 2) complete I/I repair projects. Annual operation and maintenance costs are anticipated to be absorbed into the City's existing enterprise budget and will potentially reduce this cost.

Continue to identify and correct inflow and infiltration in the existing system as follows:

1. The City should institute a video inspection program for the entire collection system over a five-year period (20% per year) and continue to repeat the program in five-year periods.
2. Serious maintenance and repair issues should be identified in the I/I inspection program and should be corrected as funding sources become available.

6.1.1 Priority 1 - I/I Repairs

The Priority One I/I projects were identified in Section 4. This alternative includes repair of two catch basins, repair of 17 leaking manholes, further investigation and performance of appropriate point repairs within 3,000 specific feet of pipeline (leaking greater than 26 gpm between manholes), repair of 67 identified leaking cleanouts. Annual operation and maintenance costs are anticipated to be absorbed into the City's existing sewer enterprise budget. The total estimated project cost is \$558,217.

6.1.2 Priority 2 - City I/I Repairs

Following completion of Priority One repairs, it is recommended that Priority Two I/I repairs commence. These repairs include repair of two plugged house vents, and removal of five roof drain connections, further investigation and performance of appropriate point repairs within 4,000 specific feet of pipeline (leaking greater than 16 gpm between manholes), and repair of 33 leaking laterals. Annual operation and maintenance costs are anticipated to be absorbed into the City's existing sewer enterprise budget. The total estimated project cost for this project is \$512,839.

6.1.3 Priority 1 - Lone Ranch and Harbor Sanitary District Improvements

The highest priority is Project 1 consisting of one 18-inch relief interceptor beginning at the intersection of Oak Street and Highway 101 and ending at the wastewater treatment plant. Due to pump station upsizing by the Harbor Sewer District, the existing line is nearly at full capacity whenever their pump station discharges. The remaining five out of six projects provide conveyance capacity for development to occur in the northern portion of Brookings' service area. These include segments of new gravity sewer and new force main as well as upsized gravity sewer line replacements to provide adequate capacity. The improvements also include provision for a new pump station at Taylor Creek. Completion of gravity sewer replacing force main under Project 6 will permit the decommissioning of the very old Mill Beach Lift Station. Total project costs are estimated to be \$4,107,660 with the annual O&M cost decrease of \$10,723 per year.

6.1.4 Priority 2 - Sewer Main Replacements or Rehabilitation

These projects include replacement of defective and undersized sewer pipelines which are generally in the older portion of Brookings. These 17 projects listed in Section 4, address I/I reduction, potential pipeline failure, and capacity issues. Total project costs are estimated to be \$3,948,390 with annual O&M cost decreased by \$2,870 per year. These projects were listed in the previous facility plan and have not yet been addressed. The City should pursue completing rehabilitation work where applicable, for older concrete sewer line before they completely fail causing more expensive conventional replacement.

6.2 Pump Station Recommendations

Pump Station repairs and improvements are prioritized within three groups.

6.2.1 Priority 1 - Pump Station Repairs

These repairs are considered most urgent. The repairs consist primarily of replacement of those deteriorated guide rail systems, elimination of underground fuel storage tanks and replacement with above ground tanks to comply with current regulations, and electrical repairs, improvements, and monitoring associated with corrosion and water damage. These repairs address six pump stations. The estimated project costs are estimated to be \$167,680. Operations and maintenance costs are estimated to be decreased annually by \$2,040.

6.2.2 Priority 2 - Pump Station Repairs

These repairs are considered less urgent, but will inevitably need to be addressed. They consist in large part of provision for replacement over the next 20 years of critical pump station equipment which is reaching the end of its service life, and will otherwise fail. The projects also address improved energy efficiency. In other cases, the recommended repairs include restoration of influent pipeline integrity into the wet well which will contribute to I/I reduction. The estimated project costs are estimated to be \$175,800. Operations and maintenance costs are estimated to be decreased annually by \$7,040.

6.2.3 Priority 3 - Pump Station Repairs

These repairs are considered less urgent than Priority One or Two. They consist in large part of further replacement of pump station equipment which is approaching the end of its service life and, if not replaced, would increase maintenance costs in the next 20 years. Included are portable generators and washing equipment to improve operations. The projects also address improved energy efficiency. The project costs are estimated to be \$370,000. Operations and maintenance costs are estimated to decrease annually by \$1,606.

6.3 WWTP Recommendations

Multiple deficiencies existing throughout the wastewater treatment plant which, if not addressed, will affect maintenance efforts and longevity of the treatment plant. Corrosion protection, equipment upgrades and changes in process systems will reduce maintenance, improve performance and extend the useful life of the plant.

6.3.1 Project 1 - Coating and Corrosion Control Project

Establish a program to repair all corrosion issues over a five-year period. This work would include: cleaning and coating accessible appurtenances; replacing accessible appurtenances (support brackets, electrical boxes) with PVC or stainless steel; and coating surfaces and bolts in treatment process tanks. Total initial project costs for this alternative are estimated at \$120,400. It is anticipated that during the 20-year planning period, additional contracted painting and coating project costs would have present worth of \$23,587. Annual estimated O&M costs to properly maintain the coatings is \$3,150.

6.3.2 Project 2 - Headworks – Replace Mechanical Bar Screen, Immediate

One of the two mechanical bar screens is so deteriorated that it has been difficult to keep in operation. Parts are also becoming difficult to obtain due to obsolescence. The non-functioning bar screen would be replaced with a new unit. Total capital costs for this alternative are estimated at \$217,150. Annual O&M is estimated to be reduced by \$1,400.

6.3.3 Project 3 - Headworks – Replace Mechanical Bar Screen, Classifier and Degritter, Ten Years

The other existing mechanical bar screen is anticipated to require replacement in ten years as are the classifier and degritter. Total capital costs for this alternative are estimated at \$365,820 (present worth). Annual O&M costs are estimated to be reduced by \$1,400 beginning with the replacement.

6.3.4 Project 4 - Primary Clarifier Rehabilitation, Ten Years

The chains, gears, motors and flights are reaching or have reached the end of their estimated service lives. This alternative provides for replacement or overhaul of these items at Year 10 of the planning period. The estimated project cost is \$193,669 (present worth). Annual O&M is estimated to be reduced by \$420 beginning with the replacements.

6.3.5 Project 5 - Trickling Filter Rehabilitation, Immediate

The concrete walls of the trickling filter need repair. The distributor seal requires replacement. One of the odor control blowers should be replaced with a modern speed controllable blower. In addition, a new bypass line with a magnetic flow meter should be installed. Total capital costs for this alternative are estimated at \$265,550. Annual O&M is estimated to be reduced by \$3,879.

6.3.6 Project 6 - Re-aeration System Rehabilitation, Immediate

The blower building should be repaired; repairs include replacement of louvers, doors, waterproofing of masonry walls, removal of the non-functional air conditioner and roof repair. The leaking basin gates should be repaired. One of the older blowers should also be replaced with a newer, more efficient VFD speed-controllable one. Total capital costs for this alternative are estimated at \$119,320. Annual O&M is estimated to be reduced by \$2,866.

6.3.7 Project 7 - Re-aeration System Rehabilitation, Ten Years

Another older oversized blower should be replaced with a newer, smaller, more efficient VFD speed-controlled type in ten years. Total capital costs for this alternative are estimated at \$68,838 (present worth). Annual O&M is estimated to be reduced by \$2,866 beginning with the replacement.

6.3.8 Project 8 - Secondary Clarifier, WAS, RAS, and Scum Pumps, Five Years

Repair the sludge scraper mechanism for the older basin. Repair or replace the drive and replace the FRP weirs and baffles. Replace a WAS pump and an existing two-speed RAS pump with variable speed pump. Total capital costs for this alternative are estimated at \$175,226 (present worth). Annual O&M is estimated to be reduced by \$420 beginning with the replacement.

6.3.9 Project 9 - Secondary Clarifier, WAS, RAS, and Scum Pumps, Ten Years

It is anticipated that the same repairs recommended for the older secondary clarifier under Project 8 will be required for the newer clarifier in ten years. Total capital costs for this alternative are estimated at \$161,857 (present worth). Annual O&M is estimated to be reduced by \$420 beginning with the replacement.

6.3.10 Project 10 - UV System Replacement, Immediate

Replace existing UV disinfection unit with a new high intensity UV system, and add a flash mixer to break up particles and provide better UV exposure. Total capital costs for this alternative are estimated at \$239,600. Annual O&M is estimated to be reduced by \$3,157.

6.3.11 Project 11 - Replace Digester Burner

Replacement of this assembly is required to maintain reliable and efficient operation. The replacement will allow tie-in with the plants future SCADA improvements. Total capital costs for this alternative are estimated at 43,650. Annual O&M is estimated to be reduced by \$925.

6.3.12 Project 12 - Modify Digest Operation Level, Immediate

Perform piping and overflow modifications to the piping in the digester to operate four feet lower than the current level. This will provide a significant amount of methane gas storage which will reduce and possibly eliminate the need to burn diesel fuel for boiler heating. This project must be in conjunction with Project 13 following. Total capital costs for this alternative are estimated at \$39,540. Annual O&M is estimated to be reduced by \$7,212.

6.3.13 Project 13 - Sludge Storage Tanks 2 and 3 Temporary Conversion to Digesters, Immediate

Temporarily modify existing Sludge Storage Tanks No. 1 and 2 to provide digestion while the digester is emptied, cleaned and modified as per Project 12 above. Total capital costs for this alternative are estimated at \$116,160. There is no annual O&M, this alternative being temporary.

6.3.14 Project 14 - Sludge Storage Tank 3 Improvements, Immediate

The existing blower used to mix and aerate the sludge in this storage tank is not energy efficient and is old. Replacement of this unit with a speed controllable and more efficient blower will reduce O&M costs.

6.4 Project Cost Summary

The estimated total project costs (direct and indirect construction costs) are summarized in Table 6.4.1. Each line item includes design, permitting, bidding, direct construction cost, contingencies, funding administration, contract administration, and other miscellaneous cost.

**TABLE 6.4.1
SUMMARY OF RECOMMENDED PROJECTS**

PROJECT NAMES	PROJECT COSTS
Infiltration/Inflow Repairs	
Priority One I/I Repairs	\$558,217
Priority Two I/I Repairs	\$512,839
Total I/I Repairs	\$1,071,056
Harbor/Lone Ranch Priority One Improvements	
Oak, Hemlock, Railroad, & Wharf, 18" Sewer - Project 1	\$1,102,850
Rowland Lane to Mill Beach Road, 24" Sewer - Project 2	\$724,010
Crissy Circle to Moore Street, 21" Sewer - Project 3	\$441,820
Taylor Creek Pump Station - Project 4	\$627,810
Hwy 101 Carpenterville Rd to Park View Dr., 8" FM - Project 5	\$703,620
Mill Beach Road to WWTP, 24" Sewer - Project 6	\$507,550
Total Collection System Priority One Improvements	\$4,107,660
Sewer Main Replacements/Rehabilitation Priority Two	
Moore Street, 8" Sewer - Project 9	\$248,110
Collins Street, 8" Sewer - Project 10	\$137,670
Fifield Street to Mill Beach Road, 8" Sewer - Project 11	\$340,210
Chetco Lane, 8" Sewer - Project 12	\$196,780
Fern Avenue, 10" Sewer - Project 13	\$198,440
Pioneer Road, 8" Sewer - Project 14	\$197,640
Old County Rd., Pacific Ave. to Mendy St., 8" Sewer - Project 15	\$204,760
Art Street, 8" Sewer - Project 16	\$107,060
Pacific Avenue, Art ST. to Pioneer Rd., 8" Sewer - Project 17	\$172,640
Fir Street to Azalea park Road, 8" Sewer - Project 18	\$241,570
Fir Street, 8" Sewer - Project 19	\$229,830
Oak St. & Pacific Ave. to Pioneer Rd, 15" Sewer - Project 20	\$344,388
Spruce Street Near Linden Lane, 8" Sewer - Project 21	\$113,562
Spruce Street to Woodland Court, 8" Sewer - Project 22	\$284,650
Alder Street, 8" Sewer - Project 23	\$260,980
Del Norte Lane, 8" Sewer - Project 24	\$194,180
Hwy 101 5th & Elk to 12" Sew., 10" & 15" Sewer - Project 25	\$475,920
Total Collection System Priority Two Replacements	\$3,948,390

**TABLE 6.4.1 – Cont.
SUMMARY OF RECOMMENDED PROJECTS**

PROJECT NAMES	PROJECT COSTS
Pump Station Improvements	
Priority One Pump Station Repairs	\$167,680
Priority Two Pump Station Repairs	\$175,800
Priority Three Pump Station Repairs	\$370,000
Total Pump Station Improvements	\$713,480
WWTP Rehabilitation	
Plant Coatings	\$120,400
Replace Mechanical Bar Screen, Immediate	\$217,150
Replace Mechanical Bar Screen, Degritter & Classifier, 10 Yr.	\$365,820
Primary Clarifier Rehab., 10 Yr.	\$193,669
Trickling Filter Rehab., Immediate	\$265,550
Reaeration System Rehab., Immediate	\$119,320
Reaeration System Rehab., 10 Yr.	\$68,838
Secondary Clarifier, WAS, RAS, Scum, 5 Yr.	\$175,226
Secondary Clarifier, WAS, RAS, Scum, 10 Yr.	\$161,857
UV System Replacement, Immediate	\$239,600
Replace Digester Burner	\$43,650
Modify Digest Operation Level	\$116,100
Sludge Storage Tank 2 & 3 Temp Convert to Digest	\$116,160
SST#3 Blower Replacement	\$98,550
Total WWTP Rehabilitation	\$2,301,889
All Categories Total	\$12,142,475

6.5 Permits

Environmentally related permits (biological, wetlands or floodplain) will most likely not be required. Oregon DEQ approval is required for construction, installation, or modification of projects involving disposal systems, treatment works, and sewerage systems. An erosion and sediment control permit may also be required. Notify the State Historic Preservation Office (SHPO) of any potential for disturbing native soils.

6.6 Project Schedule

The following is a project schedule identifying the key activities and approximate implementation dates for the pump station projects.

Project Schedule

- Facilities Plan completed November 2015
- Facilities Plan approved by Council December 2015
- DEQ approval of facilities plan (required if CWSRF utilized) March 2016
- Secure Funding for improvements (Including: Predesign Report, WWTP Environmental Report, WWTP Geotechnical Report) July 2016
- Start Project Development (Kick-off Meeting) September 2016
 - Site Surveys and Locates November 2016
 - Predesign Report submittal January 2017
 - DEQ approval of Predesign Report March 2016
 - Attend One-Stop Meeting and secure construction funding April 2017
 - DEQ approval of Environmental Report (if required) June 2017
 - Design of project July 2017
 - DEQ approval of plans December 2017
 - Advertise for bids January 2018
 - Improvement construction March 2017 – December 2018
 - Facility commissioning December 2018
 - Performance Evaluation December 2018 – December 2019

6.7 Annual Operating Budget.

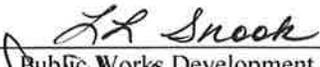
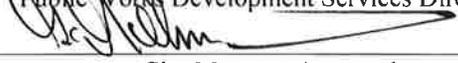
Yearly operational and maintenance costs for the collection system and WWTP will remain largely unchanged. Refer to Section 2.4 for the financial status and budget information.

CITY OF BROOKINGS

Council WORKSHOP Report

Workshop Date: January 4, 2016

Originating Dept: PWDS


Public Works Development Services Director

City Manager Approval

Subject: Responsibility for sidewalks on Chetco Avenue

Recommendation: Discussion regarding ODOT contention of City responsibility for sidewalks on Chetco Avenue. Further discussion on regulating the use of these sidewalks.

Financial Impact: Minimal to incorporate 430 feet of sidewalk maintenance into inventory.

Background/Discussion:

The **1955** agreement between ODOT and City states that the following areas will be deeded to the City (shown on attachment a).

- (a) Chetco Lane to Willow Street, both sides (marked in red)
- (b) Chetco Lane through triangle lot on Pacific Ave (marked in blue)
- (c) Pacific Ave to Azalea Park North of Pine Street (marked in green)

There are no records of any of these areas being deeded to the City, and in fact, portions of (a) and (b) were deeded to Elmer Bankus in 1959 by ODOT. (shown in attachment b, items 1 through 4) Item 4 (shown crosshatched on attachment b) was deeded to the City from Bankus in April 11, 1962. Item 1 is now privately held, assumed to have been purchased from Bankus.

It is Staff's contention that the 1955 agreement is null and void as the conditions agreed to have not, and cannot be satisfied.

The **1961** agreement conveys all rights, title and interest to the City of Brookings of the portion of right of way marked in red on attachment c. This area is located around and between Mill and Wharf Streets and includes the parking lots at the Central Building and a portion of Kerr Ace Hardware, as well as the plaza area by the Black Trumpet. Ownership of this area is not in contention and it is Staff's recommendation that we regulate use of these areas as we do for all other City owned properties.

The **1994** agreement states that the "Agency" (City) shall "maintain and operate the project upon completion". The project appears to consist of installation of 430' of sidewalk on the west/south side of Chetco Avenue between Moore Street and Mill Beach Road, installations of guardrails at elevated locations and various accessible ramps at intersections in the downtown area. (attachment d)

The **2005** agreement grants City "operational use and jurisdiction" over sidewalks created as part of the project. The project scope related to sidewalks appears to have been from 5th Street to the Chetco River Bridge. The scope is defined that any sidewalks less than 5' in width will be

replaced as part of the project. The agreement further states that ODOT retains ownership and maintenance. This would appear to give City discretion to allow use and encroachments that would not create additional maintenance burdens on ODOT Staff.

Some issues that create confusion

1. **All** signs that are visible from Chetco Avenue (Highway 101) are required to be submitted to ODOT for approval.
2. ODOT does not allow sandwich board signs in their ROW's.
3. Sandwich board signs are currently exempt from permitting within the City and City Staff does not enforce the ODOT prohibition.

Policy Considerations:

Attachment(s):

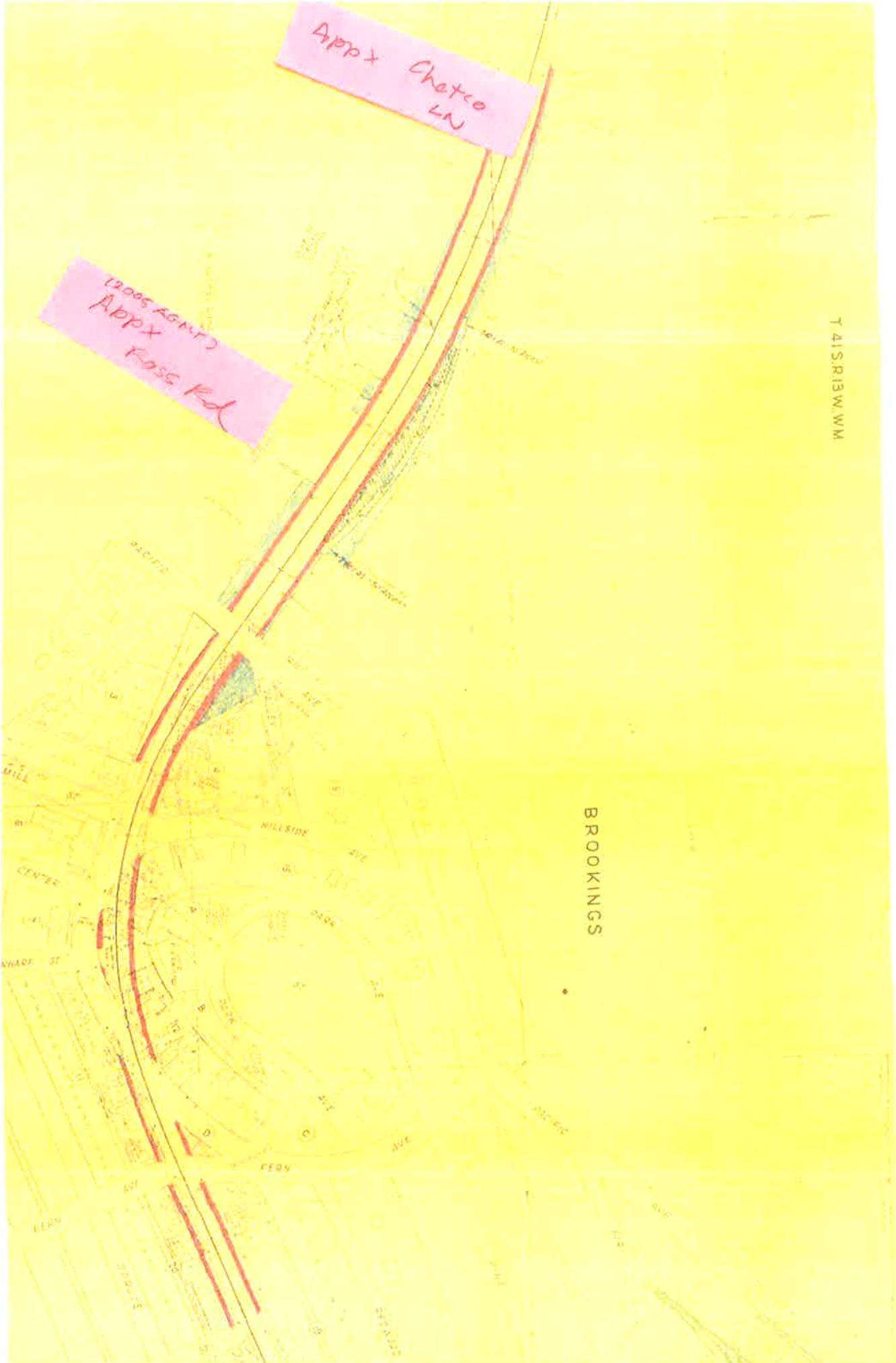
- a. 1955 agreement map
- b. Properties deeded to Bankus
- c. 1961 agreement map
- d. 1994 agreement map
- e. Over view map

Appx Chatco LN

12005 AGENT
Appx
Kass Rd

T 41S R 13W WM

BROOKINGS



#1 DV 64 pg 516 (04/16/59)

parcel # 3

State to Bankus

#2 DV 64 pg 516 (04/16/59)

parcel # 1

State to Bankus

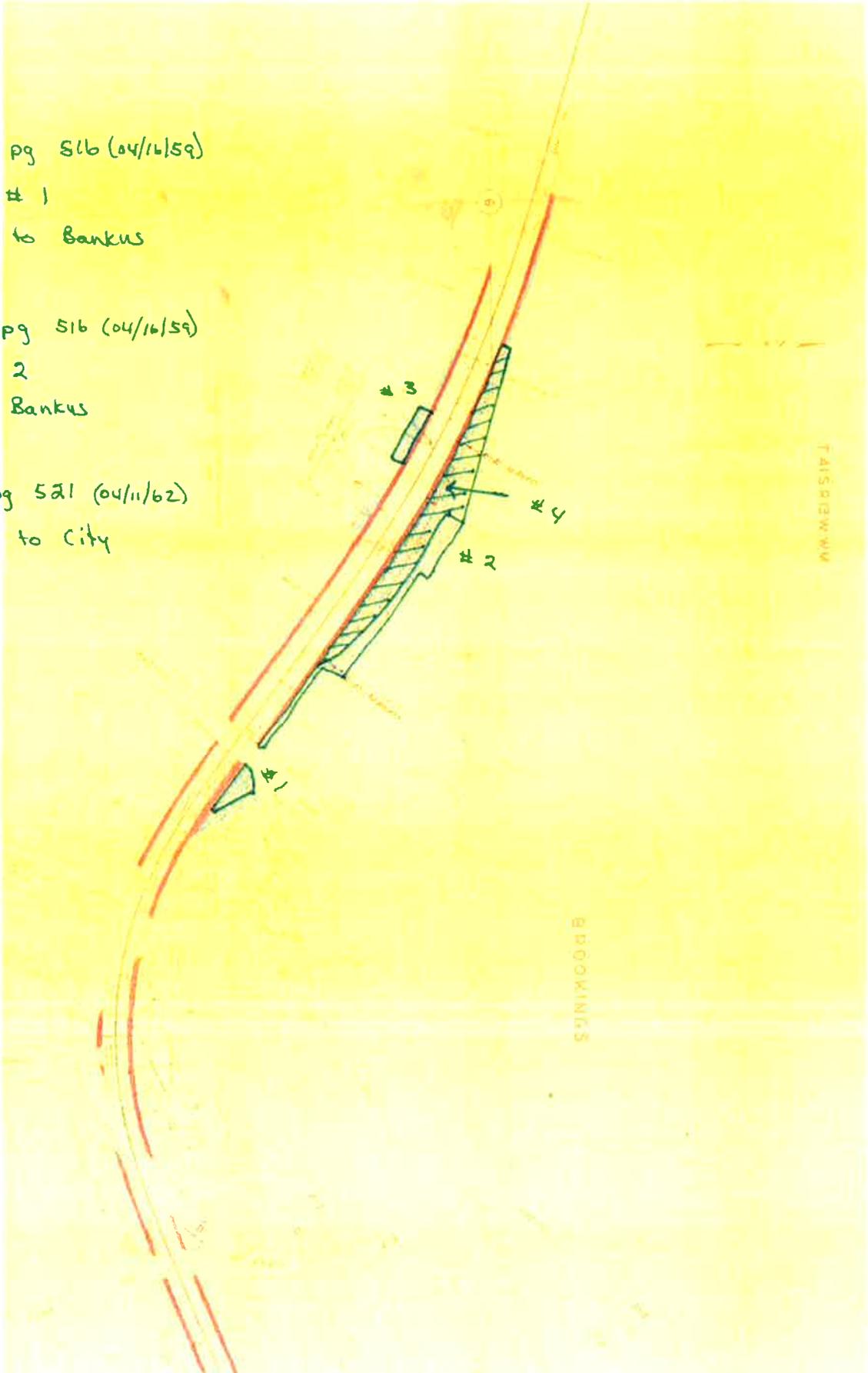
#3 DV 64 pg 516 (04/16/59)

Parcel # 2

State to Bankus

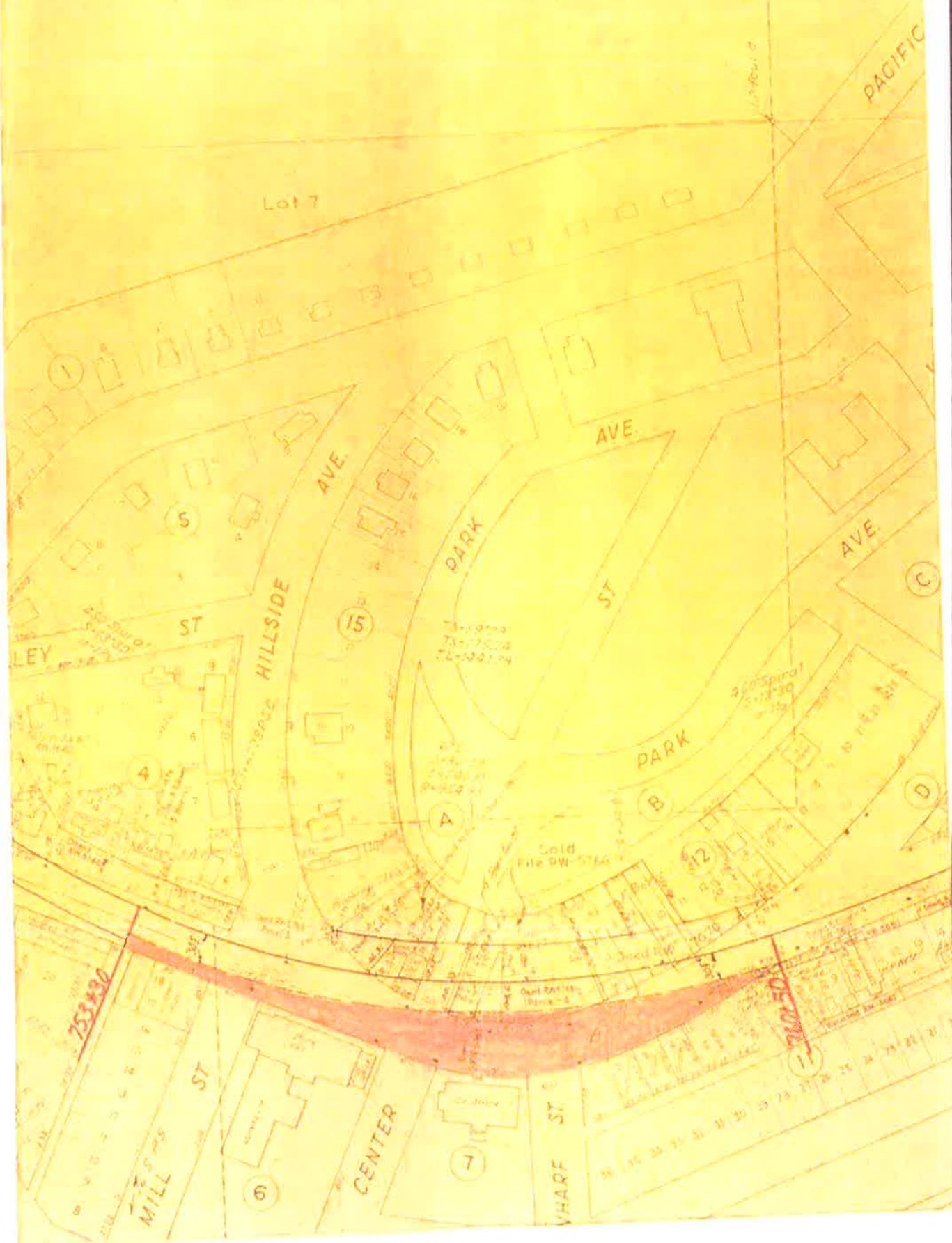
#4 DV 64 pg 521 (04/11/62)

Bankus to City

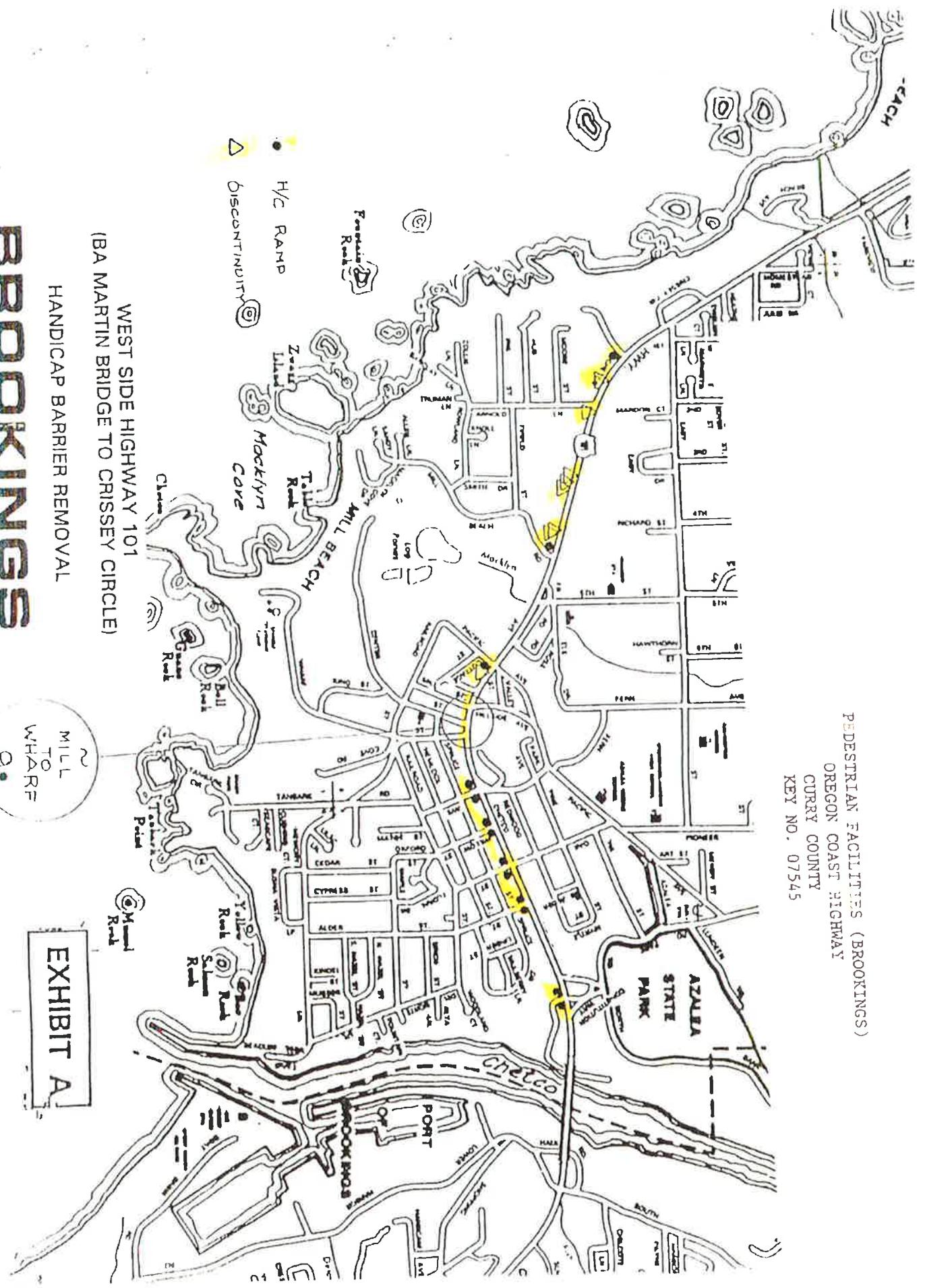


T. 41 S., R. 13 W., W.M.

BROOKINGS



PEDESTRIAN FACILITIES (BROOKINGS)
 OREGON COAST HIGHWAY
 CURRY COUNTY
 KEY NO. 07545



WEST SIDE HIGHWAY 101
 (BA MARTIN BRIDGE TO CRISSEY CIRCLE)

HANDICAP BARRIER REMOVAL

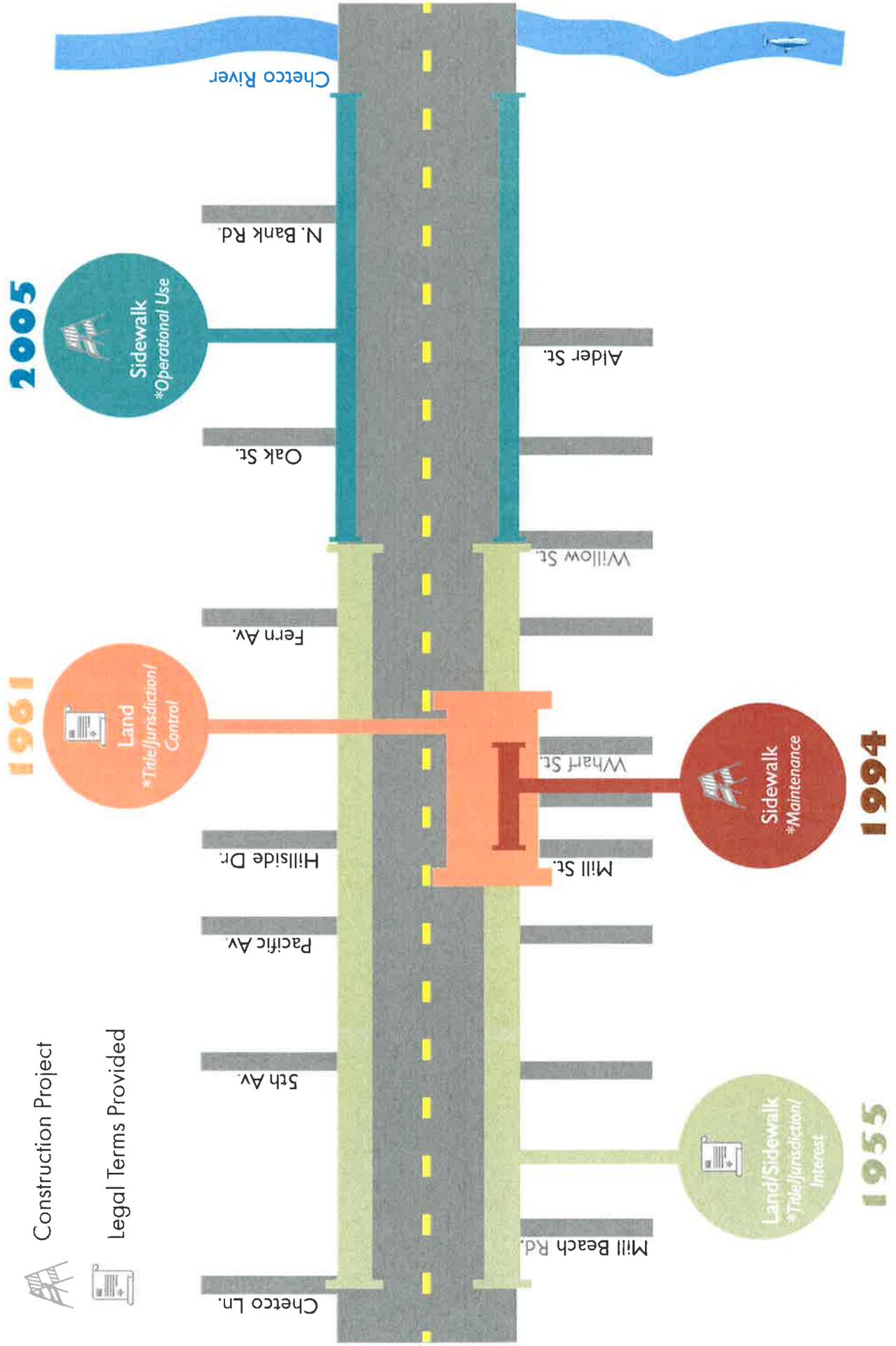
BROOKINGS

EXHIBIT A

MILL TO WHARF
 9

ODOT Sidewalks CWR

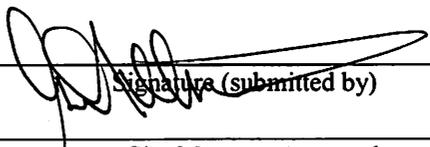
-- Chetco Ave. --



CITY OF BROOKINGS
COUNCIL WORKSHOP REPORT

Meeting Date: January 4, 2016

Originating Dept: City Manager



Signature (submitted by)

City Manager Approval

Subject: Long Term Strategic Plan

Recommended Action:

Discussion and direction to staff.

Background/Discussion:

Attached for City Council review is a draft Long Term Strategic Plan matrix. "Long Term" is defined as a period of more than 24 months.

The information is drawn from past strategic plans, the Comprehensive Plan, Downtown Plan and other planning documents. Discussion of this draft plan will provide the opportunity for the City Council to add or delete from the plan. Ultimately, the Strategic Plan will be utilized as a guidance document by staff in budget preparation and prioritizing work.

Attachment(s):

- a. Draft Long Term Strategic Plan.

DRAFT City of Brookings 2015 Strategic Plan – Long Term (> 24 Months)

Updated 12/23/2015

GOAL 1: An Effective, Responsive, Ethical City Government That Is Fiscally Sustainable.					
Objectives		Action Items		Resp Party	Status/Notes
1	Sufficient revenue to sustain City services at appropriate levels.				
2	Competitive employee compensation through a merit-based system.	2.1	Provide employee training to encourage internal promotion	FHR	
		2.2	Provide competitive employee compensation	CM	
3	Sustain positive workplace environment and employee morale.	3.1	Relocate City Hall	CM	Explore alternative of adding 2 nd floor to existing building or infill of central garden area
4	Balanced revenue system that recognizes demands on City services by residents, businesses and visitors.				
5	Stable, effective and accountable management.				
6	Succession planning.				
7	Maximize non-City revenue resources to pay for services provided to unincorporated area.	7.1	Explore resident/non-resident fee structures for park use	PTS	
8	Encourage new private investment.				
9	Assure internal consistency and efficiency.				
10	Utilize local contractors.	10.1	Use informal bid system to maximize legal authority	PWD	
GOAL 2: A Safe Community					
Objectives		Action Items		Resp Party	Status/Notes
1	Adequately staff, equipped and housed police and fire departments	1.1	Evaluate future space requirements for police/fire	CM/PSD	
2	Maintain streets in safe/serviceable condition.				
3	Provide clean drinking water and compliant waste water treatment.	3.1	Develop water/sewer master plans and companion financing plans	PWD/FHR	WMP adopted 2014; Sewerscheduled for early 2016 adoption
4	Improve personal/family preparedness.				
5	Improve community health care.	5.1	Expand Curry Medical Center	CM	
6	Improve pedestrian safety.	6.1	Develop looped walkway from downtown to public parks	PWD	Purchase private property to facilitate
		6.2	Develop pedestrian connection to waterfront	PWD	
		6.3	Develop Citywide sidewalk program	PWD	In progress
		6.4	Provide sidewalks along Chetco from bridge to Harris Beach State Park	PWD	Consider multi-use paths/ODOT application pending
GOAL 3: Influence Economic Growth / Improve Quality of Life					
Objectives		Action Items		Resp Party	Status/Notes
1	Complete approved capital projects in a timely and cost efficient manner.				
2	Support economic growth by providing infrastructure	2.1	Develop long-term plan for Public Works Shop	PWD	
		2.2	Provide opportunities for development of small-scale manufacturing through land use provisions allowing a mix of complementary light manufacturing, artisan and commercial uses	PM	Added to BMC May, 2014 under Tourism Manufacturing
		2.3	Develop parking lots at Fern/Spruce/Railroad and new RV Parking Lot	PWD	
3	Increase coastal access	3.1	Develop Tanbark beach access points/overlook	PWD/PTS	Plan/budget developed for Tanbark Overlook
		3.2	Consider development of beach access at Welcome Sign and Cove Road	PWD	
4	Recognize economic trends through policies, public improvements and standards				
5	Establish pro-growth policy				
6	Attract tourists to stop in downtown.	6.1	Support programs to promote downtown development, ie., historic preservation and low-cost capital improvement programs for businesses	CM	
		6.2	Utilize URA funds to encourage high-amenity commercial development in downtown core area	CM	URA funding fully committed to other projects.
		6.3	Create Central Plaza, new walkways and plazas as listed in the UR Plan	PWD	Will require purchase of lot behind Central Building
		6.4	Pursue undergrounding of overhead utilities	PWD	Work w/CCEC to develop priority plan
		6.5	Develop new downtown bike paths	PWD	Railroad Street project plus sharrows on side streets

KEY: BC = Budget Committee BLD = Building Official CA = City Attorney CC = City Council CE = City Engineer CM = City Manager FHR = Finance & Human Resources Director
 PM = Planning Manager PTS = Parks & Tech Services Supervisor PSD = Police Safety Director PWD = Public Works & Development Director

DRAFT City of Brookings 2015 Strategic Plan – Long Term (> 24 Months)

Updated 12/23/2015

7	Maintain and enhance quality of coastal experience.	7.1	Expand bike paths 6-10 miles beyond City limits	PWD	Inactive
		7.2	Develop local nature interpretative areas	PTS	To be included in Parks Master Plan update.
8	Conserve open space and protect natural, scenic resources and cultural and historic areas while providing for orderly growth and development.	8.1	Enhance public museum	PTS	Need Council direction and clarification
9	Provide additional recreational opportunities/facilities to include neighborhood parks/beach/river access points/ possible downtown park.	9.1	Develop wetland park at Old Mill Pond	PTS	Will require collaboration with property owner
		9.2	Develop Aquatics & Recreation Center	PTS	In development; progressing toward funding campaign
10	Implement policies/items under economic section of Comprehensive Plan.				
GOAL 4: Effective Intergovernmental Relations					
Objectives		Action Items		Resp Party	Status/Notes
1	Influence regional, state and national policy on issues important to achieving City goals.	1.1	Develop working relationships with regional economic development agencies	CM	
2	Secure grant funding.	2.1	Include grant writing as a staffing priority	CM	Primary assignment of new Management Analyst
3	Achieve City goals through strategic partnerships.	3.1	Develop service agreements with other cities and special districts		
		3.2	Participate in regional agencies, such as SWACT	CM	CM is SWACT Chair
4	Prepare for potential County fiscal failure.	4.1	Maintain service levels to minimize dependence on mutual aid	PSD	

KEY: BC = Budget Committee BLD = Building Official CA = City Attorney CC = City Council CE = City Engineer CM = City Manager FHD = Finance & Human Resources Director
 PM = Planning Manager PTS = Parks & Tech Services Supervisor PSD = Police Safety Director PWD = Public Works & Development Director